

May 2, 2014

City of Ardmore, Tennessee
Ms. Mary Prier
City Recorder
25844 Main Street
Ardmore, Tennessee 38449

VIA ELECTRONIC MAIL

Dear Ms. Prier:

You recently asked what the maximum purchasing limit is without bidding for your city as well as sample purchasing policies of other cities.

To that end, please find enclosed purchasing policies for the following cities:

- ❖ Berry Hill
- ❖ Chapel Hill
- ❖ Oak Hill
- ❖ Nolensville
- ❖ Thompson's Station

As to bidding limits, an examination of your charter is required to determine if the city falls under the 1983 Municipal Purchasing Law. This law is controlling unless your private act charter contains "charter provisions or private act requirements governing competitive bidding and purchasing." Seeing no such provision in the Ardmore charter to exempt the city from this law, the provisions of the 1983 Municipal Purchasing Law apply. Accordingly, the Ardmore governing body is authorized to increase by ordinance the dollar amount for public advertisement and competitive bidding to a maximum of \$10,000. A copy of the 1983 Municipal Purchasing Law is attached for ease of reference.

Please let me know if you require additional information regarding this matter.

Very truly yours,



Jeffrey J. Broughton
Municipal Management Consultant

Cc: Josh Jones