



MTAS MUNICIPAL E-NEWS

MAY 2015 • ISSUE 71

CLASS LISTINGS & INTERACTIVE TRAINING CALENDAR

Mark your calendar! MTAS training events and conferences are listed here along with information on how to register for upcoming training events on your Solution Point account. [READ](#)

RESEARCH/INFORMATION CENTER NEW MATERIALS

MTAS's Research and Information Center is always adding new materials to its collection. [COMPLETE LISTING](#)

- ETTD Annual Utility Rate Survey (2014) [Download](#)
- Volunteer Firefighter Compensation Survey (MTAS Survey) [Download](#)
- Public Arts Sample Contacts Between Artist and City [Download](#)

PAST ISSUES OF THE MUNICIPAL E-NEWSLETTER

[READ](#)

CITY SPOTLIGHT:

LOUDON

Loudon County
Incorporated 1850

2014 Population: 5,381
Municipal Management Consultant
Margaret Norris
margaret.norris@tennessee.edu

SPRING 2015 MUNICIPAL COURT CLERKS CONFERENCES

This year, the two Municipal Court Clerks Conferences will be held in Franklin at the Embassy Suites Hotel, 820 Crescent Centre Drive. [READ](#)

TRAINING PROGRAM HIGHLIGHTS The University of Tennessee Municipal Technical Advisory Service (MTAS) is holding an Elected Officials Academy Level II at the TML Annual Conference. [READ](#)

NEW COURSE ON DEATH NOTIFICATIONS

The FBI, in conjunction with its partners at Penn State University (PSU), have created a new, no-cost, online training class for law enforcement agencies and other first responders responsible for notifying the family members of those who have died suddenly as a result of a crime, an accident, a suicide, or other type of incident. [READ](#)

INNOVATION TEAMS: UNCOVERING NEW SOLUTIONS

Join the Alliance for Innovation for a webinar on May 28 at 1:00 PM EDT [READ](#)



READ THE MTAS ANNUAL REPORT

[DOWNLOAD](#)



MTAS Online

3 new certificate programs
Administrative Professional Online Certificate
Human Resources Essentials Online Certificate
Managerial Essentials Online Certificate



Spring 2015 Municipal Court Clerks Conferences



**NEW!
2-Step
Registration**

THIS YEAR, THE TWO MUNICIPAL COURT CLERKS CONFERENCES will be held in Franklin at the Embassy Suites Hotel, 820 Crescent Centre Drive. And, new this year, you will register for the conference and for the hotel in two SEPARATE steps.

- 1) REGISTER FOR CONFERENCE.** Go to MTAS's website, click on "Training Calendar" in the orange band at the top, then click on Solution Point to sign up for the appropriate conference (either for General Sessions on May 14-15 or for the regular Municipal Court Clerks Conference May 21-22). If you have never done this before, a video is available to help you through the process.
- 2) REGISTER FOR HOTEL.** On the MTAS website, go to the MTAS Courts page. Under the MTAS Resources heading, there will be two clickable entries, one for each conference. Click the appropriate conference and it will take you to the Embassy Suites' microsite that was set up for our conference.

Click here to register for the hotel registration for the spring 2015 Municipal Court Clerks Conference

Click here to register for the hotel registration for the spring 2015 Municipal Court Clerks with General Sessions Jurisdiction Conference

Note: You will be asked for a credit card, but the card will not be charged unless you 1) fail to cancel before the cancellation date or 2) use the minibar, room service or make other charges to the room while you are at the hotel.

The AOC will pay for one room for each city. Other rooms can be booked but those credit cards on file will be charged.

If you prefer to contact the hotel directly, please dial (615) 515-5151 and be sure to let them know you are with the conference, using the code below.

May 14- General Sessions Clerks Group Code: MCG

May 21- Municipal Court Clerks Group Code: MCC

NOTE: Block room availability deadline has passed.

For conference information contact: Karen Blake, Municipal Court Specialist, at **karen.blake@tennessee.edu** or **(615) 532-7108**

If you need any special accommodations or dietary restrictions, please contact Doug Brown at **doug.brown@tennessee.edu**.

We are really looking forward to a great conference that begins with lunch on the first day at noon and concludes the second day around 12:30 p.m. Hope to see you there!

Training Program Highlights

EOA LEVEL II AT THE TENNESSEE MUNICIPAL LEAGUE ANNUAL CONFERENCE JUNE 5-6 | NASHVILLE | TML BOARD ROOM

The University of Tennessee Municipal Technical Advisory Service (MTAS) is holding an Elected Officials Academy Level II. The EOA provides training on municipal services and leadership, and is targeted to new (and often not-so-new) mayors, council members, aldermen, and others, including interested staff. Past graduates attribute their early success with the city, the community and with each other to the information, relationships and insights that they gained through the academy. We hope you can join us!

