

TITLE 6

LAW ENFORCEMENT¹

CHAPTER

1. POLICE DEPARTMENT.

CHAPTER 1

POLICE DEPARTMENT

SECTION

6-101. Policemen subject to chief's orders.

6-102. Policemen to preserve law and order, etc.

6-103. Police department records.

6-104. Special event police services and fees.

6-101. Policemen subject to chief's orders. All policemen shall obey and comply with such orders and administrative rules and regulations as the police chief may officially issue.

6-102. Policemen to preserve law and order, etc. Policemen shall preserve law and order within the city. They shall patrol the city and shall assist the city court during the trial of cases. Policemen shall also promptly serve any legal process issued by the city court.

6-103. Police department records. The police department shall keep a comprehensive and detailed daily record, in permanent form, showing at a minimum:

(1) All known or reported offenses and/or crimes committed within the corporate limits.

(2) All arrests made by policemen.

(3) All police investigations made, funerals, convoyed, fire calls answered, and other miscellaneous activities of the police department.

(4) Any other records required to be kept by the town council or by law.

The police chief shall be responsible for insuring that the police department complies with the section.

¹Municipal code reference

Issuance of citations in lieu of arrest in traffic cases: title 15, chapter 7.

6-104. Special event police services and fees. The town manager may provide police services, as manpower availability permits, for events that are community oriented and widely attended by town residents or participated in by a large body of town residents.

(1) Persons, groups or organizations in need of dedicated police services for other functions or events must contract with the Town of Signal Mountain for the assignment of police officers. Officers working such special assignments will do so in an overtime capacity and will be considered to be on duty and in the active employ of the Town of Signal Mountain during such assignment.

(2) Any person who desires a special event permit must submit a completed request form to the Signal Mountain Town Manager at least thirty (30) days prior to the event. The town manager shall approve the nature of the event and forward any request for special police services to the chief of police to determine manpower availability and for approval. Upon approval of the request by the town manager and the chief of police, any person desiring to hold an event will be advised and fees for special event police services shall be paid to the town at least seven (7) days prior to the scheduled event date.

(3) An hourly fee for special event police services shall be established by the town manager each year on or before July 1, and such hourly fee rate shall remain in effect for the remainder of that fiscal year. The hourly fee shall be established by calculating the average hourly overtime rate of all police officers at or below the rank of lieutenant (rounded to the nearest dollar).

(4) The minimum fee for special event police services shall equal three (3) hours per officer assigned to the event at the current hourly rate approved by the town manager. A vehicle usage fee of ten dollars (\$10.00) per officer assigned to the event will also be assessed before a special event permit shall be issued. (as added by Ord. #2009-4, March 2009)