



Job Opportunities

Use the Government Jobs tab to search through your municipality's employment opportunities. Subscribe to job posting notifications to be automatically alerted of the latest career opportunities by clicking on the Notify Me button.

[Manage Job Postings](#)

[Government Jobs](#)

[Community Jobs](#)

[RSS](#)

[Notify Me](#)

General Employment Opportunities

Stormwater Coordinator

(FULL-TIME, EXEMPT) The City of Spring Hill, TN, is seeking to fill the position of Stormwater Coordinator. The person hired for this position will coordinate and document citywide stormwater programs in order to demonstrate compliance with state and federal requirements. He or she will assist in the review and inspection of site development plans for erosion and sediment control, as well as water quality provisions. He or she will assist the Infrastructure Director and/or City Engineer I in developing a stormwater monitoring and control program. This employee also will coordinate maps and catalogues for stormwater control devices, bridges, pipes, detention and retention areas, etc. with the GIS Department.

Qualifications

H.S. Diploma/GED required. Degree in related discipline preferred. Experience in drainage, erosion control, and storm water management preferred. TDEC Level II Erosion Control Certification must be obtained within one (1) year of hire date. Valid TNDL required. Ability to work well with others required.

Special Requirements

Must be familiar with modern construction methods, materials, and equipment. Familiarity with ArcView and database software a plus. Public speaking ability. Ability to write reports and other documents.

Job Details

Category

General Employment Opportunities

Status

Open

Salary

\$47,026.80 DOE

Published

August 16, 2017 8:00 AM

Closing

Open Until Filled

Tools

[Apply Online](#)

[Job Profiles](#)

[Email Resume](#)



POSITION DESCRIPTION – STORMWATER COORDINATOR

DEFINITION

This is a skilled, full time non-exempt position under the direct supervision of the Director of Public Works. This employee coordinates and documents activities performed by various city departments that are relevant to the city's stormwater programs in order to demonstrate compliance with state and federal requirements. Assists in reviewing and inspecting site development plans for erosion and sediment control and water quality provisions. He or she assists the Infrastructure Director and City Engineer in developing a stormwater monitoring and control program; coordinates maps, and catalogues stormwater control devices, bridges, pipes, detention and retention areas, etc. with GIS Department. The Stormwater Coordinator also plans and recommends to the Infrastructure Director measures necessary to control stormwater in accordance with City, State and Federal requirements.

EQUIPMENT/JOB LOCATION/PHYSICAL DEMANDS

The employee is regularly required to use hand to handle, feel or operate objects, tools machinery, or controls and reach with hands and arms. The employee is required to talk and hear. He or she is occasionally required to stand, walk, sit, climb, balance, stoop, kneel, crouch, crawl, and smell. The employee may occasionally, lift and/or move up to 50 pounds. Specific vision abilities required by this job include close and distance vision, color vision, depth perception, and the ability to adjust focus. While performing the duties of this job, the employee will occasionally work outside in all weather conditions, as well as in an office environment using office equipment such as computer, facsimile, copier, etc.

ESSENTIAL FUNCTIONS OF THE JOB

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does

not exclude them from the position if the work is similar, repeated or a logical assignment to this class.

Develop and maintain current stormwater control program.

Recommend changes in existing regulations considered appropriate for control of stormwater.

Assist in planning, designing, and managing new stormwater projects.

Maintain close relationship with the City Departments, contractors, developers, and utility districts.

Assist the Administration and Public Works staff in determining stormwater control needs throughout the City.

Complete required reports and other documents to maintain local, state and federal compliance.

Educate the public of stormwater principles and practices.

ADDITIONAL EXAMPLES OF WORK PERFORMED.

May assist with other public works and construction projects.

Performs related work as required.

REQUIRED KNOWLEDGE AND ABILITIES

Knowledge of State and Federal stormwater control standards, statutes, and the rules and regulations pursuant thereto.

Ability to effectively communicate both orally and in writing explaining construction projects and the progress of work thereon.

Ability to prepare written reports and evaluations.

Ability to sustain moderate to vigorous level of physical activity while negotiating rough terrain at construction and stormwater control sites.

Ability to read and interpret construction plans and specifications.

Ability to make and check relatively difficult engineering computations.

Ability to establish and maintain an effective working relationship with the public and other employees.

Knowledge of the use of tools and equipment used in engineering work.

Knowledge of basic engineering principles and practices.

Knowledge of drafting and surveying work.

Knowledge of the preparation of engineering drawings.

QUALIFICATIONS

H.S. Diploma/GED required.

Degree in related discipline preferred.

Experience in drainage, erosion control, and storm water management preferred.

TDEC Level II Erosion Control Certification must be obtained within one (1) year of hire date.

Valid TNDL required.

Ability to work well with others required.