

TITLE 2

BOARDS AND COMMISSIONS, ETC.

CHAPTER

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4. PARKS AND RECREATION ADVISORY BOARD.
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CHAPTER 1

CABLE TV COMMISSION

SECTION

- 2-101. Commission established.
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- 2-105. Budget.
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2-101. Commission established. A commission is established and shall be known as the "Cable TV Commission". (Ord. #585, § 1, Oct. 1998)

2-102. Composition; terms of office; compensation; vacancies.

(1) The cable TV commission shall be composed of seven (7) members, with one member being a representative of Portland High School and one member being a representative of Portland Middle School for as long as these schools have cable broadcast capabilities. If either school discontinues cable broadcast capabilities, a new representative with requirements identical to citizen representatives shall replace the respective member(s). Two members shall be citizen representatives and must live within the Portland cable viewing area. The term of office shall be three years, except that one member of the commission shall be a member of the city council, whose term shall be coterminous with his/her term in office. The remaining members shall be appointed such that no three members' terms shall expire in the same year. The members of the commission shall be appointed by the mayor and confirmed by the city council.

(2) All members of the cable TV commission shall serve without compensation unless and until the city council shall fix and provide for such

compensation. Members of the cable TV commission may be removed by a majority vote of the city council for inefficiency, neglect of duty, failure to attend meetings, or malfeasance in office. Vacancies occurring in the membership of the cable TV commission shall be filled by the mayor and confirmed by the city council for the unexpired term. (Ord. #583, Oct. 1998, as amended by Ord. #04-28, Oct. 2004, and Ord. #09-67, Dec. 2009)

2-103. Chairman; other offices; meetings. The cable TV commission shall elect its chairman from among its membership and create and fill such other offices as it may determine necessary for the proper performance of its mission as stated in this ordinance. The term of office of the chairman shall be for one year, with eligibility for re-election. The cable TV commission shall hold at least six (6) meetings per year. Such meetings shall be open to the public. It shall adopt rules for transaction of business and keep a record of its minutes, resolutions, transactions, findings, and determinations. All such records shall be open to the public. (Ord. #585, § 3, Oct. 1998)

2-104. Appointment of employees by commission. The cable TV commission may recommend to the city council the appointment of such employees as it may deem necessary for its work. It may also recommend contracts with engineers, and other consultants for such services as it may require, subject to the approval of the city council. Expenditures of the cable TV commission for compensation of employees, contracts, or any other purpose, shall be within the amounts appropriated for the purpose by the city council. (Ord. #585, § 4, Oct. 1998)

2-105. Budget. The creation of a budget for the cable TV commission is authorized, subject to the approval and adoption by the city council. (Ord. #585, § 5, Oct. 1998)

2-106. Public hearings. The cable TV commission shall be authorized and empowered to schedule and conduct public hearings. (Ord. #585, § 6, Oct. 1998)

2-107. Purpose of commission. The purpose of the cable TV commission is as follows:

(1) To oversee the cable television franchise for the City of Portland. To receive complaints from the public and to assure full compliance with the terms and provisions of the cable television franchise.

(2) To oversee, manage, control, and develop the use of the government access channel on local cable television provided, however, that the city council shall determine which meetings of city government shall be selected for broadcast.

(3) To keep abreast of federal and state laws affecting and influencing the use of cable television and local control of the cable television franchise(s).

(4) To study and to keep abreast of the cable television industry, cable television technology, and trends for use and utilization of cable television in our society and to recommend applications of same to and for our citizens.

(5) To monitor the charges of the cable television franchise holder(s) and to make recommendations that are in the best interest of our citizens.

(6) To study and make recommendations with respect to the feasibility of a city owned cable television company in competition with any other existing cable television companies if it deems it is in the best interest of our citizens in order to promote competitive pricing and effective quality cable television service.

(7) To oversee and recommend effective use of funds derived from the cable television franchise.

(8) To promote an informed electorate by broadcasting public forums and debates involving candidates to public offices which serve the citizens of the city.

(9) To cooperate with the Sumner County Board of Education in presenting educational programs for use in the classrooms of the city schools.

