



- [A](#)
- [B](#)
- [C](#)
- [D](#)
- [E](#)
- [F](#)
- [G](#)
- [H](#)
- [I](#)
- [J](#)
- [K](#)
- [L](#)
- [M](#)
- [N](#)
- [O](#)
- [P](#)
- [Q](#)
- [R](#)
- [S](#)
- [T](#)
- [U](#)
- [V](#)
- [W](#)
- [X](#)
- [Y](#)
- [Z](#)
- All

[Mail Inserts and ISO Credit](#)

General (Created: 2018-07-15; Reviewed: 2021-07-22)

Dennis Wolf responded to a request for information from Murfreesboro regarding ISO credit for a residential fire safety program.

[Maintaining Health Insurance Coverage on a City Employee's Dependents While the Employee is on FMLA Leave](#)

Legal Opinion (Created: 1995-11-01; Reviewed: 2021-07-09)

MTAS was asked whether the city must maintain health insurance coverage on a city employee's dependents while the employee is on FMLA leave.

[Maintaining the Appropriate Level of Unrestricted Fund Balance in the General Fund](#)

General (Created: 2014-07-02; Reviewed: 2021-07-28)

MTAS was asked about determining the appropriate level of unrestricted fund balance to maintain in the general fund.

[Maintenance and Operation of Street Lighting on Interstate Highways](#)

Legal Opinion (Created: 1999-02-01; Reviewed: 2021-04-23)

MTAS was asked whether the city can pay the county for the operation of certain street lights on the interstate highway system outside the city.

[Maintenance of a County Road](#)

General (Created: 2015-07-08; Reviewed: 2020-10-07)

MTAS was asked about the advisability of spending city funds to improve a road outside of the city limits.

[Maintenance Worker](#)

Job Description (Created: 2002-09-25; Reviewed: 2021-06-21)

Job description for the position of Maintenance Worker.

[Making a Motion Concerning an Item That Is Not on the Agenda](#)

General (Created: 2011-08-31; Reviewed: 2021-06-09)

MTAS was asked whether a board member may make a motion concerning an item that is not on the agenda without being recognized by the chairman.

[Making the Mayor Follow the Agenda](#)

Legal Opinion (Created: 1996-11-18; Reviewed: 2021-07-20)

MTAS was asked how the city council can make the mayor follow the agenda and otherwise conduct meetings as prescribed by Roberts Rules of Order.

[Management of City Parks](#)

Legal Opinion (Created: 2001-11-07; Reviewed: 2021-06-21)

MTAS was asked what powers the city has to pass regulations governing the use of the city park if there is a contract between the city and a non-profit management organization.

[Mandated Asset Forfeiture](#)

Form (Created: 2019-07-15; Reviewed: 2021-06-29)

A form to be used for reporting all asset forfeiture proceeds to the Tennessee Comptroller at the end of the fiscal year.

[Marketing & Operations Manager](#)

Job Description (Created: 2009-10-01; Reviewed: 2021-05-12)

A job description for the position of Marketing & Operations Manager

[Maryville Lineman Survey](#)

Survey (Created: 2020-08-07; Reviewed: 2021-04-09)

Seven cities were identified in the MTAS City Directory as providing electric services to their communities. Two of the seven cities responded with data - Alcoa and Dayton. The following cities do not own their electric utilities and referred MTAS to the local utilities: Cleveland, Shelbyville and Springfield. Each of the utilities were contacted and to date we have not received the requested information.

[Maryville Police Department Home Fleet Program](#)

Report/Study (Created: 2002-01-11; Reviewed: 2021-07-02)

The purpose of this study was to analyze the feasibility of a home fleet (take home car) program.

[Massage Parlor License Application](#)

Form (Created: 2002-06-01; Reviewed: 2021-06-22)

This massage parlor license application for Thornton, Colorado includes a checklist, the application, authorization, background, zoning referral, and city code section.

[Master Patrolman Program](#)

General (Created: 2002-03-05; Reviewed: 2021-05-07)

The Master Patrolman program would compensate an officer for attaining a certain level of achievement.

