



A3 - Agents Activity Log for Confidential Funds

Dear Reader:

The following document was created from the MTAS website ([mtas.tennessee.edu](http://www.mtas.tennessee.edu)). This website is maintained daily by MTAS staff and seeks to represent the most current information regarding issues relative to Tennessee municipal government.

We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with municipal government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other MTAS website material.

Sincerely,

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Reference Number: MTAS-387

Maintained by the agent, this form tracks every transaction an agent makes in paying informants, buying drugs and incurring miscellaneous confidential expenses. It is cumulative and tracks multiple transactions over time. It also maintains a running balance of funds in the custody of the agent.

Form A-3

AGENT'S ACTIVITY LOG FOR CONFIDENTIAL FUNDS

MONTH _____

Page ____ of ____

Agent's name _____ ID number _____

Unit _____

Trans. #	Date	Case #	Purpose	Received (+)	Paid Out (-)	Balance
TOTAL						

I do solemnly swear (or affirm) that the amounts reported above are just and true in all respects.

Submitted by _____ Agent's signature
 Approved by _____ Supervisor's signature

Original: Filed with Fund Custodian Copy: Retained by Agent

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Source URL (retrieved on 02/25/2020 - 8:09pm): <http://www.mtas.tennessee.edu/reference/a3-agents-activity-log-confidential-funds>

