

**TITLE 20**

**MISCELLANEOUS**

**CHAPTER**

1. WATERSHED DEPARTMENT.
2. CIVIL DEFENSE ORGANIZATION.
3. NORRIS ARCHIVES.
4. MISCELLANEOUS ADMINISTRATIVE PROVISIONS.
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**CHAPTER 1**

**WATERSHED DEPARTMENT**

**SECTION**

- 20-101. Creation.
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- 20-104. Basic purposes.
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- 20-109. General powers and duties.
- 20-110. Cooperation with other segments of city government.
- 20-111. Regulatory signs.

**20-101. Creation.** A department to be known as the Norris Watershed Department is hereby created. (1972 Code, § 1-501)

**20-102. Governing board.** The governing board of the department shall be comprised of seven (7) members.

Five (5) of these members shall be appointed by the mayor with the advice and consent of council. The term of each of these five (5) members shall be for three (3) years, except that original appointments shall be for one (1), two (2), and three (3) years.

One (1) member shall be a current member of Norris City Council, as determined by city council, and whose term shall be concurrent with the two (2) year elected term of council.

One (1) member shall be a current commissioner of the Norris Water Commission, as determined by the Norris Water Commission, whose term shall

be two (2) years, but that the term shall begin and end in years off-set from the city council member term.

A board chairman and vice-chairman shall be elected by the governing board. Terms of the chairman and vice-chairman shall be for one (1) year, and shall be elected in January of each year.

All members shall be residents of the City of Norris. (1972 Code, § 1-502, as replaced by Ord. #583, Sept. 2015)

**20-103. Secretary-treasurer.** The city manager shall serve as secretary-treasurer of the department and shall maintain its books, records, and files and shall have supervision over the operation. He shall be paid an amount equal to two percent (2%) of his total annual city salary for such service from watershed funds. (1972 Code, § 1-503, as replaced by Ord. #583, Sept. 2015)

**20-104. Basic purposes.** All activities of the department shall be conducted in accordance with the basic purposes of the watershed transfer and lease, including recreation, watershed protection, and timber production. (1972 Code, § 1-504)

**20-105. Master plan for watershed.** The department's first job shall be the formulation of a master plan for development and multiple use of the watershed. Adoption of said plan is subject to acceptance and approval by council. Subsequent revisions shall have council approval before being adopted. (1972 Code, § 1-505)

**20-106. Work plan and budget.** The department shall prepare a work plan and budget for each fiscal year (July 1 to June 30) on or before May 1. When approved by council, this work plan and budget shall become the department's guide for the year's work. Any revisions proposed by the department during the course of the year shall have council approval. At no time shall funds be disbursed in excess of fiscal year budgets. (1972 Code, § 1-506)

**20-107. Annual report.** The department shall submit an annual report to council within six weeks after the close of each fiscal year. This report shall summarize accomplishments for the year and reconcile activities and expenditures with those planned and approved in advance. (1972 Code, § 1-507)

**20-108. Timber sales and consultants.** The department shall plan timber sales for execution by council as specified in § 6-103. Council shall also execute contracts for the service of consultants to the department. (1972 Code, § 1-508)

**20-109. General powers and duties.** Other than the rights reserved to council, as listed above, responsibility for operating and managing the watershed is delegated to the department in accordance with all city ordinances, policies, and procedures. (1972 Code, § 1-509, as replaced by Ord. #583, Sept. 2015)

**20-110. Cooperation with other segments of city government.** Council stresses the desirability of cooperation between the Norris Watershed Department, the Norris Water Commission, the Norris Fire Department, and other segments of the city government in the use of facilities, manpower, and equipment. Council also expresses the hope that the department will so conduct its activities that the area will serve as an outstanding demonstration of multiple use of a municipal watershed. (1972 Code, § 1-510)

**20-111. Regulatory signs.** The department shall erect such regulatory signs as deemed necessary for the safe and appropriate regulation of usage of the land. It shall be unlawful for any user to violate or fail to comply with any sign or device placed or erected by the city unless otherwise directed by a public safety officer or by the department. (1972 Code, § 1-511)

## CHAPTER 2

### CIVIL DEFENSE ORGANIZATION

#### SECTION

20-201. Creation and composition.

20-202. Director's responsibility.

20-203. General function of organization.

