6-101. Police chief. There shall be a chief of police elected by the board of mayor and aldermen who shall be an employee at will. (Ord. #95-96-2, March 1996)

6-102. Duties and functions of police chief. The police chief shall have the following functions and duties not inconsistent with the town charter:

1. The chief of police shall be the chief law enforcement officer of the town and shall supervise other such officers as the board of mayor and aldermen may from time to time determine necessary.

2. The chief of police shall be charged with keeping the peace and enforcing all ordinances of the Town of Hollow Rock and all statutes of the State of Tennessee within the municipal boundaries.

3. The chief of police shall be charged with keeping a record and log of all arrests, warrants, subpoenas, summons, citations or other actions on the part of any police officer and shall report the same to the board of mayor and aldermen at its regular meeting.

1Municipal code reference

Traffic citations, etc.: title 15, chapter 7.
6-2

(4) The chief of police shall keep such other records as directed by the board of mayor and aldermen. (Ord. #95-96-2, March 1996, modified)

6-103. **Police chief to be bonded.** All police officers, including the chief of police shall post a fidelity bond in the amount of ten thousand dollars ($10,000.00) guaranteeing the faithful performance of their duties and the proper administration of all funds that come into their hands. The bond shall be issued by a bonding or insurance company licensed to do business within the State of Tennessee. All costs of the bonds shall be paid by the town. (Ord. #95-96-2, March 1996)

6-104. **Policemen subject to chief's orders.** All policemen shall obey and comply with such orders and administrative rules and regulations as the police chief may officially issue. (Ord. #95-96-2, March 1996)

6-105. **Policy and procedures manual adopted.** In order to define and establish policies and procedures for the police department, the Hollow Rock Police Department and Procedures Manual is hereby adopted by reference and made a part of this code as if set out full herein. A copy of this manual has been placed on file in the town secretary/recorder's office and is available for public use and inspection. (Ord. #95-96-2, March 1996)

6-106. **Policemen to preserve law and order, etc.** Policemen shall preserve law and order within the municipality. They shall patrol the municipality and shall assist the town court during the trial of cases. Policemen shall also promptly serve any legal process issued by the town court. (Ord. #95-96-2, March 1996)

6-107. **Policemen to wear uniforms and be armed.** All policemen shall wear such uniform and badge as the governing body shall authorize and shall carry a service pistol and billy club at all times while on duty unless otherwise expressly directed by the chief for a special assignment. (Ord. #95-96-2, March 1996)

6-108. **When policemen to make arrests.**¹ Unless otherwise authorized or directed in this code or other applicable law, an arrest of the person shall be made by a policeman in the following cases:

(1) Whenever he is in possession of a warrant for the arrest of the person.

¹Municipal code reference
Traffic citations, etc.: title 15, chapter 7.
(2) Whenever an offense is committed or a breach of the peace is threatened in the officer's presence by the person.
(3) Whenever a felony has in fact been committed and the officer has reasonable cause to believe the person has committed it. (Ord. #95-96-2, March 1996)

6-109. **Policemen may require assistance.** It shall be unlawful for any person willfully to refuse to aid a policeman in maintaining law and order or in making a lawful arrest when such a person's assistance is requested by the policeman and is reasonably necessary. (Ord. #95-96-2, March 1996)

6-110. **Disposition of persons arrested.** Unless otherwise authorized by law, when a person is arrested he shall be brought before the town court for immediate trial or allowed to post bond. When the town judge is not immediately available and the alleged offender does not post the required bond, he shall be confined. (Ord. #95-96-2, March 1996)

6-111. **Police department records.** The police department shall keep a comprehensive and detailed daily record in permanent form, showing:
(1) All known or reported offenses and/or crimes committed within the corporate limits.
(2) All arrests made by policemen.
(3) All police investigations made, funerals convoyed, fire calls answered, and other miscellaneous activities of the police department. (Ord. #95-96-2, March 1996)