[Maximum Fee For Bad Checks](#)

Legal Opinion (Created: 2017-04-24; Reviewed: 2021-07-13)

A legal opinion on the maximum that a city can charge for a bad check.

[Mayor Can Vote to Break a Tie or Be a Member of the Quorum](#)

Legal Opinion (Created: 1993-06-29; Reviewed: 2021-07-21)

MTAS was asked, if four alderman are required to make a quorum and several resign, leaving only three, whether the mayor may act as an alderman.

[Mayor Making Nominations](#)

General (Created: 2007-02-21; Reviewed: 2021-07-21)

MTAS was asked whether it is proper for the Mayor to make nominations.

[Mayor Pro Tem to Hire Consulting Attorney](#)

Legal Opinion (Created: 2003-06-30; Reviewed: 2021-07-15)

MTAS was asked to review ordinance permitting mayor pro tem to hire consulting attorney.

[Mayor Refuses to Take an Oath of Office](#)

Legal Opinion (Created: 1991-03-01; Reviewed: 2021-06-09)

MTAS was asked whether, if the mayor refuses to take an oath of office, his seat is considered vacant.

[Mayor Wishes to Appoint One of the Aldermen to the Planning Commission When the Mayor and One of the Aldermen Are Already Members of the Planning Commission](#)

Legal Opinion (Created: 2003-01-24; Reviewed: 2021-07-26)

MTAS was asked whether the mayor can appoint members of the city's governing body to the planning commission as "citizen" members of that commission.

[Mayor's Appointment of Staff](#)

General (Created: 2012-04-10; Reviewed: 2021-07-16)

MTAS was asked for clarification on the appointment of the fire chief and assistant fire chief under the city's charter and municipal ordinances.

[Mayor's Compensation and COLA](#)

Legal Opinion (Created: 2010-05-11; Reviewed: 2021-07-15)

MTAS was asked whether the language in the city charter either entitles or authorizes the mayor to cost of living increases.

[Mayor's Obligation to Carry Out the Will of the Board](#)

Legal Opinion (Created: 1993-02-11; Reviewed: 2021-07-21)

MTAS was asked whether the Mayor can refuse to sign a contract that the Board of Aldermen have voted to approve.

[Mayor's Replacement of Planning Commission](#)

Legal Opinion (Created: 2011-09-28; Reviewed: 2021-07-26)

MTAS was asked about the tenure of the planning commission members and other issues.

[Mayor's Right to Make Motions and Speak on Matters Before the City Council](#)

Legal Opinion (Created: 2010-07-06; Reviewed: 2021-07-21)

MTAS was asked whether the mayor may make motions and speak on matters on issues on which he has the right to vote.

[Mayor's Right to Vote or Make Motions](#)

Legal Opinion (Created: 2008-04-01; Reviewed: 2021-07-15)

MTAS was asked whether the mayor had the right to vote or make motions.

[Mayor's Salary and COLA](#)

Legal Opinion (Created: 2008-03-18; Reviewed: 2021-07-15)

MTAS was asked whether the mayor is entitled to COLA under Article XI, Section 9 of the Tennessee Constitution, and if he is now, whether he must pay back COLA's paid to him.

[Mayor's Salary and Compensation Are Not the Same Thing](#)

Legal Opinion (Created: 2002-08-14; Reviewed: 2021-07-15)

MTAS was asked to analyze the law governing the salary and compensation of the mayor.

[Mayor's Voting in Planning Commission Meetings](#)

Legal Opinion (Created: 2005-01-20; Reviewed: 2021-07-26)

MTAS was asked whether the mayor has a voice on the planning commission when he has appointed a substitute under TCA 13-4-101 or 6-54-112.

[Mayoral Compensation in Selected Small Cities with a Strong Mayor Form of Government](#)

Survey (Created: 2020-01-22; Reviewed: 2021-07-30)

Nine Tennessee cities with a population of no more than 2,000 citizens and with a strong mayor form of government responded to a request for information regarding the mayor's compensation in their city.

[Mayoral Compensation in Selected Small Cities with Strong Mayor Form of Government](#)

Survey (Created: 2021-04-05; Reviewed: 2021-06-25)

Tennessee cities with a strong mayor form of government responded to a request for information regarding mayoral salaries.

