

TITLE 2

BOARDS AND COMMISSIONS, ETC.

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CHAPTER 1

DESIGN REVIEW COMMISSION

SECTION

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2-101. Composition. The design review commission shall consist of nine (9) members. (Ord. #76-2, March 1976, as amended by Ord. #76-7, July 1976, Ord. #79-5, Feb. 1979, Ord. #87-15, June 1987, and Ord. #01-01, Feb. 2001)

2-102. Qualifications of membership. Members shall be recognized in any of the following fields: Architecture, engineering, landscape architecture, urban planning, art, building, or other profession involved in implementing aesthetic design principles, except that there shall be at least one architect on the commission at all times. The membership of this commission shall include two (2) members who are citizens of the City of Bartlett but shall not be required

to meet the above qualifications. (Ord. #76-2, March 1976, as amended by Ord. #85-21, Oct. 1985, Ord. #89-19, Nov. 1989, and Ord. #01-01, Feb. 2001)

2-103. Appointment of members. Each member of the design review commission shall be appointed or re-appointed by the mayor and approved by the board of mayor and aldermen. Vacancies occurring for reasons other than expiration of terms shall be filled as they occur for the period of the unexpired term. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001)

2-104. Term of members. Each member shall be appointed for a term of two (2) years, except that to obtain the benefits of carry-over membership, terms shall be staggered so that four terms expire one (1) year and five (5) terms expire the following year. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001)

2-105. Removal of members. Members of the design review commission may be removed without cause at the will of the mayor. (Ord. #01-01, Feb. 2001, modified)

2-106. Meetings. Meetings of the design review commission shall be held at such times as the commission may determine. Five (5) members shall constitute a quorum; and it shall take five (5) votes to pass or reject an item. In the absence of the chairman, the member next in seniority shall be the acting chairman. The commission shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact. A majority of the commission may adopt rules and regulations to govern the procedure before the commission. (Ord. #76-2, March 1976, as amended by Ord. #76-7, July 1976, and Ord. #01-01, Feb. 2001)

2-107. Responsibilities. It shall be the duty of the design review commission

(1) To develop specific review procedures for construction of development, in all zoning districts other than those having the designation RE or RS, having an influence upon the appearance or environment of the community; and

(2) To apply such procedures in either approving or disapproving proposals for such improvements in the City of Bartlett. Except pursuant to § 2-114. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001, and Ord. #13-02, March 2013)

2-108. Applications. (1) Applicants must submit scaled plans for the development of the site that include the following: (The number of sets of plans to be as determined by the design review commission.)

(a) Site plan;

- (b) Building elevation plan;
- (2) Landscaping plan in accordance with article VI section 23 of the zoning ordinance.
- (3) Signs.
 - (a) Size;
 - (b) Dimensions;
 - (c) Construction materials;
 - (d) Colors;
 - (e) Lettering and illustration;
 - (f) Lighting;
 - (g) Location; (Provide plan for ground signs and building elevation for building signs.)
 - (h) Ground sign justification;
 - (i) Landscaping around sign;
 - (j) Linear feet of building frontage or store frontage.
- (4) Exterior lighting plan and/or photometric plan.
 - (a) Location;
 - (b) Height;
 - (c) Style of fixtures;
 - (d) Designed and arranged to prevent intrusion on adjoining property and streets.
- (5) Garbage collection areas.
 - (a) Indicate type and location on plan;
 - (b) Must be properly screened.
- (6) Electric meters, transformers, and connecting conduit; gas meters.
 - (a) Location;
 - (b) Screening required.
- (7) Mechanical units.
 - (a) Location;
 - (b) Screening required.
- (8) Vents (plumbing, heating, etc.).
 - (a) Conceal from public's view.
- (9) Exterior material (natural appearing and limited number).
 - (a) Material samples;
 - (b) Color samples. (Ord. #84-12, May 1984, as amended by Ord. #01-01, Feb. 2001, modified, and Ord. #13-02, March 2013)

2-109. Building applications--submittals to commission. Every application for a building permit in any district, except those districts designated RE or RS, shall be submitted to the director of planning for administrative review and approval or to be forwarded to the design review commission, along with plans, elevations and specifications, before being approved by the building official. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001, and Ord. #13-02, March 2013)

