

**Library Staff In-Service Days**  
**A Survey Conducted for the City of Harriman**  
**November 2006**



<b>Contact</b>	<b>Does your library close for staff in-service days for staff development or training?</b>
<p><b>Laurel Best</b>            Director            Linebaugh Public Library            Murfreesboro Public Library            Murfreesboro, 37130            615-893-4131            615-848-5038 fx</p>	<p>Closing on Columbus Day for Staff Development Day for last 10 years.            Have budget line to cover expenses and the Friends of the Library groups provides food.            No written policy</p>
<p><b>Judy Speight</b>            Director            White House Inn Library            White House, 37188            615-671-4350            615-672-9733 fx            judyspeight@bellsouth.net</p>	<p>Have had two days approved in the past for staff development days.            Was announced in local media.            No written policy</p>
<p><b>Helen Whittaker</b>            Library Manager            Kingsport Public Library            Kingsport, 37660            423-229-9488            hwhittaker@wrlibrary.org</p>	<p>Closing for half for staff training for the last 3 years –usually before Christmas because it is less busy time of year            No complaints from public.            Topic of training have included customer service, evaluating services, technology</p>
<p><b>Deanna Britton</b>            Director            Collierville Burch Library            Collierville, 38017            901-457-2602            901-854-5893 fx</p>	<p>No in-service day</p>
<p><b>Theresa McMahan</b>            Sullivan County Public Library            Blountville, TN            423-279-2715</p>	<p>Board just approved ½ day closing for staff development            Day is at the discretion of the director</p>

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<p><b>Anita Dotson</b>          Reference/Interlibrary Loan          Fisher Public Library          Athens, 37303          423-745-7782          423-745-1763 fx</p>	<p>Closed the first Wednesday of each month for “in-house work day”          Use this day for training and other library projects</p>
<p><b>Rene Jordan</b>          Planning, Research and Projects Coordinator          Knox County Public Library          Knoxville, 37902          865-215-8716          865-215-8731 fx          rjordan@knoxlib.org</p>	<p>Library used to close for a full day of training once a month.          Lost Staff Development Coordinator position in budget reductions.</p>
<p><b>Chuck Sherrill</b>          Director          The Brentwood Library          Brentwood, 37027          615-371-2279          615-371-2238 fx          sherrill@brentwood-tn.org</p>	<p>Library closes for one full day annually for staff development          \$1500 budgeted annually for staff development day which covers a speaker and food for the development day          This day is requested each year in the library's budget request to the city manager. The case was made some years ago for the importance of in-house training for staff.</p>