[Mayoral Proclamation](#)

General (Created: 2016-06-23; Reviewed: 2021-07-26)

A proclamation of the City of Dunlap Mayor and Board of Commissioners Declaring June 9, 2016, as Dakota Hudson Day in the City of Dunlap, Tennessee.

[McCain-Feingold Campaign Reform Act](#)

Legal Opinion (Created: 2001-06-26; Reviewed: 2021-06-10)

A city cannot pass a model of the McCain-Feingold Campaign Reform Act for local application.

[McMinnville Goal-Setting Report](#)

Report/Study (Created: 2002-04-17; Reviewed: 2021-07-08)

The McMinnville City Council and City staff met to establish a set of goals to help guide the city's efforts over the next several years.

[McMinnville, Tennessee, Fire Station Study](#)

Report/Study (Created: 2012-09-28; Reviewed: 2021-07-22)

The purpose of this study is to evaluate the city's distribution of fire stations and to determine whether the city needs a third fire station or if relocating one or both of the existing stations would provide adequate coverage. The study reviews the current roster of fire apparatus and makes recommendations on the city's fire apparatus needs. The scope of this study includes a review of the present ISO rating, meeting OSHA and NFPA requirements, and fire service best practices regarding deployment of resources.

[Meaning of Majority Vote for Planning Commission](#)

Legal Opinion (Created: 2003-07-24; Reviewed: 2021-07-26)

MTAS was asked whether a majority of the body is required to vote in the affirmative for approval of a matter, or if a majority of the quorum is sufficient.

[Measuring Methods Used in Beer Distance Regulations](#)

Legal Opinion (Created: 2008-09-10; Reviewed: 2021-07-21)

MTAS was asked what measuring methods are used in beer distance regulations when a city's ordinance does not provide for those methods.

[Mechanic](#)

Job Description (Created: 2001-08-24; Reviewed: 2021-05-07)

Job description for the position of Mechanic.

[Memorializing in City Hall: an MTAS Survey](#)

Survey (Created: 2009-09-30; Reviewed: 2021-07-21)

Nine cities were asked about the practice of placing plaques, framed photos, etc. in the city council chamber or meeting room to honor or memorialize individuals. Includes sample policies and inductee form.

[Mental Health Return to Duty Evaluation Form Survey](#)

Survey (Created: 2017-05-26; Reviewed: 2021-05-07)

A survey of selected cities to determine if those cities employ the use of a mental health return to duty evaluation form.

[Merger of Municipal Utilities](#)

Legal Opinion (Created: 2001-05-14; Reviewed: 2021-05-20)

MTAS was asked to explain the legal process for merging the water systems of two cities.

[Meter Reader](#)

Job Description (Created: 2002-09-27; Reviewed: 2021-04-14)

Job description for the position of Meter Reader.

[Method the City Uses in Paying Worker's Compensation](#)

Legal Opinion (Created: 1997-08-18; Reviewed: 2021-07-15)

MTAS was asked whether it was legal for the city to pay an injured employee their regular paychecks for up to fourteen calendar days after the day of injury and require the employee to return to the city any worker's compensation benefits they may have received.

[Metropolitan Government](#)

Report/Study (Created: 2011-10-12; Reviewed: 2021-07-21)

A report on the process of consolidation in Tennessee, as well as the pros and cons of consolidated government.

[Military Leave and School Patrol Officers in Selected Tennessee Cities](#)

Survey (Created: 2018-07-06; Reviewed: 2021-05-07)

Twelve cities in Tennessee were surveyed regarding employees who deploy on military leave and whether or not they accrue benefits while gone. Those surveyed were also asked about School Crossing Guards and what benefits, if any are available to them.

[Minority Set-Aside Program Legality in Tennessee Municipalities](#)

Legal Opinion (Created: 2002-06-27; Reviewed: 2021-06-22)

MTAS was asked whether minority set-aside quotas or set-aside goals are legal on the part of Tennessee municipalities.

[Misuse of City Equipment in Political Campaigns](#)

Legal Opinion (Created: 2006-06-26; Reviewed: 2021-05-07)

MTAS was asked whether the fire chief may take the city's fire engine to a political rally for the city attorney.

