

**THE
MARYVILLE
MUNICIPAL
CODE**

Prepared by the

**MUNICIPAL TECHNICAL ADVISORY SERVICE
INSTITUTE FOR PUBLIC SERVICE
THE UNIVERSITY OF TENNESSEE**

in cooperation with the

TENNESSEE MUNICIPAL LEAGUE

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Change 17
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CITY OF MARYVILLE, TENNESSEE

MAYOR

Tom Taylor

VICE MAYOR

Andy White

COUNCILMEMBERS

Tommy Hunt
Fred Metz
Joseph A. Swann

CITY MANAGER

Greg McClain

CITY RECORDER/FINANCIAL SERVICES ADMINISTRATOR

Sherri Phillips

CITY ATTORNEY

Melanie Davis

PREFACE

The Maryville Municipal Code contains the codification and revision of the ordinances of the City of Maryville, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as section 2-106.

By utilizing the table of contents and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the city's ordinance book or the city recorder for a comprehensive and up to date review of the city's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the city's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 8 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the city is kept in a separate ordinance book and forwarded to MTAS annually.

(3) That the city agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Sandy Selvage, the MTAS Sr. Word Processing Specialist who did all the typing on this project, and Tracy G. Gardner, Administrative Services Assistant, is gratefully acknowledged.

Steve Lobertini
Codification Consultant

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
CITY CHARTER**

Section 14. All ordinances shall begin with the clause: Be it ordained by the Council of the City of Maryville, Tennessee. Every proposed ordinance shall be introduced in writing in the form required for final adoption. An ordinance may be introduced by any member of the Council or by the Manager. Upon introduction, a copy shall be distributed to each Council member, the Recorder, the Manager, and the City Attorney. The body of ordinances may be omitted from the journal, but reference therein shall be made to the ordinance by title and/or subject matter. Each ordinance enacted by the Council shall be presented to the Council and passed by a majority of the Council members present on two (2) separate days, the second presentation to be not less than fourteen (14) days following the first presentation unless a majority of the entire Council shall by recorded vote waive this time requirement. Upon the first presentation, the caption of the ordinance shall be read or its substance stated and upon request of any member of Council or upon the request of any taxpayer of the City, the ordinance shall be read in full before final passage. The second presentation of an ordinance may be included in a consent agenda and may be voted upon without formal presentation. The consent agenda may include ordinances, approvals, or other matters deemed appropriate by Council for inclusion in the consent agenda. Any Council person may request that an item be withdrawn from the consent agenda and be considered and voted upon separately. Except in the ordinance adopting the budget, no material or substantial amendment may be made on second or final passage unless such amendment is passed in the same manner as an amendment to an existing ordinance. Every ordinance shall become effective upon final passage unless by its terms the effective date is deferred. Every ordinance upon final passage shall be signed by the Mayor or Vice-Mayor or the Mayor's other designee on Council in the Mayor's absence. Every ordinance shall immediately be taken charge of by the Recorder and numbered, copied in ordinance book, and authenticated by the signature of the Mayor and Recorder. The ordinance shall then be filed and preserved in the Recorder's office.