

**THE
HOLLOW ROCK
MUNICIPAL
CODE**

Prepared by the



Municipal Technical Advisory Service
In cooperation with the Tennessee Municipal League

June 2011

Change 1, June 19, 2012

TOWN OF HOLLOW ROCK, TENNESSEE

MAYOR

Tim Runions

ALDERMEN

Bobby Brotherton

Maria Crocker

Curt Lumley

Ernest Smothers

Rob Woods

RECORDER

Pam Gallimore

PREFACE

The Hollow Rock Municipal Code contains the codification and revision of the ordinances of the Town of Hollow Rock, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the town's ordinance book or the town recorder for a comprehensive and up to date review of the town's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the town's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 7 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the town is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the town agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if

justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of the codes team: Hannah Kraemer, Program Resource Specialist; and Linda Winstead, Nancy Gibson, and Doug Brown, Administrative Specialists, is gratefully acknowledged.

Steve Lobertini
Codification Consultant

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
TOWN CHARTER**

SECTION 12. Any action of the board having a regulatory or penal effect, awarding franchises, or required to be done by ordinance under the charter or the general laws of the state, shall be done only by ordinance. Other actions may be accomplished by resolutions or motions. Ordinances and resolutions shall be in written form before being introduced. The enacting clause of ordinances shall be "Be it ordained by the board of mayor and aldermen of the Town of Hollow Rock:". Every ordinance must be approved on two readings and there shall be no more than one reading on any one day. An ordinance may receive first reading upon its introduction. Ordinances shall take effect upon final reading, adoption, and being signed by the mayor unless a different effective date is designated in the ordinance.

All ordinances shall be signed by the mayor before they shall become effective. The mayor shall affix his approval or disapproval within five (5) days after adoption by the board. If the mayor withholds his signature for five days, exclusive of Sundays and holidays, the ordinance shall become effective for failure to veto. The mayor shall state his reasons for vetoing an ordinance in writing and shall transmit his reasons and ordinance back to the board for its action. The board may pass the ordinance over the veto by a four-fifths (4/5) vote of the full membership of the board.