2-110. Building applications—due consideration. Within thirty (30) days of the established submittal deadline after an application is submitted to the commission, the chairman shall examine same and present it to the members of the commission for examination and determination of whether the proposed structure will conform to proper urban design standards and be conducive to the proper architectural development of the city. At said meeting, the design review commission shall examine the plans, elevations, and specifications, and any other evidence that may be pertinent or requested. The chairman of the design review commission may request the applicant or his representative to appear at the commission meeting. The design review commission shall act as expeditiously as practicable and in no event shall any applicant be caused unreasonable delay. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001, and Ord. #13-02, March 2013)

2-111. Building applications—approval or disapproval. At said meeting or at any meeting within fifteen (15) days subsequent thereto, the design review commission shall approve the application if, in its opinion, the proposed development will conform to proper design standards and be conducive to the proper development of the city. The design review commission shall disapprove and return the application if it determines that the proposed development will be unsightly or unsuitable in appearance or detrimental to the environment of the community. However, the design review commission may make comments and recommendations if it sees fit, toward the end of informing the applicant, the building official, and the board of aldermen why the proposal is unsuitable and what might be done to help bring it into conformance. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001)

2-112. Building applications—issuance of permit. If the design review commission transmits the application to the building official with approval, the building official may issue the permit. If the design review commission returns the application with its disapproval and recommendations, the building official shall refuse to issue a building permit until such time as appropriate changes have been made and resubmitted in such form that meets the approval of the design review commission. If, in the opinion of the chairman of the design review commission, the resubmittal clearly meets the design standards and recommendations of the design review commission, he may approve the application for the commission without further delay. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001)

2-113. Appeals. In the event any application is refused by the building official under the provisions of this design review commission ordinance, the applicant may appeal to the board of mayor and aldermen to review the decision of the design review commission at a regular meeting of the board of mayor and aldermen not more than sixty (60) days after said appeal. The board of mayor

and aldermen, at said hearing, shall listen to all parties who desire to be heard and after said hearing shall approve or disapprove the application. If the board of mayor and aldermen approve, the building official may issue the building permit forthwith. The action of the board in regard to the application, together with the report of the design review commission, shall be entered in the minutes of the board. (Ord. #76-2, March 1976, as amended by Ord. #01-01, Feb. 2001)

2-114. Authority of the planning director. The planning director shall have the authority to approve applications relating to minor revisions to existing or approved architectural elements for a development. Minor revisions are alterations to the approved plans that maintain the major design elements but change, add or delete components of those elements due to changes in the availability of materials, unique needs of tenants, oversights in initial planning and similar events, and include, but are not limited to:

- (a) Exterior material or color changes that affects a minor area of each wall of building;
- (b) Changes to exterior roofing, masonry or siding material or color that are similar to the approved material/color and maintain the original intent;
- (c) Changes to exterior approved lighting features that are similar to the approved material/color and maintain the original intent;
- (d) Security light additions;
- (e) Changes to approved landscaping that will substitute plants that will perform their intended purpose as well or better than the approved material;
- (f) The addition of accessory structures including, but not limited to: power transformers, emergency generator enclosures, dumpster enclosures, utility equipment and flagpoles, as long as said structures are not larger than one hundred fifty (150) square feet.
- (g) Signage that complies with the Bartlett Sign Ordinance. (as added by Ord. #13-02, March 2013)

CHAPTER 2

PERFORMING ARTS CENTER ADVISORY BOARD

SECTION

- 2-201. Established.
- 2-202. Membership of advisory board.
- 2-203. Terms of membership.
- 2-204. Vacancies and/or removal from membership.
- 2-205. Grant of responsibility.
- 2-206. Long range planning of the performing arts center.
- 2-207. Election of board chairman.
- 2-208. Coordination with the performing arts center director.
- 2-209. Conflicts of interest.

