

**THE
THOMPSON'S STATION
MUNICIPAL
CODE**

Prepared by the



Municipal Technical Advisory Service

In cooperation with the Tennessee Municipal League

October 2009

Change 3
March 14, 2023

TOWN OF THOMPSON'S STATION, TENNESSEE

MAYOR

Brian Stover

VICE MAYOR

Shaun Alexander

ALDERMEN

Kreis White
Bob Whitmer
Andrew Zinn

RECORDER

Regina Fowler

PREFACE

The Thompson's Station Municipal Code contains the codification and revision of the ordinances of the Town of Thompson's Station, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents, code index and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc..) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the city's ordinance book or the city recorder for a comprehensive and up to date review of the city's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the city's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 7 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the city is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the city agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such

ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of the codes team: Emily Keyser, Program Resource Specialist; and Linda Winstead, Nancy Gibson, and Doug Brown, Administrative Specialists, is gratefully acknowledged.

Melissa Ashburn
Codification Consultant

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
TOWN CHARTER**

1. An ordinance shall be considered and adopted on two (2) separate days; any other form of board action shall be considered and adopted on one (1) day. Any form of board action shall be passed by a majority of the members present, if there is a quorum. A quorum is a majority of the members to which the board is entitled. All ayes and nays on all votes on all forms of board action shall be recorded. (6-2-102)

2. Each ordinance, or the caption of each ordinance, shall be published after its final passage in a newspaper of general circulation in the municipality. No ordinance shall take effect until the ordinance or its caption is published. (6-2-101)

Change 3
March 14, 2023

TABLE OF CONTENTS

PAGE

INTRODUCTION

| | |
|---|-----|
| OFFICIALS OF THE TOWN AT TIME OF CODIFICATION | ii |
| PREFACE | iii |
| ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE CITY CHARTER | v |

CHARTER

| | |
|-------------------------------------|-----|
| CHARTER TABLE OF CONTENTS | C-1 |
| TEXT OF CHARTER | C-2 |

CODE OF ORDINANCES

| | |
|---|-------|
| CODE-ADOPTING ORDINANCE | ORD-1 |
| TITLE 1. GENERAL ADMINISTRATION | 1-1 |
| CHAPTER | |
| 1. BOARD OF MAYOR AND ALDERMEN | 1-2 |
| 2. TOWN ADMINISTRATOR | 1-4 |
| 3. CODE OF ETHICS | 1-7 |
| 4. USE OF TOWN'S LOGO AND LETTERHEAD | 1-12 |
| TITLE 2. BOARDS AND COMMISSIONS, ETC. | 2-1 |
| CHAPTER | |
| 1. PARKS AND RECREATION ADVISORY BOARD | 2-1 |
| TITLE 3. MUNICIPAL COURT | 3-1 |
| CHAPTER | |
| 1. TOWN JUDGE | 3-1 |
| 2. CODE ENFORCEMENT IF NO JUDGE APPOINTED | 3-3 |
| 3. OFFICE OF ADMINISTRATIVE HEARING OFFICER | 3-4 |

| | <u>PAGE</u> |
|---|-------------|
| TITLE 4. MUNICIPAL PERSONNEL | 4-1 |
| CHAPTER | |
| 1. TRAVEL REIMBURSEMENT REGULATIONS. | 4-1 |
| TITLE 5. MUNICIPAL FINANCE AND TAXATION | 5-1 |
| CHAPTER | |
| 1. MISCELLANEOUS. | 5-1 |
| 2. PRIVILEGE TAXES | 5-2 |
| 3. WHOLESALE BEER TAX. | 5-3 |
| 4. PURCHASING POLICY. | 5-4 |
| 5. HOTEL AND MOTEL PRIVILEGE TAX. | 5-11 |
| TITLE 6. LAW ENFORCEMENT | 6-1 |
| RESERVED FOR FUTURE USE | |
| TITLE 7. FIRE PROTECTION AND FIREWORKS. | 7-1 |
| CHAPTER | |
| 1. FIRE CODE. | 7-1 |
| 2. FIREWORKS. | 7-3 |
| TITLE 8. ALCOHOLIC BEVERAGES | 8-1 |
| CHAPTER | |
| 1. BEER. | 8-1 |
| 2. INTOXICATING LIQUORS | 8-9 |
| 3. ON PREMISES CONSUMPTION OF INTOXICATING LIQUORS | 8-17 |
| TITLE 9. BUSINESS, PEDDLERS, SOLICITORS, ETC. | 9-1 |
| RESERVED FOR FUTURE USE | |
| TITLE 10. ANIMAL CONTROL. | 10-1 |
| RESERVED FOR FUTURE USE | |
| TITLE 11. MUNICIPAL OFFENSES | 11-1 |
| CHAPTER | |
| 1. OFFENSES AGAINST THE PEACE AND QUIET. | 11-1 |

