

TITLE 2

BOARDS AND COMMISSIONS, ETC.

CHAPTER

1. DELETED.
2. DELETED.
3. DELETED.
4. PARKS AND RECREATION ADVISORY BOARD.
5. RETAIL COMMITTEE.
6. WATER SUPPLY BOARD.
7. CONSTRUCTION BOARD/PROPERTY MAINTENANCE BOARD OF APPEALS.

CHAPTER 1

DELETED

(as added by Ord. #585, Oct. 1998, amended by Ord. #20-16, March 2020 *Ch12_12-06-21*, and deleted by Ord. #21-39, Sept. 2021 *Ch12_12-06-21*)

CHAPTER 2

DELETED

(as added by Ord. #99-4, Nov, 1999, and deleted by Ord. #04-19, July 2004)

CHAPTER 3

DELETED

(as added by Ord. #00-2, March 2000, and deleted by Ord. #01-23, Nov. 2001)

CHAPTER 4

PARKS AND RECREATION ADVISORY BOARD

SECTION

2-401. Created.

2-402. Members.

2-403. Term and appointment.

2-401. Created. There is hereby created a parks and recreation advisory board. Said board shall have all duties and powers pursuant to Tennessee Code Annotated, title 11, chapter 24, and shall be an advisory board. (as added by Ord. #08-20, May 2008)

2-402. Members. The following shall be utilized for appointing members of this board:

(1) At least three (3) members of the board shall be bona fide citizens of the City of Portland planning region.

(2) None may be members of the council or employees of the City of Portland.

(3) There is no compensation for service. (as added by Ord. #08-20, May 2008, and amended by Ord. #10-26, Oct. 2010)

2-403. Term and appointment. (1) Appointments shall be for a term of two (2) years (except initial appointments), with a maximum of three (3) consecutive terms or six (6) years (including initial appointments), whichever occurs last.

(2) Term year is defined to commence July 1 and end June 30.

(3) Initial appointments shall be as follows:

(a) Parks committee appointment (one year term)

(b) Parks director appointment (one year term)

(c) Parks committee appointment (school system) (two year term)

(d) Parks director appointment (two year term)

(e) Mayoral appointment (three year term)

(4) The parks director will appoint the chair of the board annually, during the first meeting following July 1.

(5) There are no members appointed with this chapter. Appointments will require approval of the council. (as added by Ord. #08-20, May 2008)

CHAPTER 5

RETAIL COMMITTEE

SECTION

2-501. Established.

2-502. Function.

2-503. Appointments, terms and meetings.

2-501. Established. There is hereby established a retail committee to be composed of five (5) members as follows:

(1) One (1) citizen from the community at large, who must be a resident of the City of Portland, and shall be appointed to a two-year term by the mayor and approved by resolution of the city council;

(2) One (1) member of the Portland City Council to be appointed by the mayor and approved by resolution of the city council to a term that is concurrent with his/her elected term of office;

(3) The Director of the Portland Chamber of Commerce term to be concurrent with employment as director of the local chamber;

(4) One (1) local business owner to be appointed by the chamber of commerce board of directors to a two-year term; and

(5) The community development director, to act as the coordinator of the committee and whose term shall be concurrent with employment as City of Portland's CD Director. (as added by Ord. #09-57, Nov. 2009)

2-502. Function. (1) The primary function and goals of this committee shall be to work with current local retail businesses to improve their business and to seek and attract new businesses to the City of Portland.

(2) The mayor is authorized to remove, or cause to be removed, any member who does not act in accordance with the stipulations and provisions of this chapter. (as added by Ord. #09-57, Nov. 2009)

2-503. Appointments, terms and meetings. The retail committee shall:

(1) Serve without compensation;

(2) Compose a mission statement;

(3) Choose a chairman and vice-chairman from among its members annually;

(4) Set its own meeting date(s) and time(s) and publish meeting notices to comply with Tennessee's Open Meetings laws; and

(5) Have three (3) of the five (5) members in attendance to constitute a quorum before a meeting is held. (as added by Ord. #09-57, Nov. 2009)

CHAPTER 6

WATER SUPPLY BOARD

SECTION

- 2-601. Created.
- 2-602. Membership.
- 2-603. Election.
- 2-604. Nature of the board.
- 2-605. Duties of the board.
- 2-606. Expenses.
- 2-607. Duration.

