

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY/TOWN OF _____, TENNESSEE
AMENDING TITLE ___ OF THE MUNICIPAL CODE REGARDING MUNICIPAL
COURT EXPUNGEMENT AND FEES**

WHEREAS, the Board of Mayor and Aldermen of (CITY/TOWN) desires to adopt a fee for the expungement of public records in municipal court; and

WHEREAS, the Tennessee General Assembly amended the laws pertaining to municipal court jurisdiction under Tennessee Code Annotated § 16-18-302(a)(3), granting authority of a city to set a fee for expungement of said municipal court records;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of _____, Tennessee that:

SECTION 1. Title ____, Chapter ____, of the municipal code is hereby amended, and a new chapter ____, Section ____ is substituted as follows:

Section XX-XXX. Fee for expunction of municipal court public records. By the authority granted under Tennessee Code Annotated, § 16-18-302(a)(3)(D), the City/Town adopts a fee of \$_____ for the expunction of eligible municipal court public records.

SECTION 2. This ordinance shall take effect upon its final reading, the public welfare requiring it.

Approved on First Reading _____

Approved on Second Reading _____

Mayor

Attest: City Recorder

City Attorney

PETITION FOR THE EXPUNGEMENT OF MUNICIPAL COURT RECORD

CITY OF _____ MUNICIPAL COURT

City of _____ v. _____

Court Docket Number _____

Citation Number: _____ Citation Date: _____

Conviction Date: _____

Petitioner's Name: _____

Petitioner respectfully petitions this Honorable Court to order that all public records maintained by this municipal court for the convictions of the following charges be expunged pursuant to T.C.A. § 16-18-302(a)(3) as follows:

<i>Final Charge 1</i> _____
<i>Final Charge 2</i> _____
<i>Final Charge 3</i> _____
<i>Final Charge 4</i> _____

The Petitioner asserts he or she has completed the following requirements pursuant to T.C.A. §16-18-302(a)(3):

_____ At least one hundred eighty (180) days have elapsed since the completion of the penalty imposed for the ordinance violation;

_____ The defendant has fulfilled all requirements of the judgment imposed by the court for the conviction, including payment of all fines, court costs, and other assessments.

_____ The defendant has paid the required expungement fee of \$ _____

Petitioner understands that statements made in the Petition for Expungement are made under penalty of perjury in connection with an official proceeding.

WHEREFORE, Petitioner prays that this Court order that all public records maintained by this Municipal Court of this conviction (or these convictions) be expunged pursuant to T.C.A. §16-18-302(a)(3).

Respectfully submitted,

PETITIONER'S SIGNATURE

PETITIONER'S MAILING ADDRESS:

ORDER FOR THE EXPUNGEMENT OF MUNICIPAL COURT RECORD

CITY OF _____ MUNICIPAL COURT

City of _____ v. _____

Court Docket Number _____

Citation Number: _____ Citation Date: _____

Conviction Date: _____

Petitioner's Name: _____

Disposition Information:

Final Charge 1 _____

Final Charge 2 _____

Final Charge 3 _____

Final Charge 4 _____

The Defendant above has completed the requirements pursuant to TCA 16-18-302(a)(3):

_____ At least one hundred eighty (180) days have elapsed since the completion of the penalty imposed for the ordinance violation;

_____ The defendant has fulfilled all requirements of the judgment imposed by the court for the conviction, including payment of all fines, court costs, and other assessments.

_____ The defendant has paid the required expungement fee of \$ _____

The Defendant is entitled to have all public records maintained by this municipal court for the related offenses expunged according to the TCA 16-18-302(a)(3).

Clerk / Judge / Official

Date