| | <u>PAGE</u> |
|--|-------------|
| TITLE 12. BUILDING, UTILITY, ETC. CODES. | 12-1 |
| CHAPTER | |
| 1. CODES ADOPTED BY REFERENCE | 12-1 |
| 2. DELETED | |
| 3. BUILDING PERMITS. | 12-6 |
| 4. IMPACT FEES | 12-8 |
| TITLE 13. PROPERTY MAINTENANCE REGULATIONS | 13-1 |
| CHAPTER | |
| 1. OVERGROWN AND DIRTY LOTS. | 13-1 |
| TITLE 14. ZONING AND LAND USE CONTROL | 14-1 |
| CHAPTER | |
| 1. MUNICIPAL PLANNING COMMISSION | 14-1 |
| 2. DELETED | |
| 3. ZONING ORDINANCE. | 14-4 |
| 4. REVIEW CHARGES AND INSPECTION FEES. | 14-5 |
| 5. DELETED | |
| TITLE 15. MOTOR VEHICLES, TRAFFIC AND PARKING | 15-1 |
| CHAPTER | |
| 1. MISCELLANEOUS. | 15-1 |
| 2. SPEED LIMITS. | 15-2 |
| 3. HEAVY TRUCK REGULATIONS | 15-4 |
| 4. PARKING | 15-6 |
| 5. ENFORCEMENT | 15-10 |
| TITLE 16. STREETS AND SIDEWALKS, ETC. | 16-1 |
| CHAPTER | |
| 1. EXCAVATIONS AND CUTS | 16-1 |
| 2. WIRELESS COMMUNICATIONS FACILITIES IN THE PUBLIC RIGHT-OF-WAY | 16-10 |
| 3. STREET STANDARDS AND SPECIFICATIONS. | 16-25 |
| 4. PARADES AND ALL OTHER RIGHT-OF-WAY OCCUPANCY AND OBSTRUCTION REGULATED | 16-26 |
| TITLE 17. REFUSE AND TRASH DISPOSAL | 17-1 |
| RESERVED FOR FUTURE USE | |

| | <u>PAGE</u> |
|---|-------------|
| TITLE 18. WATER AND SEWERS | 18-1 |
| CHAPTER | |
| 1. WASTEWATER RECLAMATION AND REUSE..... | 18-1 |
| 2. WASTEWATER SYSTEM USER RATES.. | 18-24 |
| 3. WASTEWATER CAPACITY RESERVATION..... | 18-26 |
| 4. WASTEWATER TAP RESERVATION AND ASSIGNMENT | 18-33 |
| 5. UTILITY BOARD | 18-36 |
| TITLE 19. ELECTRICITY AND GAS | 19-1 |
| CHAPTER | |
| 1. GENERAL | 19-1 |
| 2. CABLE | 19-4 |
| 3. TELECOMMUNICATIONS | 19-38 |
| TITLE 20. MISCELLANEOUS | 20-1 |
| CHAPTER | |
| 1. HOMEOWNERS' ASSOCIATIONS AND EXCLUSIVE AGREEMENTS | 20-1 |
| CERTIFICATE OF AUTHENTICITY | CERT-1 |
| APPENDIX | |
| A. ETHICS PROVISIONS PROVIDED BY STATUTE . | APP-A-1 |
| B. DESIGN GUIDELINES | APP-B-1 |