2-601. Created. A joint board to be known as the Water Supply Board for Robertson County (hereinafter referred to as the "board") is hereby created and established to serve the citizens of Robertson County, Tennessee pursuant to the authority granted to the parties to this agreement as "local government entities" or "public agencies" by Tennessee Code Annotated, §§ 12-9-101 through 12-9-112. (as added by Ord. #11-03, Feb. 2011)

2-602. Membership. The board shall consist of eleven (11) members as follows:

(1) One (1) member shall be the County Mayor of Robertson County, Tennessee or said mayor's designee.

(2) The governing body of each of the four (4) utilities (governmental entities or public agencies) providing water services to the citizens of Robertson County shall appoint one (1) member to the board from its membership who shall serve at the pleasure of the appointing governing body.

(3) The water services operations director for each of the four (4) utilities providing water services within Robertson County shall be a member of the board.

(4) Two (2) members shall be appointed on a rotating basis by two (2) of the nine (9) incorporated municipalities of Robertson County not represented through the other subsections of this section. The members shall be selected by the governing body of these municipalities. The members appointed pursuant to this subsection will serve a term of one (1) year beginning at the first meeting of the board after the individuals' appointment. The municipalities of Greenbrier and Cross Plains shall be the first in the rotation; thereafter, the rotation of members appointed by the other seven (7) incorporated municipalities shall be determined by the county mayor. The county mayor shall by letter to the affected municipalities request an appointment at least sixty (60) days prior to the end of the term of a member appointed under this subsection. (as added by Ord. #11-03, Feb. 2011)

2-603. Election. The board shall elect a chair, vice-chair and secretary.

(1) The chair shall preside at all meetings of the board at which he or she is present.

(2) The vice-chair shall preside at all meetings of the board when the chair is absent.

(3) The secretary shall take minutes of the proceedings of the board and keep the minutes and other documents and records of the board.

(4) The board may assign other duties to the aforementioned officers and may elect such other officers as it deems necessary and assign duties to such officers consistent with this agreement. (as added by Ord. #11-03, Feb. 2011)

2-604. Nature of the board. The nature of the board is planning and advisory. The purpose of board is to carry out the duties listed in § 2-605 below. (as added by Ord. #11-03, Feb. 2011)

2-605. Duties of the board. The duties of the board are follows:

(1) Meet at least twice per year.

(2) Coordinate meetings with representatives of the Tennessee Department of Conservation and Environment and other entities that can provide information useful to the board.

(3) Receive recommendations from each of the municipalities of Robertson County not represented on the board.

(4) Conduct open meetings with adequate public notice.

(5) Provide for citizen input into the work of the board.

(6) Examine the costs and benefits of the most logical alternatives for providing adequate future water supply to the citizens of Robertson County.

(7) Provide detailed recommendations to the governing bodies of the four (4) utilities providing water services in Robertson County and to the Robertson County Commission as to the best means of securing adequate future water supply for the citizens of Robertson County. The recommendations of the board shall be consistent with the Robertson County Growth Plan. These recommendations shall state the assumptions for water use in Robertson County for the future up to a period of thirty (30) years, the preferred source or sources of future water supplies, the funding options for securing new water supplies, the preferred legal mechanism for securing new water supplies, the preferred method of operation for any new water distribution and storage facilities, and the role of all parties to this agreement in providing for the future water supply needs of the citizens of Robertson County. (as added by Ord. #11-03, Feb. 2011)

2-606. Expenses. The board shall not receive or expend any funds, nor shall the board own any property. The parties to this agreement may provide meeting space, office supplies, public notices and other reasonable accommodations for the board to properly conduct its meetings and make its

recommendations. In the event no other party offers to provide the necessary meeting space, office supplies or other reasonable accommodations for the work of the board, these things will be provided by Robertson County under the direction of the county mayor and within the budget of Robertson County. (as added by Ord. #11-03, Feb. 2011)

2-607. Duration. The duration of this agreement and the board is perpetual. However, this agreement and the board may be terminated by an amendment to this agreement. (as added by Ord. #11-03, Feb. 2011)

CHAPTER 7

CONSTRUCTION BOARD/MAINTENANCE BOARD OF APPEALS

SECTION

2-701. CB/PMBOA created.

2-701. CB/PMBOA created. There is hereby established a construction board/property maintenance board of appeals to hear and decide appeals of orders, decisions or determinations made by the building official or his/her designee relative to the application and interpretation of the current adopted model codes.

A standard of bylaws and code of ethics for the construction board/property maintenance board of appeals to include, but not limited to, the authority of the board, membership requirements of board members, qualification of board members, and terms of board members, and a code of ethics for the board members, and any amendments thereto, may be found in the recorder's office. (as added by Ord. #19-21, March 2019 *Ch12_12-06-21*)