2-201. Established. There is hereby established a performing arts center advisory board consisting of nine (9) members who will advise and review programs and policies and procedure for the performing arts center in the City of Bartlett as a subsidiary commission to the board of mayor and aldermen. (Ord. #98-10, Oct. 1998, as amended by Ord. #99-1, Feb. 1999)

2-202. Membership of advisory board. The performing arts center advisory board shall consist of nine (9) members, who shall be appointed by the mayor and approved by the board of aldermen. As qualification for membership the advisory board members shall be residents of the City of Bartlett and no official of the City of Bartlett shall be a member of said board; provided, however there shall be an ex-officio member of the board of mayor and aldermen assigned as coordinator and liaison to the board of mayor and aldermen and administration of the City of Bartlett. (Ord. #98-10, Oct. 1998, as amended by Ord. #99-1, Feb. 1999)

2-203. Terms of membership. When a member's term expires that member will serve until reappointed or replaced by another member. Terms will be staggered and will be for three (3) years. To establish the staggered terms, the initial appointments will be three (3) members for three (3) years, three (3) members for two (2) years and three (3) members for one (1) year. (Ord. #98-10, Oct. 1998, as amended by Ord. #99-1, Feb. 1999)

2-204. Vacancies and/or removal from membership. The Mayor of the City of Bartlett shall have the authority to remove any member of the performing arts center advisory board at will. Vacancies occasioned by removal, resignation or otherwise shall be filled for the unexpired term in like manner as the original appointment. (Ord. #98-10, Oct. 1998, modified)

2-205. Grant of responsibility. It shall be the responsibility of the performing arts center advisory board to adopt such by-laws, policies and procedures for its own proceedings as may be expedient and such policies and procedures it deems appropriate for the use and management of the performing arts center in the City of Bartlett. It shall be the responsibility of the performing arts center advisory board to report all such policies and procedures or changes therein to the board of mayor and aldermen within a period not less than thirty (30) days from adoption thereof and the board of mayor and aldermen may veto, revise or modify any such policies and procedures as it deems appropriate. The performing arts center advisory board shall initiate policies of mutual cooperation in the maintenance and conduct of performing arts activities with other public and governmental agencies. Further, the performing arts center advisory board shall have authority to meet informally and confer with other public and government agencies in efforts to establish a program of joint action; provided however any such arrangement shall be reduced to writing in the form of a memorandum of understanding which shall be referred to the board of mayor and aldermen for its final approval before implementation. (Ord. #98-10, Oct. 1998)

2-206. Long range planning of the performing arts center. The performing arts center advisory board shall review and recommend long range plans for the performing arts center in the City of Bartlett and make recommendations to the City of Bartlett Board of Mayor and Aldermen. (Ord. #98-10, Oct. 1998)

2-207. Election of board chairman. The performing arts center advisory board shall, according to its by-laws, for a term not greater than yearly, elect and appoint from its membership, one (1) member to serve as chairman of the performing arts center advisory board and such other officers as it shall according to its by-laws, deem necessary. (Ord. #98-10, Oct. 1998)

2-208. Coordination with the performing arts center director. The City of Bartlett shall, from time to time, employ or designate such persons and/or officials of the City of Bartlett as performing arts center director. The performing arts center director shall work in conjunction with the performing arts center advisory board, but shall not serve as a member thereof. All members of the performing arts center advisory board shall serve without compensation. (Ord. #98-10, Oct. 1998)

2-209. Conflicts of interest. It is specifically understood that all members of the performing arts center advisory board shall with their appointments receive and accept the responsibilities of public trust and no member of the performing arts center advisory board, directly or indirectly, shall

participate in any way in any decision, effort or function which even possibly ensures to his benefit, financially or otherwise.

Concurrently, the purchase of all materials, supplies, equipment, and services shall be strictly regulated and performed by the purchasing department of the City of Bartlett and the performing arts center advisory board shall have neither the power nor the authority to expend or commit any expenditure of funds or assets of the City of Bartlett without the advice and consent of the Board of Mayor and Aldermen of the City of Bartlett. (Ord. #98-10, Oct. 1998)

CHAPTER 3

FAMILY ASSISTANCE COMMISSION

SECTION

2-301. Established.

2-302. Purpose.

2-303. Composition of commission.

2-304. Authority.

2-305. Meetings.

2-301. Established. The City of Bartlett hereby establishes the family assistance commission. (Ord. #00-18, Sept. 2000)

2-302. Purpose. The purpose of the family assistance commission shall be to:

(1) Identify individuals and families residing within the City of Bartlett whose health, safety and general welfare may be endangered by their living conditions because of a lack of resources.