(10) To cooperate with Volunteer State Community College in the presentation of educational programs and courses beneficial to our citizens. (Ord. #585, § 7, Oct. 1998)

2-108. Assistance shall be provided. All officers and employees of the city shall render such reasonable assistance and furnish information to the cable TV commission as may be requested by the cable TV commission. (Ord. #585, § 8, Oct. 1998)

2-109. Reports. The cable TV commission shall from time to time, and at least annually, submit written reports to the city council, furnishing information regarding the work and activities of the cable TV commission. The annual report shall include a financial report for the previous year and a budget for the upcoming year. (Ord. #585, § 9, Oct. 1998)

CHAPTER 2

DELETED

(as added by Ord. #99-4, Nov, 1999, and deleted by Ord. #04-19, July 2004)

CHAPTER 3

DELETED

(as added by Ord. #00-2, March 2000, and deleted by Ord. #01-23, Nov. 2001)

CHAPTER 4

PARKS AND RECREATION ADVISORY BOARD

SECTION

2-401. Created.

2-402. Members.

2-403. Term and appointment.

2-401. Created. There is hereby created a parks and recreation advisory board. Said board shall have all duties and powers pursuant to Tennessee Code Annotated, title 11, chapter 24, and shall be an advisory board. (as added by Ord. #08-20, May 2008)

2-402. Members. The following shall be utilized for appointing members of this board:

(1) At least three (3) members of the board shall be bona fide citizens of the City of Portland planning region.

(2) None may be members of the council or employees of the City of Portland.

(3) There is no compensation for service. (as added by Ord. #08-20, May 2008, and amended by Ord. #10-26, Oct. 2010)

2-403. Term and appointment. (1) Appointments shall be for a term of two (2) years (except initial appointments), with a maximum of three (3) consecutive terms or six (6) years (including initial appointments), whichever occurs last.

(2) Term year is defined to commence July 1 and end June 30.

(3) Initial appointments shall be as follows:

(a) Parks committee appointment (one year term)

(b) Parks director appointment (one year term)

(c) Parks committee appointment (school system) (two year term)

(d) Parks director appointment (two year term)

(e) Mayoral appointment (three year term)

(4) The parks director will appoint the chair of the board annually, during the first meeting following July 1.

(5) There are no members appointed with this chapter. Appointments will require approval of the council. (as added by Ord. #08-20, May 2008)

CHAPTER 5

RETAIL COMMITTEE

SECTION

2-501. Established.

2-502. Function.

2-503. Appointments, terms and meetings.

2-501. Established. There is hereby established a retail committee to be composed of five (5) members as follows:

(1) One (1) citizen from the community at large, who must be a resident of the City of Portland, and shall be appointed to a two-year term by the mayor and approved by resolution of the city council;

(2) One (1) member of the Portland City Council to be appointed by the mayor and approved by resolution of the city council to a term that is concurrent with his/her elected term of office;

(3) The Director of the Portland Chamber of Commerce term to be concurrent with employment as director of the local chamber;

(4) One (1) local business owner to be appointed by the chamber of commerce board of directors to a two-year term; and

(5) The community development director, to act as the coordinator of the committee and whose term shall be concurrent with employment as City of Portland's CD Director. (as added by Ord. #09-57, Nov. 2009)

2-502. Function. (1) The primary function and goals of this committee shall be to work with current local retail businesses to improve their business and to seek and attract new businesses to the City of Portland.

(2) The mayor is authorized to remove, or cause to be removed, any member who does not act in accordance with the stipulations and provisions of this chapter. (as added by Ord. #09-57, Nov. 2009)

2-503. Appointments, terms and meetings. The retail committee shall:

(1) Serve without compensation;

(2) Compose a mission statement;

(3) Choose a chairman and vice-chairman from among its members annually;

(4) Set its own meeting date(s) and time(s) and publish meeting notices to comply with Tennessee's Open Meetings laws; and

(5) Have three (3) of the five (5) members in attendance to constitute a quorum before a meeting is held. (as added by Ord. #09-57, Nov. 2009)

CHAPTER 6

WATER SUPPLY BOARD

SECTION

- 2-601. Created.
- 2-602. Membership.
- 2-603. Election.
- 2-604. Nature of the board.
- 2-605. Duties of the board.
- 2-606. Expenses.
- 2-607. Duration.

