

TITLE 1

GENERAL ADMINISTRATION¹

CHAPTER

1. BOARD OF MAYOR AND ALDERMEN.
2. MAYOR.
3. RECORDER.
4. CODE OF ETHICS.

CHAPTER 1

BOARD OF MAYOR AND ALDERMEN²

SECTION

- 1-101. Time and place of regular meetings.
- 1-102. Compensation of aldermen.
- 1-103. City employees eligible to serve on board of mayor and aldermen.

1-101. Time and place of regular. The regular meetings of the board of mayor and aldermen shall be held at the city hall in Elkton, Tennessee at 6:00 P.M. on the second Thursday of each month. (Ord. #4-80, Oct. 1980, as amended by Ord. #IV93, Dec. 1993, Ord. #03, July 2003, and Ord. #02-10, April 2010)

1-102. Compensation of aldermen. Each alderman shall receive as compensation the sum of \$80.00 per month regardless of the number of meetings

¹Charter references

See the charter index, the charter itself, and footnote references to the charter in the front of this code.

Municipal code reference

Fire department: title 7.

²Charter references

Compensation: art. V, § 14.

Composition: art. V, § 2.

Legislative powers: art. V, § 1.

Meetings: art. V, §§ 6, 7, and 12.

Qualifications: art. V, § 4.

Quorum: art. V, § 8.

Removal from office: art. V, § 15.

Rules of procedure: art. V, § 9.

Term of office: art. V, § 3.

Vacancy: art. V, § 5.

which are attended each month. (Ord. #I, 1982, July 1982, as amended by Ord. #III-91, June 1991, Ord. #III-02, Aug. 2002, and Ord. #II-98, April 2006)

1-103. City employees eligible to serve on board of mayor and aldermen. (1) Employees of the city are eligible to serve on the City of Elkton Board of Mayor and Aldermen.

(2) Board members wishing to provide fire service as either volunteer or regular fire department employees shall not vote for themselves to become employees.

(3) Such board members who also serve as employees shall not vote for measures before the board that would benefit them personally in violation of the city's ethics ordinance. (as added by Ord. #09-07, April 2007)

CHAPTER 2

MAYOR¹

SECTION

1-201. Compensation.

1-201. Compensation. The mayor shall receive as compensation the sum of one hundred dollars (\$100.00) per month. (Ord. #II-91, June 1991, as replaced by Ord. #II-98, April 2006)

¹Charter references

Compensation: art. IV, § 5.

Eligibility: art. IV, § 4.

Oath: art. IV, § 6.

Powers and duties: art. IV, § 8.

Qualifications: art. IV, § 1.

Vacancy in office: art. IV, § 3.

CHAPTER 3

RECORDER¹

SECTION

1-301. To be bonded.

1-302. Office hours.

1-301. To be bonded. (1) The city recorder, before entering upon his duties as such, shall give and execute a good and solvent bond in the amount of \$20,000.00 to insure his faithful performance and discharge of the duties of his office.

(2) The bond shall be made by a generally recognized and accepted indemnity company and the cost hereof shall be paid by the City of Elkton out of the general fund.

(3) A copy of said bond shall be spread upon the minutes of the board. (Ord. #I, 1972, July 1972)

1-302. Office hours. (1) City hall shall be open for the business at all times within the hours as hereinafter set out with the exception of all Saturdays, Sundays and legal holidays as recognized by the various departments of Government, United States, State of Tennessee and City of Elkton.

(2) The hours said office shall be open is as follows:

8:00 O'Clock A. M. to 12:00 O'Clock Noon.

12:30 O'Clock P. M. to 4:30 O'Clock P. M. (Ord. #II, 1972, July 1972, as amended by Ord. #II, 1982, July 1982)

¹Charter references

Bond: art. VI, § 7.

Compensation: art. VI, § 4.

Duties: art. VI, § 8.

Oath: art. VI, § 5.

Qualifications: art. VI, § 1.

Vacancy in office: art. VI, § 3.

CHAPTER 4

CODE OF ETHICS

SECTION

1-401. Use of information.

1-402. Use of position or authority.

1-403. Violations.

1-404. Interpretation and enforcement.

1-401. Use of information. (1) An official or employee of the city may not disclose any information obtained in his official capacity with the City of Elkton or position of employment that is made confidential under state or federal law except as authorized by law.

(2) An official or employee may not use or disclose information obtained in his official capacity with the City of Elkton or position of employment with the intent to result in financial gain for himself or any other person or entity. (as added by Ord. #07-07, Feb. 2007)

1-402. Use of position or authority. (1) An official or employee may not make or attempt to make private purchases, for cash or otherwise, in the name of the City of Elkton.

(2) An official or employee may not use or attempt to use his position to secure any privilege or exemption for himself or others that is not authorized by the charter, general law, or ordinance or policy of the City of Elkton. (as added by Ord. #07-07, Feb. 2007)

1-403. Violations. An elected official who violates any provision of this chapter is subject to punishment as provided by the municipality's charter or other applicable law, and in addition is subject to censure by the board of mayor and aldermen. An appointed official or an employee who violates any provision of this chapter is subject to disciplinary action. (as added by Ord. #07-07, Feb. 2007)

1-404. Interpretation and enforcement. The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting and enforcing this code of ethics. (as added by Ord. #07-07, Feb. 2007)