(2) Identify the various sources of available assistance including, but not limited to:

- (a) Governmental agencies;
- (b) Non-profit charitable organizations;
- (c) Private businesses and business organizations;
- (d) Individuals; and

(3) Bring about the appropriate assistance in removing or eliminating existing health and safety hazards to those individuals and families who are endangered. (Ord. #00-18, Sept. 2000)

2-303. Composition of commission. (1) The chairperson and six (6) other members of the commission shall be appointed by the Mayor of the City of Bartlett; approved by the board of mayor and aldermen, and shall serve at the will and pleasure of the mayor. Members shall serve three (3) year terms and may be re-appointed. To achieve staggered terms; the initial appointments shall be two (2) members for one (1) year, two (2) members for two (2) years and three (3) members for three (3) years. Members shall have a sincere interest in finding assistance for those endangered individuals and families, and shall receive no salary or other compensation.

(2) Vacancies in unexpired terms shall be filled by appointment by the mayor and approval of the board of mayor and aldermen.

(3) No member of the municipal government of the City of Bartlett shall be a member of the commission; however a member of the board of mayor and aldermen shall be appointed as a non-voting, ex-officio member of the board to act as coordinator and liaison. (Ord. #00-18, Sept. 2000)

2-304. Authority. On behalf of the City of Bartlett, the commission is hereby authorized to:

(1) Identify and qualify individuals and families residing within the City of Bartlett, Tennessee whose health, safety and general welfare are endangered because their current household income is at or below the guidelines of the Shelby County Housing Rehabilitation Program and they lack other resources necessary to correct the situation themselves;

(2) Solicit and accept donations of goods and services to be used for the benefit of those qualified to receive assistance;

(3) Solicit and accept donations of cash to be held by the city in a separate fund designated as the family assistance fund, which shall be used exclusively for the benefit of those qualified to receive assistance;

(4) Coordinate assistance to those qualified to receive assistance with other governmental agencies and non-profit charitable organizations;

(5) Request assistance from the city's various departments in removing or eliminating existing health and safety hazards from the properties occupied by those qualified to receive assistance. Said requests shall be subject to the approval of the mayor;

(6) Request full or partial waivers of city fees such as water tap fees, sewer tap fees and various building permit fees for the benefit of those qualified to receive assistance. Said requests shall be subject to the approval of the mayor; and

(7) Request payments from the family assistance fund for goods and services to be provided for the benefit of those qualified to receive assistance, subject to the availability of money from the family assistance fund and the approval of the mayor.

The commission shall not give cash to any individual or family. (Ord. #00-18, Sept. 2000, as amended by Ord. #04-11, Aug. 2004)

2-305. Meetings. The commission shall meet at least on a quarterly basis, but may meet more often at the request of the chairman or any two (2) members on at least twenty-four (24) hours notice. An affirmative vote of four (4) members present shall be required to pass any motion which has been duly seconded. Minutes of the meetings shall be maintained to record actions taken. (Ord. #00-18, Sept. 2000)

CHAPTER 4

PARKS AND RECREATION ADVISORY BOARD

SECTION

- 2-401. Definitions.
- 2-402. Creation--eligibility.
- 2-403. Terms of board members.
- 2-404. Officers--meetings--quorum.
- 2-405. Powers and duties.
- 2-406. City staff support.
- 2-407. Vacancies.
- 2-408. Conflicts of interest.

2-401. Definitions. (1) "Board" means the City of Bartlett Parks and Recreation Advisory Board; and

(2) "Parks" means areas of land, with or without water, owned by the city and used for public recreational purposes, including landscaped tracts, greenbelts, downtown parks, picnic grounds, playgrounds, athletic fields, golf courses, community centers, recreation centers, camps, foot, bicycle and bridal paths, wildlife sanctuaries, zoological and botanical gardens, facilities for boating, and fishing, as well as other recreational facilities and open space used for the benefit of the public. (Ord. #02-15, Oct. 2002)

2-402. Creation--eligibility. (1) There is hereby created an advisory parks and recreation advisory board as a subsidiary commission of the board of mayor and aldermen, consisting of nine (9) voting members, each appointed by the mayor and approved by a majority vote of the board of mayor and aldermen, from among the residents of the city. Appointments shall be made from citizens of recognized fitness for the position, based on a demonstrated interest in parks and recreation, dedication to representing the interests of the public, and to some degree, based on professional training/expertise in related fields. The mayor shall appoint one (1) alderman as a non-voting liaison member.

