CITY OF SHELBYVILLE

NOTICE: PARKS AND RECREATION DIRECTOR

The City of Shelbyville (population 20,330) is accepting applications for a Parks and Recreation Director. This is a highly responsible administrative and technical position. The current Director is retiring after eight (8) years of service. Shelbyville is a historic, economically and racially diverse community located in southern Middle Tennessee and is the county seat of Bedford County.

The Parks and Recreation Director is responsible for the administration and operation of nine (9) parks totaling one hundred twenty-seven (127) acres and a 58,000 sq. ft. Recreation Center, including both indoor and outdoor pools. The successful candidate must possess exceptional skills in planning, development, maintenance, rehabilitation and expansion of parks, recreation programs and capital improvements while professionally and effectively directing the management of Department resources. The position is appointed by and reports to the City Manager, with an advising Parks and Recreation Board.

The total Department budget (FY 2015) is $1,475,000.00, with a full-time staff of eighteen (18) and thirty (30) part-time employees.

Desired qualifications include a Bachelor’s degree in Parks and Recreation, Physical Education or a related field from an accredited university; five (5) to seven (7) years experience as a Director or Assistant Director is required; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

Salary range of $50,000.00-$60,800.00, plus excellent benefits.

Letters of interest and resumes should be submitted on or before Thursday, July 31, 2014, to City of Shelbyville, Attention: City Manager, 201 N. Spring Street, Shelbyville, TN 37160.

Successful applicants will be required to pass a background check, physical, psychological and drug/alcohol test prior to final consideration for the position. The City of Shelbyville is a Drug Free Workplace and an Equal Opportunity Employer and does not discriminate with regard to race, color, sex, age, disability or national origin.

For more information, please visit our website: www.shelbyvilletn.org

Acting City Recorder, Shanna Boyette