New Materials | January 2023

MTAS Research and Information Center



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City Administrator Evaluation. Honna Rogers. MTAS Management Consultant Honna Rogers created this performance review form for the members of the governing body to evaluate the city administrator.	Form	Download
City Manager Interview Questions. Honna Rogers. MTAS Management Consultant Honna Rogers created this list of interview questions for the Lakesite City Commission to use during their search for a City Manager	Form	Download
Emergent Leave Ordinance. Honna Rogers. MTAS Management Consultant Honna Rogers authored this ordinance for the Town of Tracy City, Tennessee that expands employee leave benefits in response to emergent circumstances such as public health emergencies.	Ordinance	Download
Finance Director Interview Questions. Honna Rogers. MTAS Management Consultant Honna Rogers created this list of interview questions to be used by the City of Manchester, Tennessee during a search for a new Finance Director.	Form	Download
Resolution Adopting Minimum Training Standards for Firefighters. Steve Cross. A sample resolution that can be used by a Tennessee municipal government to adopt minimum training standards for firefighters in their city or town.	Ordinance	Download
Satellite Television Provider and Requirement to Purchase Business License or Pay Business Taxes. Stephanie Allen O'Hara. MTAS received an inquiry regarding the necessity of a business license.	Legal opinion	Download