[Mobile Homes as Preexisting Nonconforming Uses](#)

Legal Opinion (Created: 2012-08-04; Reviewed: 2021-04-28)

MTAS was asked whether the city can adopt regulations that allow mobile home owners to rebuild on the original footprint of a structure destroyed by fire, or other reasons.

[Model Carbon Monoxide \(CO\) Alarm Response Policy](#)

Form (Created: 2016-12-05; Reviewed: 2021-07-22)

This model policy was created to provide procedures for personnel to follow for the safe investigation and mitigation of reported carbon monoxide (CO) incidents.

[Model Fire Sprinkler Ordinance](#)

Form (Created: 2019-12-03; Reviewed: 2021-05-21)

This is a model fire sprinkler ordinance for both commercial and residential property. Fire sprinkler systems save lives, property, and reduce the potential for large fires in the community, thus protecting the tax base.

[Model Juvenile Fire Setter Standard Operating Procedure](#)

General (Created: 2019-11-13; Reviewed: 2021-05-21)

The purpose of this guideline is to establish a consistent procedure in partnership with community resources for the screening, education and referral of youths who have been identified as misusing ignition sources (matches, lighters, or fireworks) or starting a fire, either unintentionally or maliciously.

[Model Municipal Debt Policy](#)

General (Created: 2011-10-31; Reviewed: 2021-04-23)

The purpose of this debt policy is to establish a set of parameters by which debt obligations will be undertaken by the City. (NOTE: Bold language or similar statements are required by the State of TN Comptroller's Office. Italicized language is recommended along with other components in GFOA's Model Debt Policy.)

[Model Press Release for Fire Hydrant Inspections and Flow Testing](#)

Form (Created: 2016-10-04; Reviewed: 2021-05-20)

The model press release may be customized and used by any fire department to inform residents and business owners in their community that the fire department will be conducting inspection, maintenance, and flow testing of fire hydrants in the community.

[Model Procurement Code Amendment for Purchases Through Competitive Sealed Proposals Ordinance](#) (Created: 2021-02-25; Reviewed: 2021-02-25)

MTAS and the Tennessee State Comptroller are required by state law (T.C.A.12-3-1207(d)) to "develop a model procurement code that may be adopted by any municipality to guide the governing body and purchasing agent in making purchases through requests for competitive sealed proposals. The model procurement code shall contain provisions allowing an aggrieved respondent to protest the intended award to another respondent if the protest is filed within seven (7) calendar days after the intended award is announced. The protest shall be filed with and decided by the municipal governing body." This model ordinance, developed by MTAS and approved by the State Comptroller's Office, satisfies this statutory requirement.

[Model Public Records Policy](#)

General (Created: 2017-01-19; Reviewed: 2021-04-22)

Pursuant to the requirements of Public Chapter 722, Acts of 2016, the Tennessee Office of Open Records Counsel released the Model Public Records Policy with accompanying material.

[Model Resolution Directing Payment of Tax Equivalent](#)

Resolution (Created: 2004-04-02; Reviewed: 2021-07-29)

MTAS was asked to create a resolution for payment in lieu of taxes.

[Model Stormwater Utility Ordinance](#)

Ordinance (Created: 2002-07-29; Reviewed: 2021-05-26)

A model ordinance that creates and funds a stormwater utility.

[Model Succession Plan](#)

Report/Study (Created: 2009-12-10; Reviewed: 2021-05-07)

Includes a model succession plan and a succession plan for McMinnville.

[Moral Turpitude](#)

Legal Opinion (Created: 2001-05-10; Reviewed: 2021-07-21)

MTAS was asked if DUI and passing a bad check are offenses involving moral turpitude.

[Morristown City Administrator Job Description](#)

Job Description (Created: 2009-10-05; Reviewed: 2021-07-08)

Job description for the position of City Administrator.