(2) The board may from time to time create short-term ad-hoc committees that include non-members who are deemed important in performing the board's duties. Tenure shall vary with the need as determined by the board's voting members. Non-members or alternate members shall not have voting rights.

(3) **Compensation.** No board member shall receive any compensation for his or her services. (Ord. #02-15, Oct. 2002)

2-403. Terms of board members. Board members shall be appointed to three (3) year terms running from January 1 through December 31, or until a member's successor is duly appointed and confirmed. Terms shall be staggered

so that one third (1/3) of terms expire each year. Members of the board serve at the will and pleasure of the mayor and may be removed at any time with or without cause and with or without notice. (Ord. #02-15, Oct. 2002)

2-404. Officers--meetings--quorum. (1) Members of the board shall meet and organize by electing from the members of the board a chair and vice-chair and secretary and such other officers as may be necessary. The chair and vice-chair shall be elected for a one (1) year term taking office January 1st. All board members present are eligible to vote. In the event the chair is unable to complete his or her term, the vice-chair will assume the position of the chair until the expiration of the one (1) year term, and a new vice-chair shall be elected.

(2) The chair shall preside at all meetings of the board and in his or her absence, the vice-chair shall preside.

(3) A majority [five (5)] of the board shall constitute a quorum, and five (5) affirmative votes shall be necessary to carry any proposition.

(4) A meeting of the board shall be held at least once a month. (Ord. #02-15, Oct. 2002)

2-405. Powers and duties. The board shall:

(1) Develop bylaws to govern the internal affairs of the board. The Bartlett Board of Mayor and Aldermen must approve all bylaws;

(2) Advise and make recommendations to the board of mayor and aldermen regarding the acquisition, promotion, improvement, maintenance, and use of city parks, and advise and make recommendations in regards to recreational programs and events. All recommendations presented to the board of mayor and aldermen should include estimates of the impact on annual revenues and operating expenses, as well as the projected capital cost of the project;

(3) Make suggestions regarding available grants for the purpose of supporting city parks;

(4) Coordinate with the director of the parks and recreation department to assure that the board's recommendations are feasible and practical;

(5) Submit to the board of mayor and aldermen during March of each year a report of accomplishments for the previous year and five (5) year work-plan recommendations for the development and operation of the parks and recreation program and facilities, for the information of and as a recommendation to the board of mayor and aldermen in preparing the annual parks and recreation budget;

(6) Carry out other parks and recreation related tasks assigned by the board of mayor and aldermen or by ordinance; and

(7) Periodically conduct surveys to obtain feedback from Bartlett citizens concerning their opinions about future parks and recreation needs. (Ord. #02-15, Oct. 2002)

2-406. City staff support. The parks and recreation director or any other designee of the city mayor shall provide administrative staff support. Said staff support shall be responsible for the agenda packets, written record of the proceedings of the parks and recreation advisory board, and such other support as necessary to enable the parks and recreation advisory board to conduct business and carry out its duties and responsibilities. (Ord. #02-15, Oct. 2002)

2-407. Vacancies. The office of any member shall become vacant upon his or her resignation delivered to the chairman of the commission or the mayor. Any member who misses three (3) regularly scheduled meetings in a calendar year will immediately and without notice be automatically removed from the commission. The mayor shall then appoint and the board of mayor and aldermen shall approve a new member to serve the remainder of the removed member's term on the commission. (Ord. #02-15, Oct. 2002)

2-408. Conflicts of interest. It is specifically understood that all members of the park and recreation advisory board shall with their appointments receive and accept the responsibilities of public trust and no member of the park and recreation advisory board, directly or indirectly, shall participate in any way in any decision, effort or function which even possibly enures to his benefit, financially or otherwise. Concurrently, the purchase of all materials, supplies, equipment, and services shall be strictly regulated and performed by the purchasing department of the City of Bartlett and the park and recreation advisory board. (Ord. #81-21, Dec. 1981)

CHAPTER 5

CITY BEAUTIFUL COMMISSION¹

SECTION

2-501. City beautiful commission.