This exciting academy will be held at the Tennessee Municipal League Board Room. This location is on the ground floor of the building at 226 Capitol Blvd., Nashville. Meals included are dinner on Friday evening and breakfast on Saturday. Dress is casual.

[http://www.mtas.tennessee.edu/web2012.nsf/2C8EA278D740B09785257E19006B626F/\\$File/EOATML2015.pdf?openelement](http://www.mtas.tennessee.edu/web2012.nsf/2C8EA278D740B09785257E19006B626F/$File/EOATML2015.pdf?openelement)

Training Program Highlights cont.

ADMINISTRATIVE HEARING OFFICER TRAINING MAY 21 | NASHVILLE | TML CONFERENCE ROOM

The Administrative Hearing Officer program provides training for both code officials and those seeking to become an AHO. Successful completion of this training authorizes certain participants to serve as municipal AHOs pursuant to Public Chapter No. 1128 of the 2010 Public Acts. Pursuant to this law, a municipality can, via ordinance, create an administrative hearing office with jurisdiction to hear violations of certain locally adopted codes. The law also allows a municipality, through its AHO, to levy fines for such violations in excess of \$50.00.

[http://www.mtas.tennessee.edu/web2012.nsf/227350A48A84512885257E2D0041D491/\\$File/2015aho.pdf?openelement](http://www.mtas.tennessee.edu/web2012.nsf/227350A48A84512885257E2D0041D491/$File/2015aho.pdf?openelement)

FBI and Penn State Collaborate on Delivering Death Notifications Course



THE FBI, IN CONJUNCTION WITH ITS PARTNERS AT PENN STATE UNIVERSITY (PSU), created a new, no-cost, online training class for law enforcement agencies and other first responders responsible for notifying the family members of those who have died suddenly as a result of a crime, an accident, a suicide, or other type of incident. The We Regret to Inform You training module provides the resources to offer a death notification with professionalism, dignity and compassion. The course takes about 45 minutes to complete and includes an end-of-course assessment that will generate a certificate with successful completion.

Link to the press release about the class:

<http://www.pressreleasepoint.com/penn-state-helps-fbi-create-training-compassionate-death-notifications>

Link to the class:

<http://www.deathnotification.psu.edu/>

Innovation Teams: Uncovering New Solutions

Register now!



JOIN THE ALLIANCE FOR INNOVATION FOR A WEBINAR ON MAY 28, 2015 AT 1:00 PM EDT.

<https://attendee.gotowebinar.com/register/521367889467643649>

Look around you...your organization is filled with untapped creativity. How are you harnessing the full potential of employees that lead to extraordinary results in your community? For innovation to occur organizations must create networks for collaboration. Integrating diverse perspectives generates more ideas and develops more creative solutions.

Join us on May 28th as we ask three organizations how they are uncovering new solutions to challenges through the use of Innovation Teams. Rancho Cordova, California, Clearwater, Florida and Richfield, MN will share with you:

- Why an Innovation Team and how they went about team selection
- Creating clarity and purpose for their Innovation Team
- How they are engaging and building support in their organization and community
- And share results and impact seeing to date.

After registering, you will receive a confirmation email containing information about joining the webinar.

Note: MTAS sponsors a state-wide membership in the Alliance for Innovation for all Tennessee cities. Please take advantage of the valuable resources provided by the Alliance to all local governments in Tennessee and nation-wide.

Questions? Contact Frances Adams-O'Brien, MTAS Research and Information Center, frances.adams-obrien@tennessee.edu or 865-974-9842.

Check out the [2015 MTAS Training Catalog](#) and plan your training calendar now!

UPCOMING CONFERENCES

IPMA-HR SOUTHERN REGION CONFERENCE

May 17-20, 2015
Virginia Beach, VA

GOVERNMENT FINANCE OFFICERS ASSOCIATION

May 31 – June 3, 2015
Philadelphia, PA

TENNESSEE MUNICIPAL LEAGUE

June 6 - 9, 2015
Nashville

MTAS Training Opportunities

Administrative Hearing Officer 2015

5/21/2015 8:30 AM Nashville TML Conference Room

Administrative Hearing Officer 2015 Continuing Education

5/28/2015 9:00 AM Nashville TML Conference Room

Affordable Care Act (ACA)

5/21/2015 8:30 AM Jackson Jackson Energy Authority

CMFO-Governmental Accounting II

5/20/2015 8:30 AM Memphis Memphis City Hall
5/21/2015 8:30 AM Collegedale Collegedale City Hall
5/26/2015 8:30 AM Nashville CIS Training Room

General Sessions Municipal Court Clerk Conference

5/14/2015 12:00 PM Franklin Embassy Suites - Cool Springs

Municipal Court Clerk Conference

5/21/2015 12:00 PM Franklin Embassy Suites - Cool Springs

Team Building

5/28/2015 9:00 AM Burns Montgomery Bell State Park