[Morristown Fire Department Driver Training Standard Operating Guideline](#)

General (Created: 2014-12-30; Reviewed: 2021-05-20)

This document includes: information on EVOC timed evaluations and station skill sheets for the practical, fire apparatus driver/operator; forms to request to qualify and to certify as a driver trainee; a driver trainee checklist and fire apparatus operator practical checklist; certification for out-of-grade pay; and request for upgrade pay.

[Morristown Fleet Management Survey](#)

Survey (Created: 2016-12-16; Reviewed: 2021-05-26)

Eight cities responded to an MTAS survey about their fleet management, including number and types of vehicles, work bays, and lifts, plus information on staffing, work orders, calls for service, and routine maintenance.

[Morristown Police \(or Fire\) Chief Annual Evaluation Form](#) (Created: 2016-02-16; Reviewed: 2021-05-18)

This form may be used for the annual performance appraisal of the police or fire chief.

[Morristown, Tennessee, Fire Services Study](#)
Report/Study (Created: 2012-09-30; Reviewed: 2021-07-22)

The purpose of this study is to evaluate the entire fire department and make recommendations related to fire department management, operations, resources, and enhanced level of services. The scope of this study included review of the present ISO rating, meeting OSHA and NFPA requirements, and best practice management of the fire department.

[Mount Carmel Mayoral Analysis Report](#)
Report/Study (Created: 2020-08-21; Reviewed: 2021-07-16)

MTAS was asked to weigh in on the possibility of Mount Carmel changing the term of the mayoral office from the current 4 years to 2 years.

[Mount Juliet City Manager Resume Review Worksheet](#)
Form (Created: 2001-08-03; Reviewed: 2021-07-15)

Resume review form for position of city manager.

[Mountainous Residential District Regulations](#)
Ordinance (Created: 2014-09-24; Reviewed: 2021-04-29)

MTAS provided a file copy of draft regulations for a new R-M2 mountainous residential district, plus several examples of adopted hillside development regulations and zoning ordinances.

[Moving a Building to Another Piece of Property](#)
Legal Opinion (Created: 2011-03-22; Reviewed: 2021-04-29)

MTAS was asked whether a certain city resident could move a building to another piece of property without a building permit and includes surrounding issues that arose from that question.

[MS4 Stormwater Documents 2016](#)
Form (Created: 2016-10-06; Reviewed: 2021-05-26)

This collection of stormwater documents includes: NPDES General Permit for Discharges from Small Municipal Separate Storm Sewer Systems; Rationale Sheet; Addendum to Rationale (NOD); Phase II Stormwater Permit Notice of Intent (NOI); an MTAS 2016 Model MS4 Notice of Intent (NOI) that has been reviewed by TDEC; and Form for Annual Report.

[Mt. Juliet, Tennessee, Fire Services Study](#)
Report/Study (Created: 2012-01-23; Reviewed: 2021-07-22)

MTAS was asked to provide analysis of the best fire service options for Mt. Juliet.

[Mt. Pleasant Water Department Water Shortage/Drought Management Plan](#)
General (Created: 2021-07-12; Reviewed: 2021-09-17)

The Mt. Pleasant Water department created a plan to establish policies, rules and plans to be used during a drought or water shortage.

[Mt. Pleasant, Tennessee, Comprehensive Fire Management Overview](#)
Report/Study (Created: 2016-06-30; Reviewed: 2021-07-22)

MTAS conducted this study by a review of submitted documentation, field study work involving interviews with Mount Pleasant personnel, physical inspection of the fire station and equipment, and a tour of the service area. This report provides an outside perspective of the city's fire services and future needs.

[MTAS Comprehensive Fire Management Overview for Harriman, Tennessee](#)

Report/Study (Created: 2015-08-31; Reviewed: 2021-07-22)

MTAS conducted this CMR by review of submitted documentation, field study work involving interviews with Harriman personnel, physical inspection of the fire stations and equipment, and a tour of the service area.

[MTAS Golf Course Survey](#)

Survey (Created: 2013-02-21; Reviewed: 2021-06-21)

Four cities were asked several questions about their golf courses, including operations, funding, green fees, usage by local colleges and high schools, and number of rounds of golf played in FY 2012

[MTAS Guidance on the Limited Reuse of N95 Respirators](#)

General (Created: 2020-04-02; Reviewed: 2021-07-22)

With the severe shortage of N95 respirators, many municipalities and other organizations are faced with the dilemma of reusing N95 respirators, using a lesser form of protection, such as a surgical mask, trying to make their own mask or respirator, or going without any respiratory protection.

