

TITLE 2

BOARDS AND COMMISSIONS, ETC.

CHAPTER

1. GENERAL PROVISIONS.
2. DESIGN REVIEW COMMITTEE.

CHAPTER 1

GENERAL PROVISIONS

SECTION

2-101. Resignation by excessive absences, composition requirements.

2-101. Resignation by excessive absences, composition requirements. An appointed member of the various boards and commissions of the city who is absent from three (3) consecutive meetings without providing good cause therefor may, upon the recommendation of the board/commission or by independent action of the city council, be deemed by the city council to have resigned from such board/commission, and the city council may proceed to appoint his successor. A board or commission member who no longer meets the composition requirements for the board/commission, or for his particular position on the board/commission, shall have their position vacated by the city council, and the council may proceed to appoint his or her successor.

CHAPTER 2

DESIGN REVIEW COMMITTEE

SECTION

2-201. Composition.

2-202. Duties, project review.

2-201. Composition. (1) Membership, appointment, and officers. A Design Review Committee (DRC), serving as an advisory body to the planning commission, shall be comprised of seven (7) members as follows:

(a) The chair of the planning commission, or his/her designee from among the members of the planning commission;

(b) Two (2) members who are citizens within the corporate limits of the City of Eagleville;

(c) Two (2) members who have their business located within the corporate limits of Eagleville;

(d) One (1) citizen member who is located outside of the corporate limits but within the Eagleville Planning Region; and

(e) One (1) member that is a licensed architect, engineer or landscape professional.

(2) With the exception of the chair of the planning commission or his/her designee, all remaining members shall be nominated by the mayor and approved by city council.

(3) The DRC shall be comprised of a chairperson, vice chairperson, and secretary. The committee shall elect a chairperson and vice chairperson annually. The planning commission chairperson, or his/her designee, shall serve as secretary.

(4) The term of office for all members shall be two (2) years, such terms to expire concurrently with the reorganization of the city council after the bi-annual general municipal election, and until their successors are appointed and qualified.

(5) Vacancies shall be filled in the same manner as appointments and shall be only for the unexpired portion of the term.

(6) The DRC shall meet upon call with four (4) affirmative votes required to pass on any recommendation.

2-202. Duties, project review. (1) The DRC shall have the following duties and responsibilities:

(a) To review submittals for construction or development in industrial, commercial, and multi-family zoning districts.

(b) To review site plans and make recommendations to the planning commission on site and vertical improvements, including but not limited to, exterior colors and surface treatments, roofing, signage,

doors and entrances, remodels, windows, building facades, handicap accessibility, landscaping, awning and canopies, dumpster screening, and paving.

(c) To assist in developing specific procedures and standards for commercial and industrial design criteria. The DRC will provide their recommendation to the planning commission and city council for review and possible implementation.

(2) Projects requiring design review. When located on property zoned as designated in (1)(a) herein, design review shall be required when the project involves the issuance of a building permit.

(3) An application for a project requiring DRC review shall be submitted to the city accompanied by:

(a) Plans for all building and structures showing elevations and style of architecture. An architectural rendering, visual aids, and samples of materials to be used may be submitted and can be required by the committee. All colors, materials and finishes shall be shown by notation or by use of accepted architectural symbols.

(b) Five (5) sets of site plans, drawn to scale and meeting all zoning criteria for site plan submittal requirements, shall be provided for review.

(4) The DRC shall provide its recommendations to the planning commission upon completion of its work.