**20-201. Creation and composition.** There is hereby created and established a local organization for civil defense within the City of Norris, Tennessee, pursuant to and in accordance with the civil defense plans and programs of the State of Tennessee and in accordance with the provisions of Tennessee Code Annotated, title 58, chapter 2, and other related laws of the State of Tennessee and the United States. Said organization shall consist of a director and deputy director to be appointed by the mayor and such other personnel as may be deemed necessary by the mayor and director in order to effectively carry out a program for civil defense. (1972 Code, § 1-601)

**20-202. Director's responsibility.** The director shall have direct responsibility for the organization, administration, and operation at the organization, subject to the direction and control of the city council. (1972 Code, § 1-602)

**20-203. General function of organization.** The organization shall carry out an effective program for local civil defense in cooperation with federal and state civil defense agencies. (1972 Code, § 1-603)

**CHAPTER 3**

**NORRIS ARCHIVES**

**SECTION**

20-301. Establishment, etc.

**20-301. Establishment, etc.** (1) The Norris Archives is hereto established.

(2) An archives committee of five members is hereby established to have custody, direction, and control of archives material.

(3) The geographic scope is the present city limits, but items from the Norris environs directly and tangibly related to events in the city may be accepted at the discretion of the archives committee.

(4) Storage of archive items is to be on city property and in fire resistive containers or quarters, as practical. (1972 Code, § 1-1001)

## CHAPTER 4

### MISCELLANEOUS ADMINISTRATIVE PROVISIONS

#### SECTION

20-401. Official newspaper.

20-402. Voting precincts.

20-403. Blanket fidelity bond required.

20-404. Management of city property and equipment.

**20-401. Official newspaper.** The Norris Bulletin is designated as the official newspaper for the City of Norris. (1972 Code, § 1-1301, as amended by Ord. #516, May 2010)

**20-402. Voting precinct.** In compliance with art. III, § 1, of the Norris City Charter there is hereby established one, and only one, voting precinct for all municipal elections.

The location of the voting precinct shall be in the Community Building located on Chestnut Drive. (1972 Code, § 1-1302)

**20-403. Blanket fidelity bond required.** All officers and employees of the City of Norris and/or the Norris Water Commission shall be covered by a blanket fidelity bond. The bond shall provide a coverage of fifty thousand dollars (\$50,000) for the city manager and the water commission's secretary-treasurer and ten thousand dollars (\$10,000) for all other officers and employees of the city and/or commission. (1972 Code, § 1-1303)

**20-404. Management of city property and equipment.** The management of all city property and equipment shall be the responsibility of the city manager who shall prepare, for the approval of the council, regulations governing the acquisition, custody, use and disposal of all such property and equipment. Such regulations shall provide for a regular inventory, appraisal and marking of all such property and shall require that the disposal of any city property and equipment shall be by sale, with sealed bids taken or public auction held on such property and equipment, provided that any sale shall be subject to the approval of city council. (1972 Code, § 1-1304)

## CHAPTER 5

### PUBLIC SAFETY DEPARTMENT

#### SECTION

20-501. Establishment.

20-502. General duties.

20-503. Members.

20-504. Definitions.

**20-501. Establishment.** There is hereby created and established a Department of Public Safety of the City of Norris. The department shall be charged with the performance of all police and fire functions of the City of Norris. (1972 Code, § 1-1501)

**20-502. General duties.** To ensure the safety of the community and promote a feeling of security among the citizens through the prevention and suppression of fire and the protection of life and property from fire and through the deterrence/prevention of crime and the apprehension of offenders, providing service in an equitable, prompt, and courteous manner to the satisfaction of the citizens within the limits of the City of Norris. (1972 Code, § 1-1502)

**20-503. Members.** The office of the chief of police and chief of the fire department shall be combined in the office of chief of public safety who shall be head of the department. The offices of police officers and firemen shall be combined in the office of public safety officers. There shall be no distinction between police duties and fire duties; these duties being combined and made a part of the duties of public safety officers. (1972 Code, § 1-1503)

**20-504. Definitions.** Wherever the words "chief of police" or "chief of the fire department" appear in any Tennessee Statutes, the city charter, ordinances, or resolutions of the City of Norris, such term shall be interpreted to mean the chief of public safety. Wherever the words "police officer" or "firemen/firefighter" appear in any Tennessee Statutes, the city charter, an ordinance or resolution of the City of Norris such term shall be interpreted to mean public safety officer. (1972 Code, § 1-1504)

**CHAPTER 6****TELEPHONE SERVICE****SECTION**

20-601. To be furnished under franchise.

**20-601. To be furnished under franchise.** Telephone service shall be furnished for the municipality and its inhabitants under such franchise as the governing body shall grant.<sup>1</sup> The rights, powers, duties, and obligations of the municipality, its inhabitants, and the grantee of the franchise shall be clearly stated in the written franchise agreement which shall be binding on all parties concerned.

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<sup>1</sup>The agreements are of record in the office of the city clerk.