



**City of Loudon**  
**2480 Hwy 72 N**  
**Loudon, Tennessee 37774**

The City of Loudon is seeking a **Director of Public Works**. This position reports to the City Manager and is responsible for providing strategic leadership and sound fiscal management for the City's Public Works functions, ensuring safe, efficient, and sustainable infrastructure and services. The Director supervises all departmental staff, including full-time and part-time employees, contractors, and volunteers, and ensures high-quality services aligned with City goals. The Director also represents the Public Works Department to the general public and coordinates departmental activities with public service needs.

Additional responsibilities include:

- Plan, organize, and execute the Public Works Personnel, Operating, and Capital Budgets.
- Direct procurement activities in accordance with City purchasing policies.
- Ongoing evaluation of organizational structure, programs, events, staffing and technology to find efficiencies in budgets, planning, and services including exploration of modern software, facility and fleet management tools, and citizen feedback.
- Assist with planning and oversees construction of City and grant-funded infrastructure projects.
- Assist with reviewing and updating relevant sections of the municipal code to reflect best practices and ensure legal compliance.
- Manage permitting, construction, inspections, and coordination with Engineering & Planning on bonds, plats, and right-of-way dedication.
- Oversee maintenance and improvements of streets, sidewalks, traffic control devices, stormwater systems, and vegetation/snow removal.
- Direct residential refuse and brush collection, as well as street and right-of-way cleaning operations.
- Maintain City buildings, grounds, and building systems (HVAC, mechanical, electrical, and plumbing).
- Oversee vehicle/equipment maintenance and fuel inventory, including compliance for City and Loudon Utilities.
- Develop and implement occupational safety programs, regulatory compliance, and technical training/certification (e.g., MUTCD, pavement/concrete inspection, APWA).
- Develop and implement departmental policies and procedures to improve efficiency, accountability, and sustainability.
- Work across departments to coordinate effective service delivery and infrastructure development.
- Perform other duties as assigned.

The ideal candidate will possess a valid driver's license and Bachelor's degree in Business related discipline with 5 years Public Works or related work experience, Civil Engineering degree with 5 years Public Works or related work experience, or 10 years leadership experience managing Public Works budget and staff. Strong leadership and team management skills, with ability to motivate and supervise a diverse workforce is required. Knowledge of municipal budgeting, purchasing procedures, and capital improvement planning and familiarity with municipal codes, legal compliance requirements, and safety regulations is required. Must possess excellent verbal and written communication skills, including public presentation and digital communication and proficiency with Microsoft Office Suite. Ability to build collaborative relationships with community partners, City leadership, and the public is required. Strong organizational and problem-solving skills with a results-oriented mindset is a must.

The City of Loudon desires an energetic and highly motivated individual with a passion for excellent performance.

The City of Loudon provides a competitive salary and a comprehensive benefits package that includes healthcare plans, paid time off, paid holidays and retirement.

Qualified individuals may send resumes (in WORD format) to:

[Cityjobs2@cityofloudontn.org](mailto:Cityjobs2@cityofloudontn.org)

The City of Loudon is an Equal Employment Opportunity Employer.

**Applications will be accepted until the position is filled.**