

**THE
TIPTONVILLE
MUNICIPAL
CODE**

Prepared by the

**MUNICIPAL TECHNICAL ADVISORY SERVICE
INSTITUTE FOR PUBLIC SERVICE
THE UNIVERSITY OF TENNESSEE**

in cooperation with the

TENNESSEE MUNICIPAL LEAGUE

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TOWN OF TIPTONVILLE, TENNESSEE

MAYOR

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ALDERMEN

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CITY RECORDER

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PREFACE

The Tiptonville Municipal Code contains the codification and revision of the ordinances of the Town of Tiptonville, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the town's ordinance book or the town recorder for a comprehensive and up to date review of the town's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the town's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the town is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the town agrees to reimburse MTAS for the actual costs of reproducing replacement pages for the code (no charge is made for the consultant's work, and reproduction costs are usually nominal).

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such

ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Sandy Selvage, the MTAS Sr. Word Processing Specialist who did all the typing on this project, and Tracy Gardner, Administrative Services Assistant, is gratefully acknowledged.

Steve Lobertini
Codification Specialist

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
TOWN CHARTER**

Sec. 6. Be it further enacted, That either the Mayor or Alderman [Aldermen] may introduce bills before the Board; that no general ordinance shall become law unless it shall be written or printed, and shall have been read and passed on three different days, and shall receive on its final passage the assent of a majority of the Board; and no bill shall become a law unless the same be signed by the Mayor, or unless he shall fail to veto the same before the next regular monthly meeting. If he fail to take action on the bill before the next regular meeting of the Board, he shall be deemed to have approved the same, and the bill shall have become a law without further action on the part of the Board; that in case the Mayor shall veto the bill, it may still become a law; Provided, it shall, on reconsideration by the Board, receive the assent of a majority of the whole Board, exclusive of the Mayor; that every law, resolution, ordinance, vote, or order, except on a question of adjournment, shall require the approval of the Mayor before it shall have effect, except as above provided; that the three readings required for the passage of ordinances shall not be necessary upon resolutions or orders made by the Board appropriate money to pay salaries of officials or current expenses of the town, if said salaries and expenses constitute liabilities against the town by virtue of some ordinance of the town previously passed; and that in allowing said salaries and expenses, one vote by the Board shall be sufficient.

Sec. 7. Be it further enacted, That the style of the ordinances of the town shall be, "Be it ordained by the Board of Mayor and Aldermen of the town of Tiptonville;" that a full and complete record of the proceedings of the Board shall be kept by the Recorder in a book to be called the "Minutes," and he shall keep a separate book to be called the "Ordinance Book," in which shall be recorded all the general ordinances passed by the Board. Said ordinances shall be numbered on said book in the order they are entered on the same; that the ordinances need not be set out in full on the minutes, but it shall be sufficient if reference shall be made on the minutes to the number of the ordinance as it appears on the ordinance book and to the general nature of the ordinance passed.

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