**RESOLUTION NO. 2023 - \_\_\_**

**RESOLUTION TO ADOPT A POLICY FOR NAMING PUBLIC PROPERTY AND FACILITIES**

**IN THE TOWN OF PETERSBURG, TENNESSEE**

**WHEREAS,** the Board of Mayor and Aldermen desire to adopt a policy for naming public property and facilities in the Town of Petersburg, Tennessee; and

**WHEREAS,** the Board of Mayor and Aldermen shall evaluate and make a determination on all naming requests based upon the adopted policy for naming public property including buildings, facilities, and other public property.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF PETERSBURG, TENNESSEE, THAT:**

The guidelines contained in Exhibit “A” attached hereto are adopted in their entirety as a policy for the naming of public property and facilities in the Town of Petersburg, including public buildings and facilities and other public property.

Adopted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Mayor

Approved as to Form:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Town Attorney

Attested:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Town Recorder

**EXHIBIT A**

**Policy for Naming Public Property Including**

**Buildings, Facilities, and Other Public Property**

1. Public facilities may be named after individuals, but portions of such facilities (meeting rooms, dugouts, etc.) shall not be singled out for such naming.
2. The person or persons being honored must have made a significant and substantial contribution to the Town of Petersburg, Tennessee or to a greater area that resulted in national or international renown.
3. Once a facility has been named in honor of an individual or individuals, it shall not be renamed or changed through such means as adding a hyphen or the name of another individual.
4. Public streets shall not be renamed.
5. A proposal to name the same public facility after an individual or individuals shall not be reconsidered for a period of six (6) months after the initial consideration of such a proposal.
6. Not more than one public facility shall be named after the same individual(s).
7. All requests to name a facility after individuals who have distinguished themselves through their participation in athletic or recreational programs or events shall be formally referred to the Board of Mayor and Aldermen for evaluation and a final determination by the Board of Mayor and Aldermen.
8. The affirmative vote of a majority of the Board of Mayor and Aldermen then in office shall be required to name a public facility after an individual or individuals.
9. The individual, group or entity requesting or sponsoring the proposal to name a public facility after an individual or individuals shall agree to pay for all expenses associated with and related to the renaming, including but not limited to, costs for additional signage, monuments, plaques, building lettering, brochures, publications, and other incidental administrative costs.
10. All methods for displaying the name change (i.e., sign, monument, plaque, building lettering, etc.) shall be in conformance with Town of Petersburg Zoning Ordinance and other applicable regulations and policies of the Town of Petersburg and as may be required by the Board of Mayor and Aldermen.
11. The Board of Mayor and Aldermen shall approve the location of any sign, monument, plaque, building lettering, etc. and shall approve inscriptions thereon prior to installation or application.