

Title	Format	Get it
<p>Building Tennessee’s Tomorrow: Anticipating the State’s Infrastructure Needs July 2020 through June 2025. Tyler Carpenter, et al. This report is the 18th in a series of reports on Tennessee’s infrastructure needs pursuant to Public Chapter 817, Acts of 1996. This report represents an inventory of infrastructure needed in Tennessee with associated costs.</p>	Report	Request
<p>Creative Training: a Train the Trainer Field Guide. Becky Pike Pluth. “Cut your design time in half, increase learner retention, and have more fun! It is the trainers trifecta, and can be achieved through Instructor-Led Participant Center (ILPC) creative training.”</p>	Book	Request
<p>Elizabethton/Carter County Animal Control Study. Pat Hardy, Rick Hall. MTAS Management Consultant Pat Hardy and CTAS Consultant Rick Hall worked together on a study of animal control and animal shelters in both Carter County and Elizabethton, Tennessee. Both the city and the county were seeking information on how to handle animal control and shelter responsibilities more efficiently.</p>	Report	Download
<p>Exploring the Feasibility of a Gold Depository in Tennessee. Michael Mont, et al. A report written on the feasibility of creating a state gold depository including whether other states or jurisdictions have created one. The report was prepared in response to Public Chapter 585, Acts of 2021.</p>	Report	Request
<p>Fire and Life Safety Educator: Principles and Practices. Marsha P. Giesler. This second edition includes “Navigate 2 Advantage Access, meets the objectives of the NFPA 1035 (2015) for FLSE Levels I, II, III, Public Information Officer, Youth Firesetter Intervention Specialist, and Youth Firesetter Program Manager.”</p>	Book	Request

<p>Managing Fire and Emergency Services. Edited by Adam K. Thiel, Charles R. Jennings. “This revised edition of the 2002 book covers all the nuts and bolts of organizing and deploying resources, including organizational structure, fire station location planning, fiscal management, maintenance and replacement of vehicles and equipment, and personnel practices.”</p>	Book	Request
<p>Methods for Managing Landfill Leachate: Professionals Compare Leachate Management Strategies and Share Common Obstacles to dealing with leachate at a landfill. Jessica Reed. The author introduces the obstacles and strategies being used in landfills when water comes into contact with trash. <i>(In MSW Management – Vol. 32, no. 4 (June 2022) p. 28-31).</i></p>	Article	Request
<p>MTAS Signing Bonuses and Referral Incentives Survey. Frances Adams-O’Brien. The MTAS Research and Information Center conducted a survey to find out how Tennessee municipalities handle signing bonuses and referral incentives and thirteen cities responded to the request for information.</p>	Survey	Download
<p>Municipality Liability for Damages Caused by Failing Drainage Systems. Melissa Ashburn. MTAS Legal Consultant Melissa Ashburn responded to a Tennessee city’s request for information regarding a municipality’s responsibility to homeowners in the event of failed drainage system damage.</p>	Legal opinion	Download
<p>Office Administration. Betty L. Schroeder, Diane Routhier Graf. The topic included in this title are filing systems, file management, rules and standards, verbal communication, research and reference, written communication and others.</p>	Book	Request
<p>Office Systems and Technology. Diane Routhier Graf, Betty L. Schroeder. This title includes topics such as concepts of information processing, computer hardware, system securities, document layout and others.</p>	Book	Request

<p>Ordinance to Amend the Town of Somerville Municipal Code Regarding Brown Bagging Alcoholic Beverages. Rick Whitehead. Management Consultant Rick Whitehead authored this ordinance for the Town of Somerville regarding alcoholic beverages.</p>	<p>Ordinance</p>	<p>Download</p>
<p>Pay Scale Increases and Promotion/Demotion Practices in Selected Tennessee Cities. Frances Adams-O’Brien. The MTAS Research and Information Center was asked to gather information regarding pay scale increases and promotion/demotion practices in selected Tennessee cities. Five cities replied to the survey.</p>	<p>Survey</p>	<p>Download</p>
<p>Say Yes, And!: 2 Little Words that Will Transform Your Career, Organization, and Life. Avish Parashar. “Can saying two little words really make a big difference in your life? Absolutely, if those two words are, Yes, and!.”</p>	<p>Book</p>	<p>Request</p>
<p>Time Clock Usage in Selected Tennessee Cities. Frances Adams-O’Brien. The MTAS Research and Information Center was asked to conduct a survey of cities with approximately 150 employees regarding their usage of time clocks and associated payroll systems. Invitations were sent to 22 municipalities and 11 completed surveys for a 50% response rate.</p>	<p>Survey</p>	<p>Download</p>
<p>Train the Trainer: the Art of Training Delivery. Skills Converged. “What makes a training course successful? This book provides the reader with a comprehensive set of guidelines on all aspects of training.”</p>	<p>Book</p>	<p>Request</p>
<p>Wastewater Residuals Stabilization. Prepared by the Task Force on Wastewater Residuals Stabilization under the direction of the Facilities Development Subcommittee, Technical Practice Committee. “Stabilization of the residual solids removed during treatment is key to the reliable performance of any plant.”</p>	<p>Book</p>	<p>Request</p>
<p>Woodland Mills Renewable Energy Resolution. Warren Nevad. The City of Woodland Mills adopted a resolution in January 2022 creating the Woodland Mills Community Pilot Resiliency Program in cooperation with MTAS and TREEDC.</p>	<p>Resolution</p>	<p>Download</p>