

POSITION OPEN
FINANCE DIRECTOR
CITY OF CROSSVILLE

The City of Crossville, Tennessee (pop ~12,000), located in Cumberland County, Tennessee is seeking letters of interest and resumes for the position of Finance Director. Starting annual salary is \$81,744.00. A comprehensive benefit package is offered including group health, dental and life, longevity bonus, retirement, vacation and sick leave provisions.

This position is under the general guidance of the City Manager. The Finance Director shall be responsible for the administration of a general fund budget of approximately \$27,000,000 and a water/sewer fund budget of approximately \$16,000,000 for the 2023/2024 fiscal year.

Desired qualifications for this position are as follows: *(any combination of experience and education can be approved at the discretion of Crossville City Manager)*

- B.S. in Accounting, Finance or closely related field is required, plus a minimum two (2) years in a progressively responsible managerial position in a field of finance.
 - *Highly preferred education and experience would include:*
 - M.S. degree
 - C.P.A.
 - Certified Government Finance Officer designation
 - Five (5) years in a progressively responsible managerial position in financial management of a public sector
- Must hold a CMFO certification or obtain the certification within two (2) years of the date of hire, as required by the State of Tennessee, or be exempted from the certification as noted in T.C.A. 6-56-405.
- Must have ability to be bonded.
- Must be examined by a City designated physician to make a determination if applicant will be able to perform all essential duties required of this position.
- Requires valid TN driver's license.

Letters, resumes and professional references must be submitted to Leah Crockett, Human Resources Manager, City of Crossville, 392 North Main Street, Crossville, TN 38555 or via email at leah.crockett@crossvilletn.gov.

Resumes will be accepted until the position is filled. Full job description can be obtained at crossvilletn.gov or by emailing leah.crockett@crossvilletn.gov. All resumes are subject to public disclosure.

Qualified candidates of interest to the City Manager will be contacted with an invitation for interview. We do not anticipate conducting interviews before April 2024.

The City of Crossville is an EEO/Affirmative action employer and does not discriminate on the basis of race, age, sex, religion, color, disability or national origin.