

**TITLE 2**

**BOARDS AND COMMISSIONS, ETC.<sup>1</sup>**

**CHAPTER**

1. MISCELLANEOUS.
2. ENVIRONMENTAL QUALITY ADVISORY BOARD.
3. TREE BOARD.

**CHAPTER 1**

**MISCELLANEOUS**

**SECTION**

2-101. Membership to boards and commissions; residency required.

**2-101. Membership to boards and commissions; residency required.** To be eligible for membership to all boards and commissions of the city, the individual shall be a resident of the city. The residency requirement is hereby waived for the three (3) designated local hotel/motel establishments' membership positions on the Oak Ridge Convention and Visitors Bureau Board of Directors, who shall not be entitled to an officer position on the board of directors unless such member is also an Oak Ridge resident.

(1) To be eligible for membership to all boards and commissions of the city, the individual shall be a resident of the city.

(2) The residency requirement is hereby waived for the following:

(a) The three (3) designated local hotel/motel establishments' membership positions on the Oak Ridge Convention and Visitors Bureau Board of Directors, who shall not be entitled to an officer position on the board of directors unless such member is also an Oak Ridge resident.

(b) In the event no qualified resident applies for a vacancy on the trade licensing board, the vacancy may be filled by a non-resident applicant provided such applicant maintains an office in Oak Ridge and possesses a current Oak Ridge business license. The non-resident applicant must meet all other requirements for membership on the board. (1969 Code, § 2-7, as amended by Ord. #12-11, Aug. 2011 and Ord. #6-2018, April 2018)

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<sup>1</sup>Municipal code reference

Board of electrical examiners: title 12, chapter 4.

Board of plumbing examiners: title 12, chapter 8.

Equalization board: title 5, chapter 3.

Personnel advisory board: title 4, chapter 2.

## CHAPTER 2

### ENVIRONMENTAL QUALITY ADVISORY BOARD<sup>1</sup>

#### SECTION

- 2-201. Definition.
- 2-202. Created; composition.
- 2-203. Terms of members.
- 2-204. Designation and term of chairperson and vice-chairperson.
- 2-205. Compensation.
- 2-206. Functions.
- 2-207. Meetings; quorum.
- 2-208. Powers.
- 2-209. Availability of city facilities and personnel to assist the board..
- 2-210. Attendance policy.
- 2-211. Deleted.

**2-201. Definition.** As used in this chapter, the term board shall mean the environmental quality advisory board created by this chapter. (1969 Code, § 2-101, as replaced by Ord. #14-2014, Oct. 2014)

**2-202. Created; composition.** There is hereby created an environmental quality advisory board for the city consisting of twelve (12) members who shall be appointed by the city council. Two (2) members of the board shall be high school students. All members shall have one (1) vote except the high school students shall share one (1) vote, either from a consensus if both are present at the meeting or individually if only one (1) student is present. If no consensus is possible, then no vote shall be recorded for the students. For clarification purposes, the board has eleven (11) possible total votes due to the student members sharing one (1) vote. (Ord. #15-98, May 1998, § 1, as replaced by Ord. #14-2014, Oct. 2014)

**2-203. Terms of members.** Of the members first appointed to the board, four (4) shall serve until September 30, 1974; three (3) until September 30, 1975; and three (3) until September 30, 1976. Thereafter all appointments to the board, with the exception of the high school student members, shall be for terms of three (3) years and all terms shall commence on October 1. The high school student members of the board shall serve two (2) year terms of office. Of the students first appointed after the adoption of this amendment, one (1) shall serve until May 31, 1999, and one (1) shall serve until

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<sup>1</sup>Charter reference  
Advisory boards: art. III, § 5.

May 31, 2000. Thereafter, all appointments of high school student members shall be for two (2) years and all terms shall commence on June 1. If a successor has not been named at the expiration of a member's term, the member shall continue to serve until his or her successor is appointed. Whenever a vacancy occurs, an appointment shall be made for the remainder of the unexpired term.

