

TITLE 2

BOARDS AND COMMISSIONS, ETC.

CHAPTER

1. MUNICIPAL PLANNING.
2. RECREATION BOARD.
3. CITIZENS' ADVISORY COMMITTEE.

CHAPTER 1

MUNICIPAL PLANNING

SECTION

- 2-101. Municipal Planning Commission.
- 2-102. Zoning Board of Appeals.

2-101. Municipal Planning Commission¹. The Chattanooga-Hamilton County Regional Planning Commission is designated as the municipal planning commission of the Town of Walden, Tennessee.

It shall be the duty of the Commission to make and adopt a general plan for the physical development of the territory of Hamilton County, including the territory within the municipalities, to develop a land use plan for all property within the County, including the municipalities, and to develop a major street plan so as to coordinate the streets and highways in the County and municipalities, and to perform other such duties and make such studies as directed by the Board of Mayor and Aldermen and the Planning Commission. (Ord. #4, Jan. 1976, as modified)

2-102. Zoning Board of Appeals. The board of mayor and aldermen shall no longer be designated as the official Zoning Board of Appeals for the Town of Walden, Tennessee, and that the board is hereby authorized to appoint five members of the community to serve as the official Zoning Board of Appeals for the Town of Walden, Tennessee. The first zoning board of appeals appointed shall serve terms of one, two, three, four, and five years respectively. Thereafter terms shall be for five years, and vacancies shall be filled for the unexpired terms only. The board shall have power to remove any member of the zoning

¹State law reference

See T.C.A. 13-3-101 et. seq. for authority to designate the Tennessee State Planning Commission as the municipal planning commission.

Municipal code reference

Zoning & land use control: title 14.

board of appeals for cause, after a public hearing. (Ord. #57, Oct. 1980, as amended by Ord. #99-212, Dec. 1999)

CHAPTER 2

RECREATION BOARD

SECTION

- 2-201. Recreation board established.
- 2-202. Meetings of the recreation board.
- 2-203. Record of recreation board proceedings to be kept.
- 2-204. Requirements for recreation board quorum and action.
- 2-205. Powers and duties of the recreation board.

2-201. Recreation board established. There is hereby established a recreation board to be composed of the Board of Mayor and Aldermen of the Town of Walden. A chairman shall be designated by the board from among its members. Members of the recreation board shall serve without compensation. (as added by Ord. #98-196, March 1998)

2-202. Meetings of the recreation board. All meetings of the recreation board shall be open to the public. The board shall hold regular meetings in the town hall at such times as it shall prescribe. When there is business to come before the recreation board a special meeting may be called by the chairman provided he gives reasonable notice thereof to each member. The board may adjourn a meeting at any time to another time and place. (as added by Ord. #98-196, March 1998)

2-203. Record of recreation board proceedings to be kept. The recorder shall make a record of the proceedings of all meetings of the recreation board. The record shall be a public record and shall contain at least the following: The date of each meeting; the names of the board members present and absent; the names of the members introducing and seconding motions and resolutions, etc., before the board; a copy of each such motion or resolution presented; the vote of each member thereon. (as added by Ord. #98-196, March 1998)

2-204. Requirements for recreation board quorum and action. The attendance of at least a majority of the members of the recreation board shall be required to constitute a quorum for the purpose of transacting business. Matters before the recreation board shall be decided by a majority of the members present if a quorum is constituted. Any member present but not voting shall be deemed to have cast a "nay" vote. (as added by Ord. #98-196, March 1998)

2-205. Powers and duties of the recreation board. The board shall act as representatives of the citizens of the Town of Walden to determine the recreational objectives and needs of the town and to establish policies and goals

that will fulfill these objectives and needs. (as added by Ord. #98-196, March 1998)

CHAPTER 3

CITIZENS' ADVISORY BOARD

SECTION

- 2-301. Establishment and purpose.
- 2-302. Organization and membership.
- 2-303. Duties and functions.
- 2-304. Appointment process.
- 2-305. Meetings and officers.

2-301. Establishment and purpose. There is hereby created a citizens' advisory committee to serve in an advisory capacity to the board of mayor and aldermen as a research and discovery entity devoted to special projects with potential benefits to the community. Subcommittees shall be created by resolution. (as added by Ord. #2020-336, Jan. 2021 **Ch9_11-09-21**)

2-302. Organization and membership. The committee may consist of as many independent subcommittees as the board of mayor and alderman may create to address current topics or areas of community interest. Such subcommittees shall have specific functions and terms of existence (not to exceed four (4) years) as determined by the board of mayor and aldermen. A subcommittee shall consist of as many as seven (7) members as the board of mayor and aldermen determines to be necessary for the area of community interest, in some instances requiring a particular skill set or area of expertise. The majority of members of any subcommittee shall be residents of the town. (as added by Ord. #2020-336, Jan. 2021 **Ch9_11-09-21**)

2-303. Duties and functions. The committee shall be charged with information gathering, consolidation of such, and the communication of its conclusions to the board of mayor and aldermen, including suggestions and recommendations for improvements or changes to benefit the community. (as added by Ord. #2020-336, Jan. 2021 **Ch9_11-09-21**)

2-304. Appointment process. Appointments to any committee of the Town of Walden (hereinafter referred to generally as "board" or "town board") shall be by a majority vote of the board of mayor and alderman, unless otherwise provided by state law. The board of mayor and aldermen will make every effort to ensure that the membership of its advisory committees reflects the diversity of the community. Committee openings shall be publicly advertised for a period not less than three (3) weeks. Committee applicants shall submit an application supplied by the town and may submit a letter of intent and a resume listing qualifications and other reasonable information requested by the board of mayor and aldermen for making an informed decision. Members will serve without pay,

but with prior approval shall be reimbursed for expenses. (as added by Ord. #2020-336, Jan. 2021 **Ch9_11-09-21**)

2-305. Meetings and officers. The date and time of regular meetings shall be decided by a majority vote of the committee. A majority of members shall constitute a quorum necessary to transact committee business. All meetings shall be publicly noticed and comply with the provisions of Tennessee Open Meetings Act. At the beginning of each calendar year, committees shall elect a chairman who will set the agenda, call and preside over meetings, provide orientation to new members, and keep all members informed; a vice-chairman to serve in the chairman's absence; and a secretary who shall keep minutes for the committee, and upon approval, shall provide copies of them to the town recorder for the public record and for distribution to the board of mayor and aldermen. (as added by Ord. #2020-336, Jan. 2021 **Ch9_11-09-21**)