

Court and Personal Security Tennessee Municipal Clerks

Brian Grisham



Minimum Security Standards
Administrative Office of the Courts
Tennessee Judicial Conference
Tennessee General Sessions Judges Conference

1. Silent bench and court clerk's public transaction counter panic button connected directly to sheriff's department or police department
2. Bullet Resistant bench and court clerk work area in courtrooms
3. Availability of armed, uniformed court officer in each courtroom during court sessions
4. Court security training for court officers. Court security briefing on annual basis for judicial staff and courthouse personnel

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5. Hand-held detectors (minimum of 2) and/or magnetometers in each county to assure the safety in each courthouse or courtroom.
6. Each court building shall have signage posted at each court access entrance stating that all persons are subject to search by security personnel. Prohibited items are subject to seizure and forfeiture. Prohibited items include, but are not limited to, the following: firearms; other forms of weaponry; and any items that can be transformed into a weapon
7. Hand-held inspection security mirror to be used to view under courtroom seating and other areas for safety in the courthouse and/or courtrooms

Additional Security Recommendations

1. Conduct periodic surveys
2. Prior to any new construction or renovation consult with Administrative Office of the Courts
3. Medical and family data on each judge kept in clerk's office

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4. Emergency procedures plan developed and advertised to employees for each courtroom and judge's chambers
5. Establish a courtroom security plan
6. Establish transportation and prisoner handling procedures. Holding cell should be provided near courtroom. Transport of prisoners should be away from public
7. Mobile security plan or team for high-risk trials
8. All judicial staff employees should receive orientation on security procedures.

Weapons

- **§39-17-1306. Carrying weapons during judicial proceedings.**
- No person shall intentionally, knowingly, or recklessly carry on or about the person while inside any building in which judicial proceedings are in progress any weapon prohibited by § 39-17-1302(a), for the purpose of going armed; provided, that if the weapon carried is a firearm, the person is in violation of this section regardless of whether such weapon is carried for the purpose of going armed.
- Any person violating subsection (a) commits a Class E felony.
- Some Exceptions
- **General Weapons Statutes**
 - Posting
 - Permits
 - Different types of weapons

Statistics

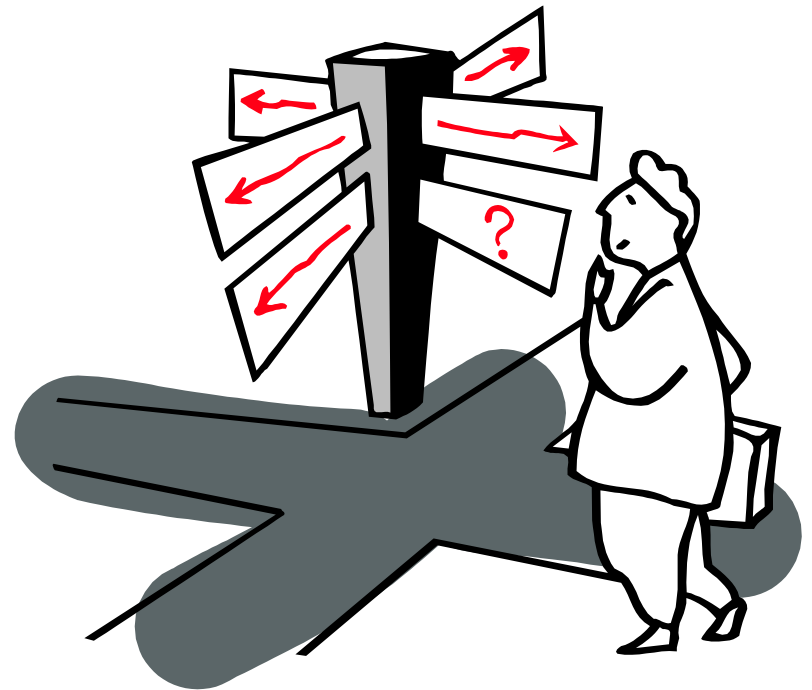
- Docket
- Any court
- Aggressor
- Victim
- Weapons

Procedures

- Separation of litigants from bench
- Proper utilization of court officers
- Security of clerks offices
 - Technology
 - Emergency communication
 - Separation of public from clerks

Personal Security

- What to watch for
- What to do during an incident
- What to do long-term



Threats and Communications

Prevention

- Judicial profile papers kept current and on file
- Communicate with law enforcement
- Alter routes of travel, times of departure and arrival
- Be cognizant of your surroundings
- Be alert

Questions



briangrisham@iadlest.org

(615) 330-4064