

TITLE 1

GENERAL ADMINISTRATION¹

CHAPTER

1. BOARD OF COMMISSIONERS.
2. CITY MANAGER.

CHAPTER 1

BOARD OF COMMISSIONERS²

SECTION

- 1-101. Time and place of regular meetings.
- 1-102. Special meetings.

¹Charter reference

See the charter index, the charter itself, and footnote references to the charter in the front of this code.

Municipal code references

Building inspectors: title 12.
 Fire department: title 7.
 Utilities: titles 18 and 19.
 Water and sewers: title 18.
 Zoning: title 14.

²Charter reference

For detailed provisions of the charter related to the election, and to general and specific powers and duties of, the board of commissioners, see Tennessee Code Annotated, title 6, chapter 20. (There is an index at the beginning of chapter 20 which provides a detailed breakdown of the provisions in the charter.) In addition, see the following provisions in the charter that outline some of the powers and duties of the board of commissioners:

Appointment and removal of city judge: § 6-21-501.
 Appointment and removal of city manager: § 6-21-101.
 Compensation of city attorney: § 6-21-202.
 Creation and combination of departments: § 6-21-302.
 Subordinate officers and employees: § 6-21-102.
 Taxation
 Power to levy taxes: § 6-22-108.
 Change tax due dates: § 6-22-113.
 Power to sue to collect taxes: § 6-22-115.
 Removal of mayor and commissioners: § 6-20-220.

- 1-103. Meeting notices.
- 1-104. General rules of order.
- 1-105. Matters requiring publication.
- 1-106. Terms of commissioners.
- 1-107. Elections to fill vacancies.
- 1-108. Adoption of ordinances.

1-101. Time and place of regular meetings. Regular meetings of the board of commissioners shall be held twelve (12) times each year on the third Wednesday of each month, each of said meetings to be held commencing at 4:00 p.m. at the Belle Meade City Hall, or at such other time and date as the commissioners may, in a given instance, determine. (Ord. 66-3, § 2, as amended by ords. 71-7, § 1; 73-6, § 1; 74-1, § 1; 75-1; 83-1, § 2. 1987 Code, § 1-101, as amended by Ord. #93-5, § 1, April 1993; Ord. #95-6, § 1, July 1995; and Ord. #99-6, Nov. 1999)

1-102. Special meetings. Special meetings of the board of commissioners may be held as provided in Tennessee Code Annotated, § 6-20-208. Except in emergencies, all meetings shall be held at the Belle Meade City Hall. Any meeting may, with the consent of the commissioners, be recessed and reconvened at such other time and date as shall be found convenient. (Ord. 74-1, § 1, modified. 1987 Code, § 1-102)

1-103. Meeting notices. A permanent notice of the schedules of regular monthly meetings shall be posted on the bulletin board in the office of the police clerk in the city hall, and a notice of a special meeting shall also be placed on the same bulletin board following the adjournment of the meeting at which the said special meeting date and time is established and until the conclusion of the said special meeting. (Ord. 74-1, § 1. 1987 Code, § 1-103)

1-104. General rules of order. The rules of order and parliamentary procedure contained in Robert's Rules of Order, Newly Revised, 1990 (9th) Edition, shall govern the transaction of business by and before the board of commissioners at its meetings in all cases to which they are applicable and in which they are not inconsistent with provisions of the charter or this code. (1987 Code, § 1-104, modified)

1-105. Matters requiring publication. All matters required by law or by ordinance to be published by the City of Belle Meade in the conduct of its affairs shall be published in any newspaper of general circulation in Davidson County. (Ord. 67-2, § 2, modified. 1987 Code, § 1-105)

1-106. Terms of commissioners. The terms of commissioners of the City of Belle Meade shall begin at the beginning of the first regularly scheduled

meeting of the board of commissioners following their election. Commissioners shall serve until their successors are qualified and sworn in. The term of commission seat number 1 shall terminate in 1984 and every four years thereafter. The terms of commission seats numbers 2 and 3 shall terminate in 1982 and every four years thereafter. (Ord. 15, § 1, modified. 1987 Code, § 1-106, as amended by ord. 90-8, § 1)

1-107. Election to fill vacancies.¹ An election to fill any vacancy or vacancies in the office of commissioners shall be held on the Tuesday following the first Monday in November. (As replaced by ord. 85-3. 1987 Code, § 1-107)

1-108. Adoption of ordinances. In the adoption of any ordinance by the board of commissioners, it shall only be necessary to read the caption of the ordinance, instead of the entire ordinance, on both readings. (1987 Code, § 1-108, as added by ord. 89-9, and amended by Ord. #95-5, § 1, July 1995)

¹Charter reference: § 6-20-110.

CHAPTER 2
CITY MANAGER¹

SECTION

1-201. To be bonded.

1-201. To be bonded. Pursuant to Tennessee Code Annotated, § 6-21-104, the city manager shall be bonded before assuming the duties of office in the sum of \$25,000.00 with a surety company authorized to do business in the State of Tennessee as surety. The cost of said bond shall be paid by the city.

(1) For the purpose of making more specific or of adding to, the powers extended by Tennessee Code Annotated, § 6-21-108(1), the city manager is empowered to issue citations for violation of Belle Meade ordinances. Citations may be served as provided for in Rule 4.04, Tennessee Rules of Civil Procedure, or as otherwise provided by law. (1987 Code, § 1-201, as amended by Ord. #94-5, § 1, July 1994)

¹Charter reference

For charter provisions outlining the appointment and removal of the city manager, see Tennessee Code Annotated, title 6, chapter 21, part 1, particularly § 6-21-101.