

TITLE 2

BOARDS AND COMMISSIONS, ETC.

CHAPTER

1. RECREATION ADVISORY BOARD.
2. CIVIL SERVICE COMMISSION.
3. WATERWORKS AND SEWERAGE COMMISSION.

CHAPTER 1

RECREATION ADVISORY BOARD

SECTION

- 2-101. Creation, authority, purpose and title.
- 2-102. Membership and terms.
- 2-103. Officers.
- 2-104. Function.
- 2-105. Administration.
- 2-106. Compensation and funding.

2-101. Creation, authority, purpose and title. The authority to fund, create, operate and maintain parks and recreation facilities and to conduct recreation programs shall be retained by the governing body; however, pursuant to Tennessee Code Annotated, § 11-24-103(b)(1), there shall be and is hereby created an advisory body for the purpose of providing the governing body of the City of Camden, Tennessee (the "city council"), advice and guidance, and to provide a conduit for input from the general population as to the effective creation, operation and maintenance of parks and recreation facilities and/or recreation programs for said city. This body shall be named and known as the "Recreation Advisory Board" of the City of Camden. (Ord. #GWO-36, April 1997)

2-102. Membership and terms. The membership of the board shall consist of five (5) members, appointed by the mayor for staggered terms of five (5) years. At the time of the original five (5) appointments, to initiate the staggered terms, one member will be appointed for one (1) year, one for two (2) years, one for three (3) years, one for four (4) years, and one for five (5) years. Thereafter, all appointments or reappointments will be for terms of five (5) years.

(1) The membership of the board shall be representative of all sections of the community, but one (1) member shall be selected from the Benton County School System.

(2) The serving mayor, park commissioner, and superintendent of parks shall serve as members ex-officio during their respective terms of office. (Ord. #GWO-36, April 1997)

2-103. Officers. At the first meeting of the board subsequent to its creation, the members shall elect from the membership a chairperson, vice-chairperson and secretary to serve their respective terms of appointment. (Ord. #GWO-36, April 1997)

2-104. Function. The affairs of the board shall be conducted in a manner determined by the city council. The board shall not be responsible for the supervision of staff, hiring for dismissal of staff, the expenditure of public funds or the promulgation or enforcement of rules and regulations governing parks and recreation facilities or programs; however, the board may advise the city council on any of these matters and act on behalf of said council, on a case by case basis, if so authorized by the governing body. (Ord. #GWO-36, April 1997)

2-105. Administration. The board shall set its own by-laws and meeting schedule in accordance with the open meeting laws of the state. Official minutes shall be recorded for each meeting, a copy of which shall be furnished to the city council at their next subsequent meeting. The department of finance and administration shall provide the board such administrative support as it may need, within the limits of its capabilities. (Ord. #GWO-36, April 1997)

2-106. Compensation and funding. All members of the board shall serve without pay; however, with prior approval of the mayor and funding by the city council, members may be reimbursed for actual expenses involved in the discharge of their official duties on behalf of the city pursuant with the city's comprehensive travel regulations. Incidental funding for operations of the board may be provided by the city council in the city's normal budgeting processes. (Ord. #GWO-36, April 1997)

CHAPTER 2

CIVIL SERVICE COMMISSION¹

SECTION

- 2-201. Establishment of a system of civil service.
- 2-202. Creation and function of commission.
- 2-203. Duties of the civil service commission.
- 2-204. Procedures on appeal.
- 2-205. Employment and tenure.
- 2-206. Dismissal.

2-201. Establishment of a system of civil service. There is hereby established for employees of the City of Camden, Tennessee, a system of personnel administration based on merit, principals and tenure of employment. That system shall govern the transfer, lay-off, removal and discipline of employees based upon merit, fitness and tenure of employment. (1972 Code, § 1-901)

2-202. Creation and function of commission. There is hereby created the "Civil Service Commission of the City of Camden, Tennessee" to be made up of five (5) citizens and residents of the City of Camden, Tennessee, over the age of eighteen (18) years, who are in no other way associated with the City of Camden, either by employment, appointment or election. Said commissioners shall be appointed by the Board of Mayor and Aldermen of the City of Camden upon the following basis:

(1) There shall be five (5) commissioners appointed by the Board of Mayor and Aldermen of the City of Camden, Tennessee.

