

**THE
ESTILL SPRINGS
MUNICIPAL
CODE**

Prepared by the



Municipal Technical Advisory Service

In cooperation with the Tennessee Municipal League

December 2017

Change 1
December 1, 2022

TOWN OF ESTILL SPRINGS, TENNESSEE

MAYOR

James David Kelley

VICE MAYOR

Earl Davis

ALDERMEN

Troy Jernigan
Bobby Taylor
Patrick Thomas

RECORDER

Tina Smith

PREFACE

The Estill Springs Municipal Code contains the codification and revision of the ordinances of the Town of Estill Springs, Tennessee. By referring to the historical citation appearing at the end of each section, the user can determine the origin of each particular section. The absence of a historical citation means that the section was added by the codifier. The word "modified" in the historical citation indicates significant modification of the original ordinance.

The code is arranged into titles, chapters, and sections. Related matter is kept together, so far as possible, within the same title. Each section number is complete within itself, containing the title number, the chapter number, and the section of the chapter of which it is a part. Specifically, the first digit, followed by a hyphen, identifies the title number. The second digit identifies the chapter number, and the last two digits identify the section number. For example, title 2, chapter 1, section 6, is designated as § 2-106.

By utilizing the table of contents, code index and the analysis preceding each title and chapter of the code, together with the cross references and explanations included as footnotes, the user should locate all the provisions in the code relating to any question that might arise. However, the user should note that most of the administrative ordinances (e.g. Annual Budget, Zoning Map Amendments, Tax Assessments, etc...) do not appear in the code. Likewise, ordinances that have been passed since the last update of the code do not appear here. Therefore, the user should refer to the town's ordinance book or the recorder for a comprehensive and up to date review of the town's ordinances.

Following this preface is an outline of the ordinance adoption procedures, if any, prescribed by the town's charter.

The code has been arranged and prepared in loose-leaf form to facilitate keeping it up to date. MTAS will provide updating service under the following conditions:

- (1) That all ordinances relating to subjects treated in the code or which should be added to the code are adopted as amending, adding, or deleting specific chapters or sections of the code (see section 7 of the adopting ordinance).
- (2) That one copy of every ordinance adopted by the town is kept in a separate ordinance book and forwarded to MTAS annually.
- (3) That the town agrees to pay the annual update fee as provided in the MTAS codification service charges policy in effect at the time of the update.

When the foregoing conditions are met MTAS will reproduce replacement pages for the code to reflect the amendments and additions made by such ordinances. This service will be performed at least annually and more often if

justified by the volume of amendments. Replacement pages will be supplied with detailed instructions for utilizing them so as again to make the code complete and up to date.

The able assistance of Nancy Gibson of the codes team is gratefully acknowledged.

Kelley Myers, ACP
Municipal Codes Coordinator

**ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE
TOWN CHARTER**

1. An ordinance shall be considered and adopted on two (2) separate days; any other form of board action shall be considered and adopted in one (1) day. Any form of board action shall be passed by a majority of the members present, if there is a quorum. A quorum is a majority of the members to which the board is entitled. All ayes and nays on all votes on all forms of board action shall be recorded. (6-2-102)

2. Each ordinance, or the caption of each ordinance, shall be published after its final passage in a newspaper of general circulation in the municipality. No ordinance shall take effect until the ordinance or its caption is published. (6-2-101)

*Change 1
December 1, 2022*

TABLE OF CONTENTS

	<u>PAGE</u>
<u>INTRODUCTION</u>	
OFFICIALS OF THE TOWN AT TIME OF CODIFICATION	ii
PREFACE	iii
ORDINANCE ADOPTION PROCEDURES PRESCRIBED BY THE TOWN CHARTER	v

CHARTER

CHARTER TABLE OF CONTENTS	C-1
TEXT OF CHARTER	C-4

CODE OF ORDINANCES

CODE-ADOPTING ORDINANCE	ORD-1	
TITLE 1. GENERAL ADMINISTRATION	1-1	
CHAPTER		
1. BOARD OF MAYOR AND ALDERMEN		1-2
2. MAYOR		1-4
3. RECORDER		1-5
4. CODE OF ETHICS		1-6
TITLE 2. BOARDS AND COMMISSIONS, ETC.	2-1	
CHAPTER		
1. RECREATION COMMISSION		2-1
TITLE 3. MUNICIPAL COURT	3-1	
CHAPTER		
1. TOWN JUDGE		3-1
2. COURT ADMINISTRATION		3-2
3. WARRANTS, SUMMONSES AND SUBPOENAS		3-4
4. BONDS AND APPEALS		3-5