2-601. Created. A joint board to be known as the Water Supply Board for Robertson County (hereinafter referred to as the "board") is hereby created and established to serve the citizens of Robertson County, Tennessee pursuant to the authority granted to the parties to this agreement as "local government entities" or "public agencies" by Tennessee Code Annotated, §§ 12-9-101 through 12-9-112. (as added by Ord. #11-03, Feb. 2011)

2-602. Membership. The board shall consist of eleven (11) members as follows:

(1) One (1) member shall be the County Mayor of Robertson County, Tennessee or said mayor's designee.

(2) The governing body of each of the four (4) utilities (governmental entities or public agencies) providing water services to the citizens of Robertson County shall appoint one (1) member to the board from its membership who shall serve at the pleasure of the appointing governing body.

(3) The water services operations director for each of the four (4) utilities providing water services within Robertson County shall be a member of the board.

(4) Two (2) members shall be appointed on a rotating basis by two (2) of the nine (9) incorporated municipalities of Robertson County not represented through the other subsections of this section. The members shall be selected by the governing body of these municipalities. The members appointed pursuant to this subsection will serve a term of one (1) year beginning at the first meeting of the board after the individuals' appointment. The municipalities of Greenbrier and Cross Plains shall be the first in the rotation; thereafter, the rotation of members appointed by the other seven (7) incorporated municipalities shall be determined by the county mayor. The county mayor shall by letter to the affected municipalities request an appointment at least sixty (60) days prior to the end of the term of a member appointed under this subsection. (as added by Ord. #11-03, Feb. 2011)

2-603. Election. The board shall elect a chair, vice-chair and secretary.

(1) The chair shall preside at all meetings of the board at which he or she is present.

(2) The vice-chair shall preside at all meetings of the board when the chair is absent.

(3) The secretary shall take minutes of the proceedings of the board and keep the minutes and other documents and records of the board.

(4) The board may assign other duties to the aforementioned officers and may elect such other officers as it deems necessary and assign duties to such officers consistent with this agreement. (as added by Ord. #11-03, Feb. 2011)

2-604. Nature of the board. The nature of the board is planning and advisory. The purpose of board is to carry out the duties listed in § 2-605 below. (as added by Ord. #11-03, Feb. 2011)

2-605. Duties of the board. The duties of the board are follows:

(1) Meet at least twice per year.

(2) Coordinate meetings with representatives of the Tennessee Department of Conservation and Environment and other entities that can provide information useful to the board.

(3) Receive recommendations from each of the municipalities of Robertson County not represented on the board.

(4) Conduct open meetings with adequate public notice.

(5) Provide for citizen input into the work of the board.

(6) Examine the costs and benefits of the most logical alternatives for providing adequate future water supply to the citizens of Robertson County.

(7) Provide detailed recommendations to the governing bodies of the four (4) utilities providing water services in Robertson County and to the Robertson County Commission as to the best means of securing adequate future water supply for the citizens of Robertson County. The recommendations of the board shall be consistent with the Robertson County Growth Plan. These recommendations shall state the assumptions for water use in Robertson County for the future up to a period of thirty (30) years, the preferred source or sources of future water supplies, the funding options for securing new water supplies, the preferred legal mechanism for securing new water supplies, the preferred method of operation for any new water distribution and storage facilities, and the role of all parties to this agreement in providing for the future water supply needs of the citizens of Robertson County. (as added by Ord. #11-03, Feb. 2011)

2-606. Expenses. The board shall not receive or expend any funds, nor shall the board own any property. The parties to this agreement may provide meeting space, office supplies, public notices and other reasonable accommodations for the board to properly conduct its meetings and make its recommendations. In the event no other party offers to provide the necessary

meeting space, office supplies or other reasonable accommodations for the work of the board, these things will be provided by Robertson County under the direction of the county mayor and within the budget of Robertson County. (as added by Ord. #11-03, Feb. 2011)

2-607. Duration. The duration of this agreement and the board is perpetual. However, this agreement and the board may be terminated by an amendment to this agreement. (as added by Ord. #11-03, Feb. 2011)