

**THE  
PORTLAND  
MUNICIPAL  
CODE**

Prepared by the

**MUNICIPAL TECHNICAL ADVISORY SERVICE  
INSTITUTE FOR PUBLIC SERVICE  
THE UNIVERSITY OF TENNESSEE**

in cooperation with the

**TENNESSEE MUNICIPAL LEAGUE**

April 1998

Change 11, April 2, 2018

**CITY OF PORTLAND, TENNESSEE**

**MAYOR**

Kenneth A. Wilber

**VICE MAYOR**

Mike Callis

**COUNCIL MEMBERS**

David Andrews  
Brian Harbin  
Drew Jennings  
John Kerley  
Jody McDowell  
Beverly Watson

**CITY RECORDER**

**ASSISTANT RECORDER**

Patricia Keen

**CITY ATTORNEY**

John R. Bradley

## PREFACE

The Portland Municipal Code contains the codification and revision of the ordinances of the City of Portland, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the city's ordinance book or the city recorder for a comprehensive and up to date review of the city's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the city's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the city is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the city agrees to reimburse MTAS for the actual costs of reproducing replacement pages for the code (no charge is made for the consultant's work, and reproduction costs are usually nominal).

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Bobbie J. Sams, the MTAS Word Processing Specialist who did all the typing on this project, and Tracy G. Gardner Administrative Services Assistant, is gratefully acknowledged.

Steve Lobertini  
Codification Specialist

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE  
CITY CHARTER**

ARTICLE IV

ORDINANCES

Section 1. Be it further enacted, That all ordinances shall begin, "Be it ordained by the City of Portland."

Section 2. Be it further enacted, That all ordinances in force at the time of the taking effect of this Act, passed under authority of prior charters, shall remain in full force and effect until amended or repealed, except where they are in conflict with the provisions of this Act.

Section 3. Be it further enacted, That every ordinance shall be passed on two readings on two separate days in open session in the City Council before it shall become effective, and all ordinances shall take effect from and after their final passage, unless otherwise provided therein; provided, that resolutions may be passed on one reading; All ordinances and resolutions shall be signed by the Mayor and Recorder.

Section 4. Be it further enacted, That every ordinance, when filed with the Recorder, shall immediately be numbered and copied in an ordinance book and preserved in his office.