	<u>PAGE</u>
TITLE 4. MUNICIPAL PERSONNEL	4-1
CHAPTER	
1. PERSONNEL SYSTEM	4-1
2. OCCUPATIONAL SAFETY AND HEALTH PROGRAM.	4-4
3. INFECTIOUS DISEASE CONTROL POLICY	4-7
4. TRAVEL REIMBURSEMENT REGULATIONS.....	4-16
5. PERSONNEL POLICY.....	4-18
TITLE 5. MUNICIPAL FINANCE AND TAXATION	5-1
CHAPTER	
1. MISCELLANEOUS.....	5-1
2. REAL PROPERTY TAXES.....	5-2
3. PRIVILEGE TAXES	5-3
4. WHOLESALE BEER TAX	5-4
5. PURCHASING	5-5
6. PROCUREMENT POLICY.....	5-7
TITLE 6. LAW ENFORCEMENT	6-1
CHAPTER	
1. POLICE AND ARREST	6-1
TITLE 7. FIRE PROTECTION AND FIREWORKS	7-1
CHAPTER	
1. FIRE DISTRICT	7-1
2. FIRE CODE.....	7-2
3. VOLUNTARY FIRE DEPARTMENT.....	7-4
4. FIRE SERVICE OUTSIDE TOWN LIMITS	7-6
5. FIREWORKS.....	7-8
6. OPEN BURNING	7-14
TITLE 8. ALCOHOLIC BEVERAGES	8-1
CHAPTER	
1. INTOXICATING LIQUORS	8-1
2. BEER.....	8-2

	<u>PAGE</u>
TITLE 9. BUSINESS, PEDDLERS, SOLICITORS, ETC.	9-1
CHAPTER	
1. MISCELLANEOUS.	9-1
2. PEDDLERS, ETC.	9-2
3. TAXICABS.	9-6
4. CABLE TELEVISION.	9-10
5. YARD SALES	9-11
6. MOBILE VENDORS AND MOBILE FOOD TRUCKS/TRAILERS.	9-14
TITLE 10. ANIMAL CONTROL.	10-1
CHAPTER	
1. IN GENERAL	10-1
2. DOGS AND CATS.	10-3
3. VICIOUS DOGS	10-6
TITLE 11. MUNICIPAL OFFENSES	11-1
CHAPTER	
1. ALCOHOL.	11-1
2. OFFENSES AGAINST THE PEACE AND QUIET.	11-2
3. FIREARMS, WEAPONS AND MISSILES.	11-5
4. TRESPASSING AND INTERFERENCE WITH TRAFFIC	11-6
TITLE 12. BUILDING, UTILITY, ETC. CODES.	12-1
CHAPTER	
1. ADOPTION BY REFERENCE	12-1
2. DELETED	
3. DELETED	
4. DELETED	
5. BUILDING INSPECTOR	12-8
6. DELETED	
TITLE 13. PROPERTY MAINTENANCE REGULATIONS	13-1
CHAPTER	
1. MISCELLANEOUS.	13-1
2. JUNKYARDS	13-5
3. SLUM CLEARANCE.	13-6
4. REGULATION OF JUNKED VEHICLES.	13-11

	<u>PAGE</u>
TITLE 14. ZONING AND LAND USE CONTROL	14-1
CHAPTER	
1. MUNICIPAL PLANNING COMMISSION	14-1
2. ZONING ORDINANCE	14-2
3. BOARD OF ZONING APPEALS	14-3
TITLE 15. MOTOR VEHICLES, TRAFFIC AND PARKING	15-1
CHAPTER	
1. MISCELLANEOUS	15-1
2. EMERGENCY VEHICLES	15-10
3. SPEED LIMITS	15-12
4. TURNING MOVEMENTS	15-13
5. STOPPING AND YIELDING	15-14
6. PARKING	15-18
7. ENFORCEMENT	15-20
TITLE 16. STREETS AND SIDEWALKS, ETC.	16-1
CHAPTER	
1. MISCELLANEOUS	16-1
2. EXCAVATIONS AND CUTS	16-4
3. PARADES, ETC., REGULATED	16-9
TITLE 17. REFUSE AND TRASH DISPOSAL	17-1
CHAPTER	
1. REFUSE	17-1
TITLE 18. WATER AND SEWERS	18-1
CHAPTER	
1. WATER	18-1
2. SEWAGE AND HUMAN EXCRETA DISPOSAL	18-9
3. CROSS CONNECTION ORDINANCE	18-13
TITLE 19. ELECTRICITY AND GAS	19-1
RESERVED FOR FUTURE USE	

PAGE

TITLE 20. MISCELLANEOUS..... 20-1

CHAPTER

1. ESTILL SPRINGS CEMETERY REGULATIONS 20-1

CERTIFICATE OF AUTHENTICITY..... CERT-1

APPENDIX