

TITLE 1

GENERAL ADMINISTRATION¹

CHAPTER

1. BOARD OF MAYOR AND ALDERMEN.
2. MAYOR.

CHAPTER 1

BOARD OF MAYOR AND ALDERMEN²

SECTION

- 1-101. Time and place of regular meetings.
- 1-102. Order of business.
- 1-103. General rules of order.

1-101. Time and place of regular meetings. The governing body shall hold regular monthly meetings at 7:00 P.M. on the first Monday of each month at the town hall. (Ord. #A-1, Dec. 1979)

1-102. Order of business. At each meeting of the governing body, the following regular order of business shall be observed unless dispensed with by a majority vote of the members present:

- (1) Call to order by the mayor.
- (2) Roll call by the recorder.
- (3) Reading of minutes of the previous meeting by the recorder, and approval or correction.
- (4) Grievances from citizens.
- (5) Communications from the mayor.
- (6) Reports from committees, members of the governing body, and other officers.

¹Charter references

See the charter index, the charter itself, and footnote references to the charter in the front of this code.

Municipal code references

Utilities: title 18.

²Charter reference

Board of mayor and aldermen: §§ 8, 10, and 17.

- (7) Old business.
- (8) New business.
- (9) Adjournment. (Ord. #A-1, Dec. 1979)

1-103. General rules of order. The rules of order and parliamentary procedure contained in Robert's Rules of Order, Newly Revised, 1990 (9th) Edition, shall govern the transaction of business by and before the governing body at its meetings in all cases to which they are applicable and in which they are not inconsistent with provisions of the charter or this code. (Ord. #A-1, Dec. 1979, modified)

CHAPTER 2

MAYOR¹

SECTION

1-201. Generally supervises municipality's affairs.

1-202. Executes municipality's contracts.

1-203. To be bonded.

1-201. Generally supervises municipality's affairs. The mayor shall have general supervision of all municipal affairs and may require such reports from the officers and employees as he may reasonably deem necessary to carry out his executive responsibilities. (Ord. #A-2, Dec. 1979)

1-202. Executes municipality's contracts. The mayor shall execute all contracts as authorized by the governing body. (Ord. #A-2, Dec. 1979)

1-203. To be bonded. The mayor shall be bonded in the amount of five thousand dollars (\$5,000) and said bond shall be paid for by the town. (Ord. #A-2, Dec. 1979)

¹Charter references

Mayor; powers and duties: §§ 9, 14, and 17.