

**THE
CLINTON
MUNICIPAL
CODE**

Prepared by the



Municipal Technical Advisory Service

In cooperation with the Tennessee Municipal League

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CITY OF CLINTON TENNESSEE

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PREFACE

The Clinton Municipal Code contains the codification and revision of the ordinances of the City of Clinton, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as § 2-106.

By utilizing the table of contents, code index and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the city's ordinance book or the city recorder for a comprehensive and up to date review of the city's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the city's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 7 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the city is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the city agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if

justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of the codes team: Kelley Myers, Linda Winstead, Nancy Gibson and Sandy Selvage is gratefully acknowledged.

Codes Administrator

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
CITY CHARTER**

Section 8. Form of ordinances. Any action of the City Council having a regulatory or penal effect shall be taken only by ordinance. Each ordinance shall be in written form before being introduced. Each ordinance shall have a title, and upon passage, shall be further identified by a number. The enacting clause of all ordinances shall be "Be it ordained by the City Council of the City of Clinton, Tennessee." Other actions may be taken or authorized by resolutions or by motions.

Section 9. Passage, amendment and repeal of ordinances. Each ordinance shall be approved by a majority vote at two meetings held at least one week apart unless an emergency exists. If an emergency exists, and the public safety and welfare require it, the two meetings may be held not less than twenty-four hours apart. The title of each ordinance shall be read before the vote at the first meeting and the full text of each ordinance shall be read before the vote at the second meeting, unless the City Council votes to waive the reading of the full text of the ordinance. Every ordinance so adopted shall take effect from and after its passage unless otherwise specified in the ordinance. After adoption every ordinance shall be published in a local newspaper of general circulation either by printing the text of the ordinance or by printing the title and a summary of the ordinance. Amendments of ordinances or parts thereof shall be accomplished only by setting forth the complete section(s) or subsection(s) in their amended form. A repeal of an ordinance must refer to its number and title.

Section 10. Preservation and publication of ordinances. All ordinances and their amendments shall be recorded by the City Recorder in a book to be known as the "ordinance book," and it shall be the duty of the Mayor and the City Recorder to authenticate such records by their official signatures. The original copies of all ordinances and resolutions shall be filed and preserved by the City Recorder. [art. II, sections 8, 9 and 10]

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