[MTAS Guides To Water Systems for Tennessee Municipal Elected Officials](#)

General (Created: 2020-08-14; Reviewed: 2021-04-09)

These six guides are part of a series created by MTAS for elected officials in Tennessee municipalities. Each guide is an overview of the tools used and the some of the requirements as specified by the State of Tennessee. Topics covered are corrosion, turbidity, microbiological issues, disinfection, disinfection byproducts and cross-connections.

[MTAS Near-Miss Reporting Standard Operating Procedure Template](#)

Form (Created: 2018-04-12; Reviewed: 2021-05-21)

This MTAS template to report near-misses can be customized to meet local needs.

[MTAS on Robert's Rules of Order](#)

General (Created: 2019-05-17; Reviewed: 2021-07-16)

A series of brief, instructive articles explaining the use Robert's Rules of Order for cities and towns in Tennessee. The series starts with the history of the Robert's Rules parliamentary procedures and delves into everything from making a motion to adjourning a meeting.

[MTAS Salary Survey Help Materials](#)

Form (Created: 2021-12-09; Reviewed: 2021-12-09)

MTAS released the redesigned Salary Survey in November 2021. The User Guide, introductory webinar recording, and short instructional videos are all provided here for users.

[MTAS Tax Sale Procedures Survey](#)

Survey (Created: 2019-08-15; Reviewed: 2021-07-13)

Six Tennessee cities were surveyed to find out how sales on properties with delinquent taxes are handled.

[MTAS/CTAS ADA Compliance Officer Training 2018](#)

General (Created: 2018-06-05; Reviewed: 2021-07-29)

Materials from an MTAS/CTAS statewide class designed for those city and county staff with ADA compliance responsibilities. Information resources includes the extensive class handout as well as the class slide presentation.

[Municipal and Personal Liability Under the Tennessee Tort Liability Act Made Simple](#)

General (Created: 2001-08-17; Reviewed: 2021-05-07)

Details the effects of the Tennessee Tort Liability Act regarding municipal and personal liability.

[Municipal Authority to Charge Sewer Tap Fees](#)

Legal Opinion (Created: 1994-10-14; Reviewed: 2021-04-26)

MTAS was asked under what authority municipalities charge sewer tap fees.

[Municipal Banking Services Must Now Be Evaluated Every Four Years \(Public Chapter 277 of 2019\)](#)

General (Created: 2019-10-15; Reviewed: 2021-07-13)

MTAS resources and guidance on Public Chapter 277 of 2019 which requires a contract for banking services be based on the evaluation of proposals, which should be documented for audit purposes. Attached are a Q & A and a sample quote for banking services for use by Tennessee municipalities. Also included here is a link to the MTAS City Byte, an online short course, on the topic.

[Municipal Bonds](#)

General (Created: 2012-09-11; Reviewed: 2021-04-23)

Local governments generally should consider using bond issues for large, long-term debt of more than \$1 million and for longer than 12 years. The various types of municipal bonds include general obligation bonds, special tax bonds and special assessments, revenue bonds, industrial revenue bonds, and double-barrel bonds.

[Municipal Chart of Accounts](#)

General (Created: 2021-08-30; Reviewed: 2021-09-16)

The municipal version of the current chart of accounts for the State of Tennessee; updated by Kay Stegall (August 2021).

[Municipal Clerk Job Description](#)

Job Description (Created: 2002-09-24; Reviewed: 2021-07-26)

Job description for the position of Clerk.

[Municipal Code Citation](#)

Form (Created: 2007-07-26; Reviewed: 2021-06-21)

A citation form to be used by the City of Smithville for offenses that are not traffic related.

[Municipal Codes Inspector](#)

Job Description (Created: 2005-04-22; Reviewed: 2021-05-07)

A job description for the position of municipal codes inspector.

[Municipal Court Clerk](#)

Job Description (Created: 2002-09-24; Reviewed: 2021-07-28)

Job description for the position of Municipal Court Clerk.

