



## Report Summary and Resources

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Dear Reader:

The following document was created from the MTAS website ([mtas.tennessee.edu](http://www.mtas.tennessee.edu)). This website is maintained daily by MTAS staff and seeks to represent the most current information regarding issues relative to Tennessee municipal government.

We hope this information will be useful to you; reference to it will assist you with many of the questions that will arise in your tenure with municipal government. However, the *Tennessee Code Annotated* and other relevant laws or regulations should always be consulted before any action is taken based upon the contents of this document.

Please feel free to contact us if you have questions or comments regarding this information or any other MTAS website material.

Sincerely,

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A fire department's annual report is an excellent tool for a fire department to use to tell its story to the community and to build community support for its efforts and needs. The report should inform and educate the community about the role the fire department plays in community safety. Department members will take pride in the annual report, knowing that they contributed to the accomplishments of the department and that they helped make a difference in the community.

### **Resources**

Departments reporting to TFIRS can use the free web-based tools available from the United States Fire Administration. Go to <http://nfirs.fema.gov/> [1] and click on the link titled "Web-based tools", then click the link titled "Summary Output Reports Tool" to access your department's data. Registration is required to access the data. For information on this resource, and to get a registration and login, contact TFIRS coordinator, at (615) 532-5753, Monday through Friday, 7:00 a.m. – 3:30 p.m. CST..

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### **Links:**

[1] <http://nfirs.fema.gov/>

*DISCLAIMER: The letters and publications written by the MTAS consultants were written based upon the law at the time and/or a specific sets of facts. The laws referenced in the letters and publications may have changed and/or the technical advice provided may not be applicable to your city or circumstances. Always consult with your city attorney or an MTAS consultant before taking any action based on information contained in this website.*

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