(2) Commissioners shall be appointed for terms of four (4) years from and after the original tenure of appointment. For purposes of making the original appointment, two (2) commissioners shall be appointed for a term of two (2) years and the remaining three (3) commissioners shall be appointed for a term of four (4) years. Thereafter, said commissioners shall serve for terms of four (4) years. Terms of the civil service commissioners shall correspond with the term of office of the board of mayor and aldermen and they shall be appointed at the first meeting subsequent to the city elections. (1972 Code, § 1-902)

2-203. Duties of the civil service commission. The civil service commission shall hear all appeals of employees of the City of Camden who allege

¹Municipal code reference
Municipal personnel: title 4.

that the City of Camden, acting through its agents, have dismissed or demoted any employee for political or religious opinions or affiliations, or because of race, national origin, or any other non-merit factor. The commission shall also hear appeals wherein an employee complains of being suspended or laid-off or transferred to another department where said lay-off, suspension or transfer was made for political or religious opinions or affiliations or because of race, national origin or any other non-merit factor. If the commission finds that the employee was dismissed or demoted, transferred, suspended or laid-off without just cause, or if it should appear that said employee was dismissed, demoted or laid-off for any of the reasons enumerated above, said employee shall be reinstated without loss of pay. (1972 Code, § 1-903)

2-204. Procedures on appeals. Should any employee be suspended, laid-off or transferred, both the appealing employee and the agent, or authority of the City of Camden whose action is reviewed, shall have the right to be heard and to be present and present evidence on their behalf within fifteen (15) days after such action is taken. The hearing shall be informal in nature and the technical rules of evidence shall not apply. If the commission finds that the appealed action against the employee was taken without cause, the commission shall reduce its decision to writing and file a copy of the same in duplicate with the board of mayor and aldermen of the City of Camden. If the finding of the commission is in favor of the employee, such employee shall be immediately reinstated to his or her previous position with the City of Camden. (1972 Code, § 1-904)

2-205. Employment and tenure. The provisions of the foregoing section shall only apply to those employees of the City of Camden, Tennessee, who have been so employed for more than six (6) months. Each and every person appointed or employed to a position with the City of Camden, Tennessee shall be subject to a probationary period of employment. The probationary period shall continue for such time, not less than six (6) months, as shall be established by the board of mayor and aldermen. (1972 Code, § 1-905)

2-206. Dismissal. The board of mayor and aldermen, or its duly appointed authority or agents, may dismiss an employee for cause when it appears that the good of the department or the City of Camden will be served thereby. The employee shall be given a written notice of dismissal with the reasons therefor stated in said notice. (1972 Code, § 1-906)

CHAPTER 3

WATERWORKS AND SEWERAGE COMMISSION¹

SECTION

2-301. Creation, membership, organization, jurisdiction, etc.

2-302. Violation of commission's rules and regulations.

2-301. Creation, membership, organization, jurisdiction, etc. A waterworks and sewerage commission has heretofore been created and is hereby continued in full force and effect. Such commission shall have three (3) members who shall be appointed and organized in accordance with Tennessee Code Annotated, § 7-35-406. The board shall have jurisdiction over the city waterworks and sewerage system, but in all respects be subject to and controlled by provisions of Tennessee Code Annotated, § 7-35-406. (1972 Code, § 13-101)

2-302. Violation of commission's rules and regulations. It shall be unlawful to violate any lawful rule or regulation adopted by the waterworks and sewerage system commission. Any person, firm or corporation violating any such rule or regulation, in addition to being fined under the general penalty clause of this code, shall be subject to having his utility service discontinued in accordance with the rules and regulations of the board. (1972 Code, § 13-102)

¹Municipal code reference
Water and sewers: title 18.