[Municipal Court Survey 2020](#)

Survey (Created: 2020-10-20; Reviewed: 2021-07-28)

MTAS conducted a statewide survey of municipal court clerk contacts available in the MTAS city directory. Survey invitations were sent to 234 contacts and 105 surveys were completed. Questions about municipal court operations are frequent and over the years MTAS has conducted several smaller surveys. This survey was an attempt to combine the previous surveys into one comprehensive resource.

[Municipal Government Intern Job Description](#)

Job Description (Created: 2020-07-29; Reviewed: 2021-07-16)

A job description to be used by any city or town when creating and recruiting for a municipal government intern.

[Municipal Judge, Without Concurrent Jurisdiction, Hearing State Misdemeanor Charges](#)

Legal Opinion (Created: 2002-07-17; Reviewed: 2021-07-28)

MTAS researched the ability of a municipal judge, without concurrent jurisdiction, to hear state misdemeanor charges.

[Municipal Officers, Municipal Employees, Ministerial Officers, and General Supervision](#)

Legal Opinion (Created: 2009-09-03; Reviewed: 2021-06-22)

MTAS was asked the difference between an officer and an employee, what is a ministerial officer, and what does the term "general supervision" mean with respect to a mayor's right to exercise general supervision over certain city officers or employees.

[Municipal Regulations Governing Blasting](#)

Legal Opinion (Created: 1993-09-03; Reviewed: 2021-06-25)

MTAS was asked whether Tennessee Code Annotated, ' 68-44-110 et seq. preempts any municipal regulations governing blasting.

[Municipal Work on Private Property](#)

Legal Opinion (Created: 2018-08-07; Reviewed: 2021-05-26)

Analyzes the law governing right of a city to spend money to make improvements on private property.

[Municipalities Enacting an Auto Decal Charge](#)

General (Created: 2018-04-06; Reviewed: 2021-07-21)

MTAS was asked to review the auto decal charge implemented by the City of Chattanooga and advise whether it was feasible for this town to implement.

[Municipalities Without a Zoning Ordinance Seek to Prohibit Wildcat Trailer Parks from Springing Up](#)

Legal Opinion (Created: 1994-01-07; Reviewed: 2021-07-29)

MTAS was asked what actions may be taken by municipalities that do not have a zoning ordinance and seek to prohibit wildcat trailer parks from springing up.

[Municipality Conducting Drainage Issue Mitigation Work on Private Property](#)

General (Created: 2020-03-31; Reviewed: 2020-07-15)

A city administrator contacted MTAS regarding the town doing drainage work on private property. Public Works Consultant John Chlarson responded to the request, explaining that the water issue is causing damage to the town's right of way. It is recommended that the ditch be rechannelized and that channel and bank protection should be installed.

[Municipality May Have to Return Money Paid By a User Who Was Billed for Sewer Service When No Sewer Service Was Provided or Available](#)

Legal Opinion (Created: 1993-07-02; Reviewed: 2021-04-23)

MTAS was asked whether a municipality has to return money paid by an outside water user who was also billed for sewer service when no sewer service was provided or available.

[MUTCD and Engineering Study for Traffic Light](#)

Legal Opinion (Created: 2007-09-04; Reviewed: 2020-05-04)

Citizen ran a red light and alleges that he cannot be convicted of running the light because the installation of the light was not supported by an engineering study as required by the Manual on Uniform Traffic Control Devices (MUTCD).

[Mutual Aid Assistance in Tennessee: A Collection of Resources from MTAS](#)

General (Created: 2020-04-09; Reviewed: 2021-07-22)

A collection of resources on mutual aid assistance in Tennessee. The collection includes MTAS Hot Topics, a legal opinion from former MTAS Legal Constant Dennis Huffer, a full text document of Public Chapter 743, and two mutual aid assistance agreement templates.

[Mutual Aid Update: FEMA Reimbursement of Mutual Aid Costs Under Certain Conditions.](#)

General (Created: 2011-12-17; Reviewed: 2021-07-22)

FEMA will reimburse mutual aid costs under certain conditions.
