

THE  
ARDMORE  
MUNICIPAL  
CODE

Prepared by the  
MUNICIPAL TECHNICAL ADVISORY SERVICE  
INSTITUTE FOR PUBLIC SERVICE  
THE UNIVERSITY OF TENNESSEE

in cooperation with the  
TENNESSEE MUNICIPAL LEAGUE

September 1996

CITY OF ARDMORE, TENNESSEE

MAYOR

Bob L. Hastings

ALDERMEN

John Baker  
Raymond Crabtree  
Kenneth Crosson  
Garon Hargrove  
Tim McConnell  
Theresa Weir

RECORDER

Mary Prier

## PREFACE

The Ardmore Municipal Code contains the codification and revision of the ordinances of the City of Ardmore, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the city's ordinance book or the city recorder for a comprehensive and up to date review of the city's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the city's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the city is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the city agrees to reimburse MTAS for the actual costs of reproducing replacement pages for the code (no charge is made for the consultant's work, and reproduction costs are usually nominal).

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such

ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Bobbie J. Sams, the MTAS Word Processing Specialist who did all the typing on this project, and Tracy G. Gardner, Administrative Services Assistant, is gratefully acknowledged.

Steve Lobertini  
Codification Specialist

ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE  
CITY CHARTER

---

ARTICLE XII

ORDINANCES

Section 1. Form. Be it further enacted, That all City ordinances shall begin by an enacting clause as follows: "Be it enacted by the Mayor and Board of Aldermen of Ardmore, Tennessee," and shall, at the end of the ordinance, contain the provisions: "This ordinance shall take effect from and after its passage, the public welfare requiring it," otherwise the same shall not take effect until twenty (20) days after its passage, unless another date is fixed therein.

Sec. 2. Passage. Be it further enacted, That all ordinances shall be read in open session of the Board on two different days before being placed on third and final reading, provided however, any ordinance may be introduced, read twice, once in full and once by title, and passed on third and final reading by unanimous vote of all members of the Board present at any meeting. In the event an ordinance is so passed, it will contain the following provision in the body thereof, immediately following the public welfare clause, "This ordinance was passed unanimously on three readings on this the \_\_\_ day of \_\_\_\_\_, 19\_\_\_, the public good and welfare demanding that its passage not be postponed."

Sec. 3. Amendments. Be it further enacted, That all amendments to existing ordinances shall be in the form of new ordinances and shall be adopted in the same manner.

Sec. 4. Publication. Be it further enacted, That the Board may, by resolution, direct that any ordinance pending before the Board, or under consideration by it, be published in some newspaper circulated within the City, before taking final action thereon, and may, in like manner, direct the publication of any ordinance after its passage on third and final reading.