



## **CHIEF OF LAND DEVELOPMENT**

**Occupational Code:** 8464

**Salary Range:** 34U

**Status:** Unclassified

**FLSA:** Exempt

**Established:** 3/99

**Revised:**

This is advanced level administrative work coordinating the design review processes of proposed projects to ensure thorough processing of development proposals. Work entails planning, assigning and coordinating the work of support staff, assigned on a project basis, to undertake special studies. The incumbent must devise streamlined processes which allow expedited review of development proposals and assemble standards and guidelines for developers throughout the City of Miami. Incumbent will also be responsible for coordinating the maintenance of Zoning Ordinance updates, changes and other legislation to be codified, as well as design/planning review and approval of projects undergoing Class II Special Permit.

Functions as liaison to the Urban Development Review Board (UDRB), responsible for restructuring, developing and recommending amendments to pertinent sections of the City Code and the Zoning Ordinance to expand and redefine the scope of review held by the UDRB to ensure sound site planning and optimize the design for major development proposals. Coordinates design review items to be heard by the Zoning Board, Planning Advisory Board and the City Commission. Attends meetings as the department representative, when designated. Reports to an Assistant Director and/or the Director as needed.

### **DESIRABLE BASIC TRAINING AND EXPERIENCE:**

Four to eight years experience in City Planning. Completion of graduate study from a college that is a recognized accredited institution with a masters degree in City, Regional or Urban Planning desirable.

OR

Equivalent combination of training and experience.

### **Special Requirements:**

Specialized permits or certifications may be required depending upon the needs of the City.