



City of Hendersonville Tennessee

Notice of employment opportunity

POLICE DEPARTMENT

Police Officer

\$3,143/month Uncertified

\$3,302/month Certified

Minimum Qualifications:

Must be a US Citizen, H.S. or GED equivalent, be able to qualify in accordance with the TN POST standards, have or be able to obtain a valid TN Drivers' License, meet all physical and mental requirements, pass Written Exam and Physical Agility testing, and be able to pass a stringent background check

To apply and for all other information regarding the Police Officer recruitment: go to <http://www.hvilletn.org/policerecruitmentinformation> or come by Hendersonville City Hall at 101 Maple Drive North, Hendersonville, TN 37075

Closing date for acceptance of applications is May 12, 2017 at 4:00 PM CST.

Written Exam will be May 19, 2017 at 8:00 AM CST at the Hendersonville Public Library.

Equal Opportunity Employer

IMPORTANT INFORMATION

**Mark your calendars, request time off work (if necessary), etc.
for these important dates**

This document is intended to simplify some dates, steps, and other important information for our Police Officer applicants. We understand that this process can be confusing and difficult to navigate. We encourage you to use this document only as a quick reference. The recruitment Information Packet has much more detailed information about this entire recruitment.

Step #1

Submit completed Job Application and Supplemental Application to Personnel Office at City Hall by 4:00 PM CST on May 12th.

Step #2

Written Exam at Hendersonville Public Library on May 19, 2017 at 8:00 AM CST.

Step #3

IF YOU PASS the Written Exam, the Physical Agility Test will be at the Hendersonville Police Department Annex Building at 1:00 PM CST on May 19, 2017.

Step #4

IF YOU PASS the Physical Agility Test, your Personal History Statement is due to the Personnel Office at City Hall by 4:00 PM CST on June 9, 2017.

IMPORTANT

- By submitting your Job Application and Supplemental Application, you are automatically qualified to take the Written Exam on May 19, 2017. Prior to the Written Exam, the **ONLY** thing you need to do is complete these applications and turn them in on time.
- We offer Study Guides for a \$15.00 refundable deposit for the Written Exam. You can pick one up at the Personnel Office at City Hall.
- Bring a valid photo ID with you to the Written Exam AND Physical Agility Test (if applicable)
- Wear comfortable, durable athletic clothing and shoes to the Physical Agility Test (if applicable)
- **DO NOT** complete the Personal History Statement prior to the Written Exam. This only needs to be completed if you pass the Written Exam and the Physical Agility Test.