City Administrator

The City of Decherd, Tennessee is seeking applicants for the position of City Administrator who works under the general direction of the Board of Mayor and Alderman. The City Administrator oversees city operations with a $4.1 million total annual budget, with a general fund budget of $3.7 million and 70 full-time employees in administration, police, fire, public works, finance, parks and recreation, and planning and codes departments.

In 1890, James Terrill built and established Terrill College on the site where Decherd Elementary School now stands. Decherd is proud of its three largest employers, Nissan Power Train Assembly, Kroger and Henley Supply & Millworks. We have two schools; North Middle School and the before mentioned Decherd Elementary. Decherd’s Lions Club has been active since 1957 providing glasses and eye screenings to our citizens. Our two city parks, Hank Weddington Park and John L. Sanders Park, provide picnic areas, walking trails, softball and playgrounds for all to enjoy. Decherd is definitely a town on the move into the 21st Century. We have housing available, eateries galore, places to work and play. When you are in Decherd, you can get to anywhere in the world.

The minimum requirement for this opportunity is a bachelor’s degree, with a master’s degree preferred, in public administration, management, business administration or closely related field and a minimum of two years of municipal leadership experience as a city administrator or manager of a public agency or department with related duties, or a combination of education and experience. Salary is between $70,000 - $75,000, DOQ. The city offers a comprehensive benefits package including participation in the Tennessee Consolidated Retirement System (TCRS).

Interested applicants must submit a resume, cover letter and professional references to “City of Decherd, Attn: Mayor Mary Hess, PO Box 488, Decherd, TN 37324” or by email to marynell.hess@decherdtn.gov. Resumes will be accepted until the position is filled. Applications are subject to public disclosure. EOE / TN Drug Free Workplace.