

THE  
SCOTTS HILL  
MUNICIPAL  
CODE

Prepared by the  
MUNICIPAL TECHNICAL ADVISORY SERVICE  
INSTITUTE FOR PUBLIC SERVICE  
THE UNIVERSITY OF TENNESSEE

in cooperation with the  
TENNESSEE MUNICIPAL LEAGUE

July 2000

TOWN OF SCOTTS HILL, TENNESSEE

MAYOR

Gordon Scott

ALDERMEN

Arlie Bingham

Woody Capley

Jeanne Crocker

Harold Dyer

Tom Dyer

L. D. Sims

Joe Tomblin

RECORDER

Marty Newell

## PREFACE

The Scotts Hill Municipal Code contains the codification and revision of the ordinances of the Town of Scotts Hill, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the town's ordinance book or the town recorder for a comprehensive and up to date review of the town's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the town's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the town is kept in a separate ordinance book and forwarded to MTAS annually.

(3) That the town agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Linda Dean, the MTAS Sr. Word Processing Specialist who did all the typing on this project, and Sandy Selvage, Administrative Services Assistant, is gratefully acknowledged.

Steve Lobertini  
Codification Consultant

ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE  
TOWN CHARTER

SECTION 11. The Mayor and Board of Aldermen shall, in the passing or enacting of all ordinances, observe the following;

Each ordinance shall be submitted and passed on one (1) reading at a regular meeting of the Board called for the purpose shall receive the affirmative vote of a majority of the Board present and be signed by the Mayor before the same shall become effective. The Mayor shall sign all ordinances which have received the affirmative vote of the majority of the Board present, within twenty-four (24) hours after the time of the passage of the ordinance, and in case of the inability of the Mayor to sign such ordinance, it shall become the duty of the Vice-Mayor to sign the same. When an ordinance is introduced, it shall be the duty of the Recorder or Secretary to note on said ordinance the name of the person introducing the same, the date of its passage, and date approved by the Mayor or Vice-Mayor. The ordinance shall be divided into appropriate sections, shall be in brief, intelligible form, and shall, after passage, be recorded in a well-bound book or printed or typewritten upon durable paper, and a copy thereof, whether printed or typewritten, as ordered by the Board and certified by the Recorder or Secretary, shall be received in evidence by Courts of this State as competent evidence of the provisions of such ordinance.

All ordinances shall commence as follow: "BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF SCOTTS HILL, TENNESSEE AS FOLLOWS:" (Charter § 11)