

THE  
PLEASANT HILL  
MUNICIPAL  
CODE

Prepared by the  
MUNICIPAL TECHNICAL ADVISORY SERVICE  
INSTITUTE FOR PUBLIC SERVICE  
THE UNIVERSITY OF TENNESSEE

in cooperation with the  
TENNESSEE MUNICIPAL LEAGUE

August, 1992

Change 5, December 14, 2004

TOWN OF PLEASANT HILL, TENNESSEE

MAYOR

Virginia D. Nixon

VICE MAYOR

Jack E. Yates

COUNCILMEN

Lenora M. Iles  
Gordon L. Wheeler  
E. Mike Wimer

RECORDER

Dottie Thompson

ATTORNEY

James Thompson

## Preface

The Pleasant Hill Municipal Code contains the codification and revision of the ordinances of the Town of Pleasant Hill, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the town's ordinance book or the town recorder for a comprehensive and up to date review of the town's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the town's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the town is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the town agrees to reimburse MTAS for the actual costs of reproducing replacement pages for the code (no charge is made for the consultant's work, and reproduction costs are usually nominal).

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such

ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Mrs. Tracy G. Gardner, the MTAS Sr. Word Processing Specialist who did all the typing on this project, is gratefully acknowledged.

Steve Lobertini  
Codification Specialist

ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE  
TOWN CHARTER

SECTION 7. Town legislation. Be it further enacted, That:

(a) Any action of the Council having a regulatory or penal effect, relating to taxation, or the appropriation of over \$500, awarding franchises or contracts over \$500, or authorizing the borrowing of money shall be done only by ordinance.

Ordinances shall be in written form before being introduced, and a copy shall be furnished to each member of the Council 7 days in advance of the meeting at which introduced. Every ordinance, except an emergency ordinance must be approved on two readings not less than one week apart and shall become effective immediately unless its terms provide for a later effective date.

To meet a public emergency affecting life, health, or property, an emergency ordinance may be adopted on two readings on separate days and become effective immediately by the affirmative vote of four members of the Council.

(b) The Council shall have the general and continuing ordinances of the Town assembled into an official code, a copy of which shall be currently kept up-to-date in a book and shall be available to the public.

(c) Standard codes may be adopted by ordinances which contain only references to titles, dates, and issuing organizations, and such changes to the standard codes as the Council may deem desirable. Copies of the official code and any standard codes so adopted by reference shall be available to the public at prices fixed by the Council.

(d) The original copies of ordinances, resolutions and other documents shall be filed and preserved by the person acting as clerk of the Council.