2-501. City beautiful commission. The duties and powers of said commission shall be to study, investigate, develop and carry out plans for improving the health, sanitation, safety and cleanliness of the City of Bartlett by beautifying the streets, highways, alleys, ditches, lots, yards and other similar places in said city; to aid in the prevention of fires, diseases and other casualties by the removal and elimination of trash and other debris from the streets, highways, alleys, lots, yards, plots and other similar places; to encourage the placing, planting and/or preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in said city; advise with and recommend plans to other agencies of the city for beautification of said city and otherwise promote public interest in the general improvement of the appearance of said city; provided, however, that nothing herein shall be construed to abridge or change the powers and duties of the other commissions, departments, boards and like agencies of the City of Bartlett. The commission shall consist of sixteen (16) members; who shall be of lawful age, property owners and residents of the City of Bartlett and shall be appointed by the mayor and confirmed by the board of mayor and aldermen. The mayor shall designate one of the members of the commission to be the chairman thereof. In addition to the sixteen (16) members there shall be one (1) advisory member from the public works department of the City of Bartlett.

Term of all members of the commission shall be one (1) year, terms of all members shall expire on the thirty-first day of December of each year. Members of the board serve at the will of the mayor and may be removed by the mayor at any time with or without cause. All of the members of the commission shall serve without pay. Provision shall be made in the budget of the legislative branch for funds to assist in the carrying out of the purposes of this chapter. It shall be the duty of the city beautiful commission, on the first day of January and July of each year, to file with the Board of Mayor and Aldermen of the City of Bartlett, a written report of the work performed and the results accomplished and the receipt and disbursements of all moneys allotted to and received by said commission. (Ord. #79-9, April 1979, Ord. #81-6, March 1981, as amended by Ord. #05-14, Jan. 2006, modified, and amended by Ord. #13-03, April 2013)

¹Municipal code reference

Tree ordinance: title 14, chapter 5.

CHAPTER 6

MUNICIPAL PLANNING COMMISSION

SECTION

2-601. Membership.

2-602. Organization, rules, staff and finances.

2-603. Powers and duties.

2-601. Membership. The municipal planning commission shall consist of nine (9) members. One of the members shall be the Mayor of the City of Bartlett, Tennessee; one shall be a member of the Board of Aldermen of the City of Bartlett, selected by said board; and the seven (7) remaining members shall be citizens appointed by the mayor. The terms of the seven (7) appointive members shall be for three (3) years, except that in the appointment of the first municipal planning commission under the terms of this chapter the appointments shall be staggered. Any vacancy in an appointive membership shall be filled for the unexpired term by the mayor, who shall have the authority to remove any appointive member at his pleasure. The term of the member selected from the board shall run concurrently with his membership on the board. All members shall serve without compensation. (Ord. #55-2, Nov. 1955, as amended by Ord. #79-4, Feb. 1979, modified)

2-602. Organization, rules, staff and finances. The municipal planning commission shall elect its chairman from amongst its appointive members. The term of chairman shall be one (1) year with eligibility for re-election. The commission shall adopt rules for the transactions, findings and determinations, which record shall be a public record. (Ord. #55-2, Nov. 1955, modified)

2-603. Powers and duties. From and after the time when the municipal planning commission shall have organized and selected its officers, together with the adoption of its rules or procedures, then said commission shall have all the powers, duties and responsibilities as set forth in Tennessee Code Annotated, title 13, or other acts relating to the duties and powers of the municipal planning commission adopted subsequent thereto. (Ord. #55-2, Nov. 1955, modified)

CHAPTER 7

BOARD OF ZONING APPEALS

SECTION

2-701. Establishment, etc.

2-701. Establishment, etc. The establishment, terms of members, powers and duties, etc., of the Board of Zoning Appeals are set forth in Article IX of the City of Bartlett Zoning Ordinance.¹

¹The City of Bartlett Zoning Ordinance is included in its entirety in this municipal code as Appendix A.