As of April 1, 2011, all current members' terms (except for student members which shall remain unchanged) shall be extended through to the following December 31, and all subsequent terms shall commence on a date established by resolution of city council with the term lengths and staggered appointments remaining the same. (Ord. #15-98, May 1998, § 2, as amended by Ord. #3-11, March 2011, as replaced by Ord. #14-2014, Oct. 2014)

**2-204. Designation and term of chairperson and vice-chairperson.**

The board shall elect from its membership a chairperson, vice-chairperson and secretary. (1969 Code, § 2-104, as replaced by Ord. #14-2014, Oct. 2014)

**2-205. Compensation.**

Members of the board shall serve without compensation but may be reimbursed for all necessary expenses incurred in the course of their duties in accordance with the appropriations made by the city council. (1969 Code, § 2-105, as replaced by Ord. #14-2014, Oct. 2014)

**2-206. Functions.**

The function of the board shall be to serve as an advisory body to the city council. When requested by city council, the board shall give advice and assistance in matters contributing to a quality environment; and further, upon request, it shall advise the city manager and the municipal planning commission on specific environmental matters. (1969 Code, § 2-106, as replaced by Ord. #14-2014, Oct. 2014)

**2-207. Meetings; quorum.**

The board shall hold public meetings at such regular intervals and places as it may designate. Six (6) members of the board shall constitute a quorum. For purposes of a quorum, the student members count as only one (1) member because they share one (1) vote and cannot vote separately. For clarification purposes, if one (1) or both student members are present at a meeting, five (5) other members must be present for there to be a quorum of the board. All actions shall require the concurring vote of a majority of the members present at a duly constituted meeting, with the student members again counting as only one (1) member for the purposes of calculating a majority vote. For example, if eight (8) members are present at a meeting, including both student members, a majority for voting purposes is four (4) instead of five (5) because the students only count as one (1) regardless of whether one (1) or both are present at the meeting and regardless of whether or not there is a consensus for the student members' vote. (1969 Code, § 2-107, as replaced by Ord. #14-2014, Oct. 2014)

**2-208. Powers.** In the performance of its function, the board is authorized to adopt bylaws and rules of procedure for the conduct of its authorized activities; the board will recommend for approval and authorization by the city council a proposed annual work program involving studies for the preservation and improvement of the environment, it shall issue reports and findings on such studies. The board is further authorized to make specific recommendations on environmental questions referred by the city council, city manager, or municipal planning commission. (1969 Code, § 2-108, as replaced by Ord. #14-2014, Oct. 2014)

**2-209. Availability of city facilities and personnel to assist the board.** Subject to the approval of the city manager, the facilities and personnel of the city shall be made available to assist the board in carrying out its functions. (1969 Code, § 2-109, as replaced by Ord. #14-2014, Oct. 2014)

**2-210. Attendance policy.** Members of the board are subject to the attendance policy adopted by city council for boards and commissions. (1969 Code, § 2-110, as replaced by Ord. #14-2014, Oct. 2014)

**2-211. Deleted.** (1969 Code, § 2-111, as deleted by Ord. #14-2014, Oct. 2014)

**CHAPTER 3****TREE BOARD**<sup>1</sup>**SECTION**

2-301. Designation of a city tree board.

2-302. Duties and responsibilities of the city tree board.

**2-301. Designation of a city tree board.** The environmental quality advisory board shall serve as the city tree board. (1969 Code, § 16-1)

**2-302. Duties and responsibilities of the city tree board.** (1) It shall be the responsibility of the board to develop and update a plan to promote and encourage the care, planting and preservation of trees and shrubs within the community. Said plan shall be submitted to city council for review and approval.

(2) The board, when requested by the city council or city manager, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its work. (1969 Code, § 16-2)

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<sup>1</sup>Municipal code reference

Tree topping, pruning, etc.: title 13, chapter 4.