The City of McMinnville, Tennessee is accepting applications from qualified individuals for the position of Director of Water/Wastewater operations. The ideal candidate will possess highly developed technical, presentation and communication skills. The ideal candidate will have in-depth knowledge and experience in management of water/wastewater systems. The ideal candidate will have significant operational experience, and will be responsible for the general administration of the department’s operating budget and enforcement of city policies regarding employees, facility use and overall supervision of the activities of three divisions of the Water Department. The duties of this position include, but are not limited to, preparing operating budget, working with City Administrator and Water committee to develop capital plan and budget for department, overseeing and coordinating the various operations at city facilities, and the ability to plan, organize, delegate, supervise and inspect work of subordinates.

The ideal candidate will have a minimum of five years of progressively responsible experience in water and wastewater operations of which two years must have been in a responsible supervisory consultative, or administrative capacity or a Bachelor’s degree from an accredited four year college or university with a major in Civil Engineering or related field or an associate degree may be substituted with eight years of progressively responsible experience required.

The successful candidate will be examined by city physician to determine if applicant can perform all essential duties required of this position. Residency requirements per the City’s personnel policy and procedure manual is required within 90 days of employment.

The full job description can be viewed at http://www.mcminnville.tn.gov/.

The salary for this position is dependent on experience and qualifications. The salary range is $57,057.53 to $93,557.19.

In addition the city offers a progressive benefit package that includes paid vacation, paid holidays, an extensive benefit package that includes; health insurance, dental, vision etc., and contributions to the state of Tennessee retirement plan. Qualified persons should submit an application, a resume of experience and qualifications, letter of interest, salary history and professional references to: Jennifer Rigsby, Human Resource Administrator, City of McMinnville, P.O. Box 7088, McMinnville, TN, 37111.

Closing date for applications is until filled.